

OUR VISION

The Vision of the college is an offspring of the lofty ideals of its founders and great educationists like 'Bharat Ratna' Mahamana Pt. Madan Mohan Malviya

KNOWLEDGE - INNOVATION - EXCELLENCE

MISSION

The primary mission of the college for the last "100 years" has been the upliftment of the society through education. Like a beacon, guiding the philosophy of nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually.

GOALS

While generating a productive human resource it becomes essential to lay emphasis on "Improving the quality of life" by imparting purposeful education in consonance with the mission :

- To provide a congenial academic atmosphere.
- To extend the horizon of knowledge and skills keeping in mind national and global trends.
- To promote research and scholarship by strengthening infrastructure and human resource.
- To provide different avenues to the students, ensuring society parity and gender sensitivity.
- To imbibe a spirit of national character.
- To provide multi-faceted development of the students.

**EDUCATION'S PURPOSE IS TO
REPLACE AN
EMPTY MIND**

**WITH AN
OPEN ONE**



EVOLUTION OF THE COLLEGE

Sanatan Dharma College was established at Lahore in 1916 as a result of the blessings of Bharat Ratna Mahamana Pt. Madan Mohan Malviya ji and the relentless efforts of Pt. Deen Dayal ji. Renowned philanthropists and business magnates like Pt. Rishi Ram ji, Rai Bahadur Ram Saran Dass ji, Rai Bahadur Sohan Lal ji, Dewan Krishan Kishore ji, Seth J.K Birla and Seth Ram Krishan Dalmiya provided the much needed economic support. Soon the college reached the zenith of glory and came to be recognised as the biggest centre of higher learning in North India. In the wake of the partition of the country, this great institution was uprooted but the efforts of Goswami Ganesh Dutt ji, Dewan Hari Krishan Dass ji and members of the managing committee, both at Ambala and Delhi, bore fruits and it was re-established at Ambala Cantonment in 1948. **Dr. Rajinder Parsad, the first President of India**, laid the foundation stone of the present building in 1951.

Ever since its inception the college has been rated as one of the best in the field of education in this part of the country. Thousands of young men and women who passed through the portals of this great institution have made a mark in their personal as well as professional lives and are enjoying a coveted status in the society.

The college today enjoys the reputation of being one of the best institutions of higher learning in the northern region and is one of the few colleges that has been awarded the status of **'College with potential for excellence' second time by University Grants Commission, New Delhi. The college has also been awarded Grade 'A' by National Assessment and Accreditation Council, Bangalore with CGPA 3.48. Following the mission of Indian Government of "Skill India", the visionary Management of the college has opened up a Skill Development centre under the UGC Scheme of Deen Dayal Upadhyaya Centres for Knowledge Acquisition and Upgradation of Skilled Human Ability and livelihood (Kuashal).** Its alumni comprise a galaxy of eminent individuals from different walks of life. Keeping pace with the changing scenario of Higher Education many new job-oriented and vocational courses both at UG and PG level have been added to the existing conventional courses.

The institution has touched greater heights due to the far-sightedness of its management and hardwork put in by the staff and the students. The students efforts and guidance of the management has allowed it to progress by leaps and bounds. Its General President, Sh. O.P. Mohan is a veteran of selfless service to S.D. institution in particular and society in general. The President Sh. B.K. Soni, a visionary and an icon of a family of philanthropists, is a man of missionary zeal. Vice President Dr. Desh Bandhu, a former principal of the college has been contributing immensely to the growth of the institution. Sh. Ashok Kumar Gurnani, General Secretary and Sh. Jagdish Arora, Finance Secretary have a great vision for the betterment of the institution, organising secretary Sh. R.P. Vij a former principal of the college has been rendering great service to the institution.

This premier institution of education has opened a new vista. Stepping into the class of 'Heritage Institution' it has successfully completed 100 years of excellence in education.

SDC - A Century of Inspiring Success

ACADEMIC CALENDAR

Under Graduate Courses (Odd Semester)

| Event | Duration |
|-------------------|--------------------------|
| Admissions | 01.07.2017 to 14.07.2017 |
| 1st Teaching Term | 15.07.2017 to 14.10.2017 |
| Vacation-I | 15.10.2017 to 22.10.2017 |
| 2nd Teaching Term | 23.10.2017 to 13.11.2017 |
| Examinations | 14.11.2017 onwards |
| Winter Vacation | 18.12.2017 to 31.12.2017 |

Even Semester

| | |
|--------------------|--------------------------|
| 1st Teaching Term | 01.01.2018 to 27.02.2018 |
| Vacation - I | 28.02.2018 to 04.03.2018 |
| 2nd Teaching Term | 05.03.2018 to 28.04.2018 |
| Examinations | 30.04.2018 onwards |
| Summer Vacation-II | 19.05.2018 to 01.07.2018 |

Post Graduate Courses (Odd Semester)

| | |
|--------------------|--------------------------|
| Admissions | 01.07.2017 to 19.07.2017 |
| 1st Teaching Term | 20.07.2017 to 14.10.2017 |
| Vacation-I | 15.10.2017 to 22.10.2017 |
| 2nd Teaching Term | 23.10.2017 to 17.11.2017 |
| Examinations | 18.11.2017 onwards |
| Winter Vacation-II | 18.12.2017 to 31.12.2017 |

Even Semester

| | |
|--------------------|--------------------------|
| 1st Teaching Term | 01.01.2018 to 27.02.2018 |
| Vacation - I | 28.02.2018 to 04.03.2018 |
| 2nd Teaching Term | 05.03.2018 to 28.04.2018 |
| Examinations | 30.04.2018 onwards |
| Summer Vacation-II | 19.05.2018 to 01.07.2018 |

Note :

- If the number of teaching days falls less than 180 days (90 days in each semester) in the academic session 2016-17 due to some unforeseen reasons, it would be the responsibility of each Department / Institute / College to make good the loss by arranging extra classes.
- Award of Degrees : Degree shall be awarded within 180 days from the date of notification of result.
- In case result of the Even Semester are not declared in time, provisional admissions in case of ongoing Semesters will be made and classes may commence w.e.f. 15th July, 2016 of U.G. and 22nd July, 2016 of P.G. courses.

LIST OF PUBLIC HOLIDAYS

| Sr. No. | No. of Holidays | Date on which falls | Day of the Week |
|---------|---|---------------------|-----------------|
| 1. | Guru Gobind Singh's Birthday | January 05 | Thursday |
| 2. | Republic Day | January 26 | Thursday |
| 3. | Basant Panchmi/Sir Chhotu Ram Jayanti | February 01 | Wednesday |
| 4. | Guru Ravidas's Birthday | February 10 | Friday |
| 5. | Maharishi Dayanand Saraswati Jayanti | February 21 | Tuesday |
| 6. | Maha Shivratri | February 24 | Friday |
| 7. | Holi | March 13 | Monday |
| 8. | Shaheedi Diwas of Bhagat Singh, Rajguru & Sukhdev | March 23 | Thursday |
| 9. | Ram Navami | April 04 | Tuesday |
| 10. | Vaisakhi | April 13 | Thursday |
| 11. | Dr. B.R. Ambedkar's Jayanti | April 14 | Friday |
| 12. | Lord Parshu Ram Jayanti | April 28 | Friday |
| 13. | Budh Purnima | May 10 | Wednesday |
| 14. | Sant Kabir Jayanti | June 09 | Friday |
| 15. | Id-ul Fitr | June 26 | Monday |
| 16. | Haryali Teej | July 26 | Wednesday |
| 17. | Independence Day | August 15 | Tuesday |
| 18. | Janamashtmi | August 15 | Tuesday |
| 19. | Maharaja Agrasen Jayanti | September 21 | Thursday |
| 20. | Mahtma Gandhi's Birthday | October 02 | Monday |
| 21. | Maharishi Valmiki's Birthday | October 05 | Thursday |
| 22. | Diwali | October 19 | Thursday |
| 23. | Vishvakarma Day | October 20 | Friday |
| 24. | Haryana Day | November 01 | Wednesday |
| 25. | Christmas Day/Guru Gobind Singh's Birthday | December 25 | Monday |
| 26. | Shaheed Udham Singh's Birthday | December 26 | Tuesday |

RTI ACT 2005

Public Information Officer (PIO)

Principal Dr. Rajinder Singh
Ph. No. 0171-2640283 (O) 0171-2651811 (R)

Assistant Public Information Officer

Mr. Sukhdev Singh Chauhan
Ph. No. 0171-2642110

First Appellate Authority

Sh. B.K. Soni,
President,
SD. College Managing Committee
Ph. No. 011-26935911-15

Convener Anti-Ragging Squad

Dr. Ramesh Madan
Ph. 919812181545

COLLEGE FACULTY

Principal

Dr. Rajinder Singh
M.Sc. (Physics), Ph.D.

FACULTY OF ARTS

Department of English

Dr. Sushil Kansal, *M.A., Ph.D.*
Mrs. Anju Chaudhary, *M.A., M.Phil. (On Deputation)*
Dr. Alka Sharma, *M.A., M.Phil., Ph.D.*
Mrs. Harroop Virk, *M.A., M.Phil.*
Mr. Tajinder Singh, *M.A., M.Phil.*
Mr. Pankaj Kumar, *M.A., B. Ed.*
Dr. Satinder Verma, *M.A., M.Phil., Ph.D.*
Dr. Jaideep Chauhan, *M.A., M.Phil., Ph.D., MMC, M.Ed., CC in Yoga, Music, German, Comm. Skills & HR, Diploma in German*
Dr. Sonika Sethi, *M.A., M.Phil., Ph.D.*
Mrs Neetu Bakshi, *M.A. Eng., M.A. Education, M.A. Mass Communication M.Phil*

Department of Hindi

Dr. Vijay Sharma, *M.A., M.Phil., Ph.D.*
Dr. Saryu Sharma, *M.A., M.Phil, Ph.D.*
Dr. Sandeep Kumar, *M.A., M.Phil., Ph.D.*
Dr Leena Goyal, *M.A., Ph.D.*

Department of Sanskrit

Dr. Ashutosh Angiras, *M.A., M.Phil., Ph.D.*
Dr. Uma Sharma, *M.A. (Sanskrit, Hindi and Pol. Sc.) M.Phil, Ph.D., Certificate & Diploma Course in German, CC in Yoga, Women Emp. & Development, Environmental Studies & Urdu, PGD in Translation*

Department of Punjabi

Dr. Nirvair Singh, *M.A., M. Phil., Ph.D.*

Department of Economics

Dr. Harvinder Kaur, *M.A., Ph.D.*

Department of Political Science

Dr. Ramesh Madan, *M.A., M.Phil, Ph.D.*
Dr. Chiman Lal, *M.A., M.Phil, Ph.D.*
Ms. Neelam Devi, *M.A., B.Ed.*

Department of History

Dr. Madan Rathi, *M.A., M.Phil., Ph.D.*

Department of Music (Instrumental)

Dr. Paramjeet Kaur, *M.A., Ph.D.*

Department of Music (Vocal)

Dr. Madhu Sharma, *M.A., Ph.D.*

Department of Physical Education

Dr. (Mrs.) Shashi Rana, *M.PEd., Ph.D.*

Department of Journalism and Mass Communication

FACULTY OF SCIENCE

Department of Botany

Dr. Divya Jain, *M.Sc., M.Phil, Ph.D.*
Mr. Sumit Chhibber, *M.Sc.*

Department of Zoology

Ms. Zeenat Madan, *M.Sc., M.Phil*
Dr. Sonia Batra, *M.Sc., Ph.D.*

Department of Bio-Technology

Department of Chemistry

Mrs. Indra Yadav, *M.Sc., M.Phil.*
Dr. Sushil Kumar, *M.Sc., Ph.D.*
Dr. Joginder, *M.Sc., Ph.D., Diploma in German language PGDDE (IGNOU)*
Dr. Jaipal, *M.Sc., Ph.D.*
Mr. Gulshan Singh, *M.Sc.*

Department of Electronics, IT

Dr. Rajinder Singh, *M.Sc., M.Phil., Ph.D. (Principal)*
Mr. P. Mathur, *M.Sc. (Hons. School)*

Department of Computer Science and Applications

Ms. Amandeep Kaur, *M.C.A., M.Phil.*

Department of Mathematics

Dr. Naveen Gulati, *M.Sc., B.Ed., M.Phil., Ph.D.*
Mrs. Rajani Gupta, *M.Sc., M.Phil.*
Ms. Babita Bist, *M.Sc.*

Department of Physics

Dr. Sunil Kumar Sharma, *M.Sc., M.Phil., Ph.D.*
Dr. Dharambir, *M.Sc., Ph.D.*
Dr. Roshan Lal Dhiman, *M.Sc., Ph.D.*
Dr. Prem Singh, *M.Sc., Ph.D.*
Dr. Krishan Kumar, *M.Sc., Ph.D.*
Mr. Gurbinder Singh, *M.Sc. (On Leave)*
Ms. Rubi, *M.Sc., M. Phil*

Department of Home Science

Mrs. Kamlesh Singh, *M.Sc.*
Ms. Shrestha Muraal, *M.Sc.*

FACULTY OF COMMERCE & OFFICE MANGAEMENT

Mr. Rajeev Chander Sharma, *M.Com., M Phil., Diploma in Computers in Office Management, Prabhakar (Hindi), Diploma in Urdu Language*

Mr. Satbir Singh, *M.Com.*
Ms. Kavleen Bharej, *M.Com.*
Ms. Heena Arora, *M.Com*
Dr. Renu Sharma, *Ph.D.*

OTHER FACULTIES

Librarian

Dr. Balesh Kumar, *M.Lib. & Inf. Sc., M.Phil., Ph.D.*
PGDCA

Medical Officer

Dr. Ravinder Kapoor, *M.B.B.S.*

National Cadet Corps. (N.C.C)

Capt. Dr. Ashutosh Angiras (*ANO*) (*Boys' Wing*)
Capt. Dr. Vijay Sharma (*ANO*) (*Girls' Wing*)

National Service Schemes (N.S.S.)

Mr. Roshan Lal, *Programme Officer*
Dr. Nirvair Singh, *Programme Officer*
Ms. Kavleen Bharej, *Programme Officer*

Dean, Academics

Mr. Rajeev Chander Sharma

Associate Dean, Academics

Mrs. Harroop Virk

Cultural Activities

Dr. Paramjeet Kaur (*Convenor*)

Registrars

Dr. Ramesh Madan
Dr. Dharambir

IQAC / NAAC Co-ordination Committee

Dr. Sushil Kansal (*Convenor*)
Dr. Sonika Sethi (*Co-convenor*)

Career Guidance

Dr. Alka Sharma (*Convenor*)
Dr. Jaideep Chauhan (*Co-Convenor*)

Placement Cell

Dr. Naveen Gulati (Convenor)
Ms. Amandeep (Co-Convenor)

S.C./S.T. Cell

Mr. Tajinder Singh (Convenor)
Ms. Neetu Bakshi (Co-Convenor)

College Magazine 'Sanatan Sancharika'

Dr. Ashutosh Angiras (Chief Editor)

Fee/Book Concession Committee

Mr. Rajeev Chander Sharma (Comm. Students)
Mr. P. Mathur (Science Students)
Dr. Sushil Kansal (Arts Students)

Women Cell and Girl Students' Committee

Dr. Sonika Sethi (Convenor)
Dr. Krishan Kumar (Co-Convenor)

Youth Red Cross (YRC)

Dr. Jaideep Chauhan (Convenor)

Committee Against Sexual Harassment

Mr. P. Mathur Mr. Rajeev Chander
Mrs. Kamlesh Singh Mrs. Indra Yadav
Dr. Divya Jain

Grievance Redressal Committee for Staff and Students

Mr. Rajeev Chander Sharma (Convenor)
Mrs. Harroop Virk (Co-Convenor)

UGC Committee

Dr. Sushil Goswami (Convenor)
Dr. Prem Singh (Co-Convenor)

Prospectus Committee

Dr. Alka Sharma

Time Table Committee

Dr. Sunil Sharma (Convenor)
Dr. Alka Sharma
Dr. Renu Sharma

Discipline Committee

Dr. Ramesh Madan (Convenor)
Dr. Dharambir (Co-Convenor)

Legal Literacy Cell

Dr. Divya Jain (Convenor)

Bursar

Dr. Sunil Sharma

College Library

Mr. Ram Kumar, Asst. Librarian
Ms. Chandrawati, Restorer
Mr. Komal Manocha, Lib. Attendant
Mr. Chetanya Sharma, Lib. Attendant

Tabla Player

Mr. Hem Chand Bhardwaj
Mr. Parveen Rathi

Office Establishment

Mr. Sukhdev Singh Chauhan, M.Com (Head Clerk)
Mr. Angrej Singh
Dr. Sushil Kumar, M.A. Eco., M.Phil., Ph.D. Comp. Sc.
Mr. Sanjeev Kumar
Mr. Sandeep Verma
Ms. Manpreet Kaur
Ms. Aarti
Ms. Sushila

Store Keepers

Mr. Babu Ram Mr. Ravinder Kumar (MBA)

Laboratory Assistants

Mr. Raj Kumar Mr. Baryam Singh
Mr. Brij Pal

Laboratory Attendants

Mr. Bali Ram Mr. Kulbir Singh
Mr. Raj Kumar Batra Mr. Jang Bahadur
Mr. Balwant Ram Mr. Gajender Singh Rawat
Mr. Dharamvir Mr. Ajeet Singh
Mr. Neeraj Sharma Mr. Sujan Singh
Mr. Madan Gopal Mr. Sant Ram
Mr. Ashok Kumar Ms. Sushma Rani
Mr. Ravinder Kumar

Supporting Staff

Mr. Raja Ram Mr. Gurcharan Singh
Ms. Sunita Rani Mr. Jarnail Singh
Mr. Ram Avadh Mr. Sushma Wati
Mr. Balwinder Singh Mr. Dharam Raj
Mr. Jai Parkash Mr. Gulab Singh
Mr. Gaya Parshad Mr. Rishi Pal
Mr. Som Nath

Under Self Financing Scheme

Mr. Balram Tiwari
Ms. Meenu Bhardwaj

INFRASTRUCTURE AND FACILITIES

The college has a wide range of facilities and resources which supports a student throughout his/her academic career at the college and make a marked difference in the students overall experience. The campus is equipped with state-of-the-art equipment and learning devices. The college has an ideal integrated learning environment comprising of various aspects that extend beyond the classroom to enable students realise their academic potential to the fullest. The college has the following facilities:

Administrative Block

- Principal's Office
- Personnel Section
- Accounts Section
- Data Centre
- Fee Section
- Record Room



State-of-the-Art Resources

- Wi-Fi Campus with two 22 MBPS Lease Lines
- Air-conditioned Seminar Halls with latest ICT equipment (4)
- Air-conditioned Audio-Visual Room with ICT & latest Sound system
- Air conditioned Language Lab for Soft-skills Development
- Fully computerised Library with Open-shelf system
- Electronic Display System for Announcements/ Notice
- Air conditioned Auditorium with latest ICT & Seating capacity of 900



Teaching-Learning Resources

- Smart Class Rooms (8)
- Class Rooms (34)
- Chemistry Labs (3)
- Physics Labs (5)
- Dark Room (2)
- Physics Workshop
- Botanical Garden
- Botany Lab
- Zoology Lab
- Bio-Technology Lab
- Biology Museum
- Computer Science & IT Labs (9)
- Computer Maintenance Lab
- Electronics Labs (2)
- Mathematics Lab
- Mass Communication Lab
- Recording Studio
- Home Science Labs (2)
- Cosmetology Lab
- Commerce Lab
- Music Room (Instrumental)
- Music Room (Vocal)
- History Museum



Support Services Infrastructure

- Fully furnished Departmental Rooms
- Placement Cell/ Career Guidance Cell with ICT equipment (17)
- NSS Office
- NCC Office (Boys')
- NCC Office (Girls')
- Cultural Affairs Office
- Controller of Examination Room
- Guest Room
- Health Care Centre
- Branch of Central Bank of India
- * Staff Room
- Girls' Common Room
- Open Air Theatre (2)
- NCC Girls' Store
- Tools Store
- Water Tank with Storage capacity of 30,000 litres

Sports Infrastructure

- Fully Equipped Gymnasium
- Table Tennis Room
- 400-metre Running Track
- Basket Ball Court
- All-weather Cricket pitch

Utilities

- Physics Store Room (2)
- Chemistry Store Room (2)
- Weighing Room
- Computer Science Store Room
- Electronics Store Room
- Centralized EPABX System
- Electrical Control Room
- Generator and Transformer Room
- Generator Sets (3)
- 24x7 CCTV based Security System with 73 CCTV Cameras at Specific Points
- Fire Fighting Equipment
- Rain Water Harvesting
- Cafeteria
- Parking Area
- Water Coolers (10)
- Mineral Water Dispensers / RO Purifiers all over the Campus
- General Equipment Store
- Water Distribution/ Pumping Facility/ Tubewells(3)
- Centralized 11 KVA Electricity Distribution System



IMPORTANT INSTRUCTIONS FOR STUDENTS

(Parents / Guardians are also requested to go through the following carefully)

The students who do not deposit their college term dues in time, their names will be struck off from college rolls without giving any further notice.

Vide Resolution No. 39 dated 21.4.2014 of the Academic Council, a candidate shall be promoted to 5th Semester only if he/she has passed all the papers of 1st Semester of the course w.e.f. the session 2014-15.

This institution belongs to you. It is your moral duty to uphold its pride and dignity.

- The **Parents & Students** are required to **go through the prospectus** carefully before signing the Admission Form. Once the form is signed, the total responsibility of having read the rules and regulations shall lie upon the parents and students and they shall be bound by the same.
- **Always carry your Identity Card with you.** No student shall be allowed to enter college premises without Identity Card. Student found without I-card will be fined
- **Always dress up in a sober and decent manner.** Girls students are expected to conduct themselves with dignity, modesty & simplicity.
- **The name of a student absent, for 14 working days continuously, in a particular subject or the college without information, will be struck off the rolls of the subject concerned / college. Similarly, the names of regularly irregular students will also be struck off the college rolls. Students can verify their attendance from teachers from time to time.**
- **Read notices displayed on the Notice Board regularly /daily.**
- Students who fail to fulfill the **eligibility conditions for appearing in University Examination** as per KU, Kurukshetra shall be detained from appearing in the same. **It is the responsibility of students to apprise their parents of these rules & regulations.** The rules are as follows :
 - (a) Attend **75% of the total lectures** delivered in **each of the subject** opted by the student including theory & practicals.
 - (b) Clear all dues of the college in time.
- Any change in the address of the student or parent/guardian must be reported to the college office immediately.
- **Switch off lights & fans while leaving the class-room.**
- Don't keep excess cash and / or jewellery in your possession during college hours.
- Condonation of shortage of lectures, upto 15% of lectures delivered is Principal's discretion meant for sportsperson, students participating in NCC, NSS, Cultural activities and activities of various associations and is not the right of the student.
- A student who is guilty of misconduct, in any way in addition to fine, shall not be eligible for a prize, scholarship, fee concession, membership of any association, sports council or other important bodies of the college.
- **Drinking and consumption of any kind of intoxicant is strictly prohibited. Any student found indulging in such activities, in college premises, is liable to be rusticated.**
- **No visitors are allowed to meet the students during college hours.** In case of emergency, contact the Principal's office.

- Make use of free time in academic / co-curricular pursuits. Spend at least one hour daily in the college library & make use of free internet facility. Attend your classes regularly.
- Make perfect silence in corridors and do not litter in the campus. Do not scribble on the walls and damage college property.
- Students are not allowed to :
 - (a) Hold any meeting, party etc. in the college premises without taking the prior permission.
 - (b) Paste any notice on the notice board.
 - (c) Organise educational tours.
 - (d) Collect money in the name of any charity or donation.
- Be courteous to the teaching and non-teaching staff as well as to your fellow students. Students found sitting on / tampering with the teacher's vehicles will be heavily fined.
- **Any type of instigation, violation of moral code of conduct, undue implementation of power and thereby causing grievous physical/mental trauma, inappropriate / indecent comments, forcible detaining by any bonafide students of the college shall be considered ragging.**
- **Students found guilty of ragging** shall be expelled from college with immediate effect and he/she shall be subject to a **fine upto Rs. 25,000** along with legal action.

As per the directives of Hon'ble Supreme Court of India RAGGING IS BANNED and is punishable

MOBILE PHONE IS PROHIBITED
Defaulters will be fined Rs. 1000/- and disobedience may lead to expulsion.

Criteria for Internal Assessment 20% Internal Assessment

| | | Criterion for Attendance | |
|----------------------------------|-----------|--------------------------|-------|
| | | Attendance | Marks |
| 1. Two Assignments each semester | 5+5 = 10 | 3 91% | 5 |
| 2. Class / House Examination | 5 | 81% - 90% | 4 |
| 3. Attendance | 5 | 75% - 80% | 3 |
| | 20 | *70% - 74% | 2 |
| | | *65% - 69% | 1 |

*(For students engaged in co-curricular activities of the college only / authenticated medical grounds duly approved by the Principal)

Tentative Dates for the submission of Assignment

| First Term | | Second Term | |
|-------------------|---------|-------------------|----------|
| First Assignment | Sep. 20 | First Assignment | Feb. 15 |
| Second Assignment | Oct. 30 | Second Assignment | March 25 |

Students who fail to submit their assignments in time will have to seek permission from the Principal and deposit fine for the same.

ADMISSION SCHEDULE (2017-18)

For Under-graduate (Semester System)

- | | |
|--|--------------------------|
| (i) Normal admission without late fee | 01-07-2017 to 14-07-2017 |
| (ii) Late admission with late fee of Rs. 100/- per student with the permission of Principal. | 15-07-2017 to 22-07-2017 |
| (iii) Late admissions with additional late fee of Rs. 100/- per day per student. (This late fee will be deposited with the University by the College with Registration Return of the students) | 23-07-2017 to 31-07-2017 |

Classes will begin from 15-07-2017

For PG Courses and P.G. Diploma

- | | |
|--|--------------------------|
| (i) Normal admission without late fee | 01-07-2017 to 19-07-2017 |
| (ii) Late admission with late fee of Rs. 100/- per student with the permission of Principal/Chairprson/Director | 20-07-2017 to 26-07-2017 |
| (iii) Late admissions with additional late fee of Rs. 100/- per day per student. (This late fee will be deposited with the University by the College with Registration Return of the students) | 27-07-2017 to 02-08-2017 |

Classes will begin from 20-07-2017

The candidates seeking admission in PG courses are required to deposit their final result of UG course within three days from the date of declaration of the result by KUK, failing which their candidature will stand cancelled automatically and their names will not be considered in the final merit list.

The students will be given provisional admission in promotional classes of B.A./B.Sc./B.Com., M.A./M.Sc./M.Com. etc. and the U.G. classes will start from **15-07-2017** and P.G. classes from **20-07-2017**. On declaration of the result, if a student fails, his/her provisional admission shall stand cancelled ab initio. **No student from outside / other Colleges / Departments will be granted admission to promotional classes of B.A./B.Sc./B.Com. and M.A. / M.Sc./M.Com etc.**

1. Compulsory Computer Education : Students who opt for Computer as one of the subjects/add-on course in Computers are exempted from Compulsory Computer Education.

- Note
- i) Admissions strictly on merit basis.
 - ii) Timing for admission will be from 8.30 a.m. to 1.30 p.m.
 - iii) No separate intimation would be sent to the students. They would themselves be responsible for contacting the respective admission committee.
 - iv) A candidate who does not deposit his/her fees in the prescribed time would forego his/her right of admission and would not be reconsidered in any case.
 - v) The college reserves the right to refuse admission to any applicant without assigning any reason.
 - vi) Admission criteria for Undergraduate and Postgraduate classes is given on website www.sdcollegeambala.org and in college prospectus.
 - vii) All students will be admitted by the college provisionally at their own risk and responsibility after giving the following undertaking in writing.

"I solemnly declare that the information detailed by me in the Admission Form is correct to the best of my knowledge and belief and nothing has been concealed therein. I also do undertake to abide by all the rules, regulations and instructions of the College and also of the University. I am taking admission in the college provisionally at my own risk and responsibility subject to confirmation of my admission by the College/University. If, at any stage, I am declared ineligible and my admission is cancelled by the University ab initio, I will abide by the orders of the University and forego every right to claim for it".

COURSES OF STUDY

| Programmes | No. of seats | Minimum Eligibility |
|--|--------------|---|
| B.C.A. (Self Finance) | 80 | 10+2 in any discipline with 50% marks in aggregate and Maths as one of the subjects |
| B.Sc Hons. (IT) (Professional Self-Financed) | 40 | 10+2 with 50% marks in aggregate with Physics, Chemistry, Maths & English |
| B.Sc Elect. (Restructured Courses) | 40 | 10+2 with 40% marks in aggregate in Science Stream with English as one of the subjects. |
| B.Sc CAV (Self Financed) | 15 | |
| B.Sc C.Sc. (Restructured Courses) | 40 | |

| | | |
|--|-----|--|
| BBA (Professional Self-Financed) | 60 | 10+2 with 40% marks in aggregate with English as one of the subjects |
| B.Com (General) | 80 | 10+2 with atleast 40% marks in Commerce Stream or 50 % in non-commerce stream with English as one of the subjects |
| B.Com (Self Financed) | 80 | |
| B.Com CAV (Vocational) | 45 | 10+2 with atleast 40% Marks in Commerce Stream or atleast 50% in Non-Commerce stream with English as one of the subjects |
| B.Com PPI (Vocational) | 40 | |
| B.Com ASPSM (Vocational) | 40 | |
| B.Com OMSP (Vocational) | 40 | |
| Software Development (Vocational) | 50 | |
| Business Process Outsourcing) (Vocational) | 50 | 10+2 with 50% in any stream |
| B.Sc (Non Med) | 120 | 10+2 with 40% marks in aggregate in Science stream with English as one of the subjects |
| B.Sc (Medical) | 60 | |
| B.Sc. (Home Sc.) | | |
| B.Sc (Biotech) (Vocational Course) | 40 | |
| B.A. | | (i) 10+2 with 35% marks in aggregate and English as one of the subjects (ii) at least 60% marks in Maths in 10+2 for code no. 101 (iii) at least 60% marks in aggregate in 10+2 for code no. 105 |

| | | |
|---|------------|------------------|
| B.A. (Hons.) (Eng., Skt. & Pol Sc.) | 20 each | Same as for BA I |
|---|------------|------------------|

| | | |
|--|----|---|
| MA English | 50 | Bachelor degree with 50% marks in aggregate and 45% marks in English. Or BA (Hons.) in English with 45% marks |
| M.A. Hindi | 50 | Bachelor degree with 50% marks in aggregate and 45% marks in Hindi/Sanskrit/Functional Hindi and Parbhakar Or Shastri examination (new scheme) of three year duration with 45% marks in aggregate |
| M.Sc Applied Physics (Self Financed) | 40 | Bachelor degree with 55% marks in aggregate with Physics as one of the subjects |
| MA Eco (Self Financed) | 20 | BA (Hons.) in Economics Or Bachelor degree with 55% marks in aggregate and 45% in economics |
| M.Sc Maths (Self Financed) | 40 | Bachelor degree with 50% marks in aggregate and Maths as one of the subjects |
| MA Mass Comm. (Self Financed) | 40 | Bachelor degree with 50% marks in aggregate |
| PGDCA (Self Financed) | 40 | Bachelor degree with 45% marks in aggregate |
| M. Com (Self Financed) | 50 | Bachelor degree with 45% marks in aggregate of B.Com, BBA, Bachelor of Tourism Management (BTM), BIM or with Economics/Maths as one of the subjects |
| M.Com (IT) (Regular) | 20 | 50% in B.Com/BBA/BCA/BA or B.Sc. with Eco. / B.A. or B.Sc. with Off. Mg. / BA or B.Sc. with Rural Indus./B.Sc. with Marketing Management / Bachelor of Tourism Management (BTM) |

Note :-

- B.A. (Hons.), B. Com. Vocational courses & Post Graduate (Self financed) / PGDCA courses will be run subject to the admission of a minimum of 20 students in each course.**
- All UG & PG First Year Students are required to get their admission form signed by the Principal and students of UG 2nd Year and 3rd Year to report to Admission Incharge after getting through respective screening committees.**

CAREER ORIENTED ADD-ON COURSES (Under UGC Sponsored Scheme)

ONE YEAR CERTIFICATE COURSES / DIPLOMA COURSES / ADVANCED DIPLOMA COURSES

- | | |
|-----------------------------------|--------------------------------|
| 1. Marketing | 5. Computer Maintenance (CCCM) |
| 2. International Trade Management | 6. Computer Application (CCCA) |
| 3. Office Management | 7. Functional English |
| 4. Cosmetology | 8. Web Designing |

Eligibility :

One Year Certificate Course: Any bonafide student of this college.

One Year Diploma Course : Any bonafide student of this college who has passed the Certificate Course in the respective subject.

One Year Advanced Diploma Course : Any bonafide student of this college who has passed the Diploma Course in the respective subject.

The objective of these courses is to introduce career and market-oriented, skill-enhancing Add-on Courses that have utility for jobs, self-employment and empowerment of students in BA, B.Com., BBA, B.Sc., BCA & BSIT (Hons.) and Post Graduate classes. These will be interdisciplinary courses so that student of any faculty can join them. These career-oriented Add-On courses are at the CERTIFICATE LEVEL (One year duration), DIPLOMA, LEVEL (Two year duration) & ADVANCED DIPLOMA LEVEL (Three year duration). Any student of undergraduate or post graduate class can join certificate level course. A student with certificate course can join Diploma course in the relevant subject & a student with Diploma course can join Advanced Diploma course in the relevant subject. Students are also at liberty to pursue course for three different certificate courses in three years or one certificate & one diploma course.

SHORT TERM COURSES

To provide an opportunity to students to acquire additional skills the college offers the following short duration courses:

| <i>Name of Course</i> | <i>Department</i> |
|--|-------------------------|
| 1. English Speaking | English |
| 2. Personality Development | English |
| 3. Human Rights Education | Sanskrit |
| 4. Applied Indian Psychology | Sanskrit |
| 5. Computational Sanskrit | Sanskrit |
| 6. Typing and Short Hand (English) (Certificate / Diploma) | Commerce and Management |

COURSES OFFERED

Note : Separate Forms to be filled up for different courses/combinations.

JOB ORIENTED COURSES

As per U.G.C. scheme to link education with employment through re-structuring of courses already approved by Kurukshetra University, the college offers the following employment - oriented combinations of subjects in B.A./BCA/ B.Sc. IT (Hons.)/ B.Com./BBA /B.Voc. classes.

- Important: i) Environment Science is compulsory for students of First Year of under graduate course of any stream.**
- ii) Compulsory Computer Education "Computer Awareness (Level I)" (CAL-I) course is compulsory for students of First Year of under graduate course of all streams who are not studying computer as subject/Add-on-Course.**

SYLLABUS

BACHELOR OF COMPUTER APPLICATION (BCA)

| SEMESTER - I Sub. Code: 461 | | SEMESTER - III Sub. Code: 463 | | SEMESTER - V Sub. Code: 465 | |
|---------------------------------|---------------------------------------|----------------------------------|--|---------------------------------|--|
| BCA-111 | Computer and Programming Fundamentals | BCA-231 | Object Oriented Programming Using C++ | BCA-351 | Web Designing Fundamentals |
| BCA-112 | Windows and PC Software | BCA-232 | Data Structures | BCA-352 | Operating Systems - I |
| BCA-113 | Mathematical Foundations-I | BCA-233 | Computer Architecture | BCA-353 | Artificial Intelligence |
| BCA-114 | Logical Organization of Computers-I | BCA-234 | Software Engineering | BCA-354 | Computer Networks |
| BCA-115 | Communicative English | BCA-235 | Fundamentals of Data Base Systems | BCA-355 | Programming Using Visual Basic |
| BCA-116 | Programming in C | BCA-236 | Computer Oriented Numerical Methods | BCA-356 | Multimedia Tools |
| BCA-131 | Lab-I Based on BCA 112 & BCA 124 | BCA-251 | Lab-I Based on BCA 231 & BCA 242 | BCA-371 | Lab-I Based on BCA 351 & BCA 361 |
| BCA-132 | Lab-II Based on BCA 116 & BCA 121 | BCA-252 | Lab-II Based on BCA 232 & BCA 241 | BCA-372 | Lab-II Based on BCA 355 & BCA 365 |
| SEMESTER - II Sub. Code: 462 | | SEMESTER - IV Sub. Code: 464 | | SEMESTER - IV Sub. Code: 466 | |
| BCA-121 | Advanced Programming in C | BCA-241 | Advanced Data Structures | BCA-361 | Web Designing Using Advanced Tools |
| BCA-122 | Logical Organization of Computers-II | BCA-242 | Advanced Programming using C++ | BCA-362 | Operating Systems - II |
| BCA-123 | Mathematical Foundations-II | BCA-243 | E-Commerce | BCA-363 | Computer Graphics |
| BCA-124 | Office Automation Tools | BCA-244 | Relational Data Base Management System | BCA-364 | Internet Technologies |
| BCA-125 | Structured System Analysis and Design | BCA-245 | Computer Oriented Statistical Methods | BCA-365 | Advanced Programming with Visual Basic |
| BCA-126 | Personality Development | BCA-246 | Management Information System | BCA-366 | Programming in Core Java |
| BCA-131 | Lab-I Based on BCA 112 & BCA 124 | BCA-251 | Lab-I Based on BCA 231 & BCA 242 | BCA-371 | Lab-I Based on BCA 351 & BCA 361 |
| BCA-132 | Lab-II Based on BCA 116 & BCA 121 | BCA-252 | Lab-II Based on BCA 232 & BCA 241 | BCA-372 | Lab-II Based on BCA 355 & BCA 365 |

B.Sc. (Hons.) Information Technology (BSIT)

| | |
|--|---|
| <p>SEMESTER-I Sub Code: 471</p> <ol style="list-style-type: none"> 1. Communication Skills (English) - I (BSIT 101) 2. Mathematical Foundation for Information Technology-I (BSIT 102) 3. Electric Devices and Circuits (BSIT 103) 4. Digital Electronics-I (BSIT 104) 5. Electronic Communication-I (BSIT 105) 6. Computer Fundamentals and Programming Techniques (BSIT 106) 7. IT Lab - I (Analog Electronics) (BSIT 207) 8. IT Lab -II (Digital Electronics) (BSIT 208) 9. IT Lab -III (Electronic Communication) (BSIT 209) 10. IT Lab-IV (Comp. Fundamentals & Office Tools) (BSIT 210) 11. Environmental Studies | <p>SEMESTER- II Sub Code : 472</p> <ol style="list-style-type: none"> 1. Programming in C (BSIT 201) 2. Mathematical Foundations for Information Technology-II (BSIT 202) 3. Electronic Devices & Circuits (BSIT 203) 4. Digital Electronics - II (BSIT 204) 5. Electronic Communication - II (BSIT 205) 6. Programming Techniques (BSIT 206) 7. IT Lab -I (Analog Electronics) (BSIT 207) 8. IT Lab - II (Digital Electronics) (BSIT 208) 9. IT Lab -III (Electronic Communication) (BSIT 209) 10. IT Lab -IV (Comp. Fundamental & Office Tools, Programming) (BSIT 210) |
|--|---|

| | |
|---|--|
| <p>SEMESTER-III Sub Code : 473</p> <ol style="list-style-type: none"> 1. Mathematical Foundations for Information Technology-III (BSIT 301) 2. Electronic Circuit & Network Theory (BSIT 302) 3. Telecommunication - I (BSIT 303) 4. Microprocessor Architecture & Programming-I (BSIT 304) 5. Operating System - I (BSIT 305) 6. Computer Programming with C - I (BSIT 306) 7. IT Lab -V (Analog Electronics) (BSIT 407) 8. IT Lab -VI (Electronics & Microprocessor) (BSIT 408) 9. IT Lab - VII (Familiarization with PC & Networking) (BSIT 409) 10. IT Lab - VIII (Programming in C) (BSIT 410) | <p>SEMESTER-IV Sub Code : 474</p> <ol style="list-style-type: none"> 1. Mathematical Foundations for Information Technology-IV (BSIT 401) 2. Electronic Circuits & Application (BSIT 402) 3. Telecommunication - II (BSIT 403) 4. Microprocessor Architecture & Programming - II (BSIT 404) 5. Operating System - II (BSIT 405) 6. Computer Programming - II (BSIT 406) 7. IT Lab -V (Analog Electronics) (BSIT 407) 8. IT Lab -VI (Electronics & Microprocessor) (BSIT 408) 9. IT Lab - VII (Familiarization with PC & Networking) (BSIT 409) 10. IT Lab - VIII (Programming in C) (BSIT 410) |
|---|--|

| | |
|---|--|
| <p>SEMESTER-V Sub Code : 475</p> <ol style="list-style-type: none"> 1. Computer System Architecture-I (BSIT 501) 2. Programming in C++ - I (BSIT 502) 3. Web-Site Design Implementing Basic Design Tools-I (BSIT - 503) 4. Internet Concepts and Applications-I (BSIT 504) 5. Microprocessor Architecture and Programming-III (BSIT-505) 6. IT Lab-IX (Programming in C++) (BSIT 606) 7. IT Lab-X (Internet Concepts and Applications) (BSIT 607) 8. IT Lab-XI (Project) (BSIT 608) | <p>SEMESTER-VI Sub Code : 476</p> <ol style="list-style-type: none"> 1. Computer System Architecture-II (BSIT 601) 2. Programming in C++-II (BSIT 602) 3. Web-Site Design Implementing Basic Design Tools-II (BSIT 603) 4. Internet Concepts and Applications-II (BSIT 604) 5. Embedded Systems and 8051 Microcontroller (BSIT 605) 6. IT Lab-IX (Programming in C++) (BSIT 606) 7. IT Lab-X (Internet Concepts and Applications) (BSIT 607) 8. IT Lab-XI (Project) (BSIT 608) |
|---|--|

RESTRUCTURED COURSES

| | | | |
|--------------------------|-----------------------------------|-------------------------------|-----------------|
| B.Sc. ELECTRONICS | | B.Sc. COMPUTER SCIENCE | |
| SEMESTER I & II | Sub. Code : 421 | SEMESTER - I & II | Sub. Code : 431 |
| 1. Electronics | 4. Physics | 1. Computer Science | 4. Electronics |
| 2. Mathematics | 5. Environmental Studies | 2. Mathematics | 5. English |
| 3. English | 6. Compulsory Computer Education. | 3. Environmental Studies | |
| SEMESTER III & IV | | SEMESTER III & IV | |
| 1. Electronics | 3. Mathematics | 1. Computer Science | 3. Mathematics |
| 2. Physics | 4. Hindi | 2. Electronics | 4. Hindi |
| | OR | | OR |
| 1. Electronics | 3. Mathematics | 1. Computer Science | 3. Mathematics |
| 2. Physics | 4. Sanskrit | 2. Electronics | 4. Sanskrit |
| | OR | | OR |
| 1. Electronics | 3. Mathematics | 1. Computer Science | 3. Mathematics |
| 2. Physics | 4. Punjabi | 2. Electronics | 4. Punjabi |
| SEMESTER V & VI | | SEMESTER V & VI | |
| 1. Electronics | 2. Physics | 1. Computer Science | 3. Mathematics |
| | | 2. Electronics | |

VOCATIONAL COURSES

| | | | |
|-----------------------------------|-----------------|----------------------------------|-----------------|
| B.Sc. COMPUTER APPLICATION | | B.Sc. BIO TECHNOLOGY | |
| SEMESTER I & II | Sub. Code : 441 | SEMESTER I & II | Sub. Code : 491 |
| 1. CAV | 4. Mathematics | 1. Biotechnology | 5. Zoology |
| 2. Physics | 5. English | 2. Botany | 6. English |
| 3. Environmental Studies | | 3. Compulsory Computer Education | |
| SEMESTER III & IV | | SEMESTER III & IV | |
| 1. Comp. Application | 3. Mathematics | 1. Biotechnology | 3. Zoology |
| 2. Physics | 4. Hindi | 2. Botany | 4. Hindi |
| | OR | | OR |
| 1. Comp. Application | 3. Mathematics | 1. Biotechnology | 3. Zoology |
| 2. Physics | 4. Sanskrit | 2. Botany | 4. Sanskrit |
| | OR | | OR |
| 1. Comp. Application | 3. Mathematics | 1. Biotechnology | 3. Zoology |
| 2. Physics | 4. Punjabi | 2. Botany | 4. Punjabi |
| SEMESTER V & VI | | SEMESTER V & VI : | |
| 1. Computer Application | 3. Mathematics | 1. Biotechnology | 3. Zoology |
| 2. Physics | | 2. Botany | |

BACHELOR OF VOCATIONAL

B.Voc is three year under graduate degree program with multiple exit points such as diploma/advanced diploma /degree. This programme prepares student for at least one job role identified by respective Sector Skill Council at each exit point.

| NSQF Level | Credits | Normal Duration | Exit Point / Awards |
|------------|---------|-----------------|---------------------|
| 4 | 30 | One Sem | Certificate |
| 5 | 60 | Two Sem | Diploma |
| 6 | 120 | Four Sem | Advanced Diploma |
| 7 | 180 | Six Sem | B.Voc Degree |

1. B.VOC (SOFTWARE DEVELOPMENT)

| | | | |
|-----------------------|--|----------------------|--------------------------------|
| Semester : I | Subject Code : 511 | Semester : IV | Subject Code : 514 |
| BVSD-11 | Computer Fundamentals | BVSD-41 | RDBMS - II |
| BVSD-12 | PC Software | BVSD-42 | Management Information System |
| BVSD-13 | Operating Systems - I | BVSD-43 | Java Programming |
| BVSD-14 | Programming Fundamentals and C | BVSD-44 | Visual Programming |
| BVSD-15 | Practical - PC Software | BVSD-45 | Practical - Java Programming |
| BVSD-16 | Practical - C Language | BVSD-46 | Practical - Visual Programming |
| BVSD-17 | Tutorial Based on Lab | BVSD-47 | Tutorial Based on Lab |
| BVSD-18 | Communication Skills & Personality Development | BVSD-48 | Project Work |
| Semester : II | Subject Code : 512 | Semester : V | Subject Code : 515 |
| BVSD-21 | Operating Systems - II | BVSD-51 | Current Technologies |
| BVSD-22 | Web Designing | BVSD-52 | E-Commerce |
| BVSD-23 | Networking & Internet | BVSD-53 | Web Technology - ASP DotNet |
| BVSD-24 | Web Programming - PHP | BVSD-54 | Advanced Java |
| BVSD-25 | Practical - Web Designing | BVSD-55 | Practical - Advanced Java |
| BVSD-26 | Practical - Web Programming | BVSD-56 | Practical - ASP DotNet |
| BVSD-27 | Tutorial Based on Lab | BVSD-57 | Tutorial Based on Lab |
| BVSD-28 | Project Work | BVSD-58 | Project Work |
| Semester : III | Subject Code : 513 | Semester : VI | Subject Code : 516 |
| Paper Code | Nomenclature | BVSD-61 | Mobile Computing |
| BVSD-31 | RDBMS - I | BVSD-62 | Information Security |
| BVSD-32 | Data Structures | BVSD-63 | Software Testing |
| BVSD-33 | Software Engineering | BVSD-64 | Linux & Shell Programming |
| BVSD-34 | Object Oriented Programming with C++ | BVSD-65 | Practical - Linux |
| BVSD-35 | Practical - Data Structure & C++ | BVSD-66 | Practical - Mobile Computing |
| BVSD-36 | Practical - ORACLE | BVSD-67 | Tutorial Based on Lab |
| BVSD-37 | Tutorial Based on Lab | BVSD-68 | Project Work |
| BVSD-38 | Project Work | | |

2.B.Voc (Business Process Outsourcing)

| | | | |
|----------------------|---|-----------------------|---|
| Semester : I | | BBPO - 202 | Human Resource Management |
| BBPO - 101 | Basics of Business Process Outsourcing | BBPO - 203 | Introduction To Internet |
| BBPO - 102 | Introduction to Computer & Office Automation Tools | BBPO - 204 | Call Centre Techniques & Management |
| BBPO - 103 | Management Concepts | BBPO - 205 | Communication Skill - II |
| BBPO - 104 | Communication Skills - I | BBPO - 206 | Practical - Communication Skill |
| BBPO - 105 | Introduction to Call Handling Skills | BBPO - 207 | Practical - Internet & Call Centre Techniques |
| BBPO - 106 | Practical - Office Automation | Semester : III | |
| BBPO - 107 | Practical - Communication Skills & Call Handling Skills | BBPO - 301 | Financial Accounting |
| Semester : II | | BBPO - 302 | Modern Office Management & Techniques |
| BBPO - 201 | Customer Relationship Management | BBPO - 303 | Database Management System |
| | | BBPO - 304 | Creativity & Critical Thinking |
| | | BBPO - 305 | Accounting Standards & Reporting System |

BBPO - 306 Practical - MS Access
 BBPO - 307 Practical - Introduction to Tally
Semester : IV
 BBPO - 401 Business Statistics
 BBPO - 402 Environmental Study
 BBPO - 403 E-Commerce
 BBPO - 404 E-Typewriting (English)
 BBPO - 405 Business Environment
 BBPO - 406 Computerized Typewriting (English) Practical
 BBPO - 407 Practical-E-commerce & Advanced Excel
Semester : V
 BBPO - 501 Basics of Financial Management
 BBPO - 502 Business Ethics & Corporate Governance
 BBPO - 503 Service Marketing

BBPO - 504 RDBMS with Oracle
 BBPO - 505 Practical - Oracle
 BBPO - 506 Practical - Advanced Tally Advanced Excel
 BBPO - 507 Practical training on BPO
Semester : VI
 BBPO - 601 Management Accounting
 BBPO - 602 Sales Management
 BBPO - 603 Data Mining & Warehousing
 BBPO - 604 Research Methodology
 BBPO - 605 Skills Personal Effectiveness & Enterprise Development
 BBPO - 606 Practical - SPSS
 BBPO - 607 Practical - ERP

UNDER GRADUATE TRADITIONAL THREE YEAR DEGREE COURSES

B. Sc. NON-MEDICAL

SEMESTER I & II

1. Physics
 2. Chemistry
 3. Mathematics
 4. English Sub. Code : 401
 5. Environmental Studies
 6. Compulsory Computer Education

SEMESTER III & IV

1. Physics
 2. Chemistry
 3. Mathematics Sub. Code : 402
 4. Hindi

OR
 1. Physics
 2. Chemistry
 3. Mathematics Sub. Code : 403
 4. Punjabi

OR
 1. Physics
 2. Chemistry
 3. Mathematics Sub. Code : 404
 4. Sanskrit

SEMESTER V & VI

1. Physics 2. Chemistry 3. Mathematics Sub. Code : 405

B. Sc. MEDICAL

SEMESTER I & II

1. Chemistry
 2. Botany
 3. Zoology
 4. English Sub. Code : 411
 5. Compulsory Computer Education
 6. Environmental Studies

SEMESTER III & IV

1. Chemistry
 2. Botany
 3. Zoology Sub. Code : 412
 4. Hindi

OR
 1. Chemistry
 2. Botany
 3. Zoology Sub. Code : 413
 4. Sanskrit

OR
 1. Chemistry
 2. Botany
 3. Zoology Sub. Code : 414
 4. Punjabi

SEMESTER V & VI

1. Chemistry
 2. Botany
 3. Zoology Sub. Code : 415

B.SC. (HOME SCIENCE)

| | | | |
|--------------|---------------------------------------|---------------|---|
| SEMESTER -1 | Sub Code : 481 | 113 | Laundry Science and Finishing of Fabrics + Practicals |
| 101 | General English-I | | |
| 102 | Hygiene and Promotive Health | 114 | Introductory Home Management |
| 103 | Introduction to Textiles + Practicals | 115 | Basic Nutrition + Practicals |
| 104 | Food Science + Practicals | 116 | Nutritional Biochemistry + Practicals |
| 105 | Introductory Chemistry + Practicals | 117 | General English |
| 106 | Introduction to Human Development | | Environment Science |
| | Environment Science | | Computer Awareness (Level-I) |
| | Computer Awareness (Level-I) | SEMESTER -III | Sub Code : 483 |
| SEMESTER -II | Sub Code : 482 | 201 | Nutrition in Life Cycle + Practicals |
| 111 | Human Physiology | 202 | Introduction to Clothing Construction + Practicals |
| 112 | Prenatal & Infant Growth and Care | 203 | Family Dynamics |

| | | | |
|--------------|--|----------------|--|
| 204 | Household Equipments & Consumer Protection + Practicals | 303 | Early childhood Education and children with special needs + Practical |
| 205 | Community Development and Extension Education - I | 304 | Housing + Practical |
| SEMESTER -IV | | SEMESTER -VI | |
| | Sub Code : 484 | Course | Paper Title |
| 211 | Applied & Community Nutrition + Practical | No. | |
| 212 | Apparel Designing & Selection + Practical | 311 | Dieteics-II + Practical |
| 213 | Childhood and Adolescent Development + Practical | 312 | Traditional Textiles, Embroideries and consumerism + Practical |
| 214 | Family Resource Management | 313 | Adulthood Guidance and Counselling + Practical |
| 215 | Community Development Extension Education-II | 314 | Interior Decoration + Practical |
| 216 | Introductory Physics + Practical | 315 | Entrepreneurial Techniques in Home Science (Optional) + Practical |
| SEMESTER -V | | Sub Code : 486 | |
| | Sub Code : 485 | | |
| 301 | Dieteics-I + Practical | | |
| 302 | Advance Apparel and Textile Designing + Practical | | |

B.COM (GENERAL & VOCATIONAL)

B.Com General, CAV, ASPSM, PPI, OMSP SEMESTER I & II

Compulsory Papers

Semester I

1. BC-101 Financial Accounting
2. BC-102 Business Communication Skills
3. BC-104 Principles of Management
4. BC-105 Business Mathematics-I
5. BC-207 Environmental Studies (Qualifying Paper for both Semester)

Semester II

1. BC-201 Advanced Financial Accounting
2. BC-203 Business Environment
3. BC-204 Organisational Behaviour
4. BC-205 Business Mathematics-II

Note: In addition to compulsory papers mentioned above a student shall have to offer two more papers.

I. B.Com General

| | | | |
|---|----------------|-----------------------------|---------------|
| Semester - I | Sub. Code: 601 | Semester - II | Sub Code: 602 |
| 1. BC-103 Micro Economics | | 1. BC-202 Macro Economics | |
| 2. BC-106 Introduction to Computer Applications | | 2. BC-206 IT and E-Commerce | |

II. B.Com General (Self Financed)

| | | | |
|---|----------------|-----------------------------|---------------|
| Semester - I | Sub. Code: 611 | Semester - II | Sub Code: 612 |
| 1. BC-103 Micro Economics | | 1. BC-202 Macro Economics | |
| 2. BC-106 Introduction to Computer Applications | | 2. BC-206 IT and E-Commerce | |

III. B.Com CAV (Comp. App. Vocational)

| | | | |
|---|----------------|--|----------------|
| Semester-I | Sub. Code: 621 | Semester-II | Sub. Code: 622 |
| 1. BC (Voc)-105 Computer Fundamental & Logical Organisation-I | | 1. BC (Voc)-205 Com. Fundamental & Logical Organisation-II | |
| 2. BC (Voc)-106 Business Data Processing & PC S/W-I | | 2. BC (Voc)-206 Business Data Processing & PC S/W-I | |

IV. B.Com Prin. & Practice of Insurance

| | | | |
|-------------------------------------|----------------|--------------------------------------|----------------|
| Semester-I | Sub. Code: 631 | Semester-II | Sub. Code: 632 |
| 1. BC (Voc)-105 Life Insurance-I | | 1. BC (Voc)-205 Life Insurance-II | |
| 2. BC (Voc)-106 General Insurance-I | | 2. BC (Voc)-206 General Insurance-II | |

3. Compulsory Computer Education

3. Compulsory Computer Education

V. B.Com ASPAM - Advertising, Sales Promotion & Sales Management

Semester-I

Sub. Code: 641

1. BC (Voc)-105 Marketing Communication-I
2. BC (Voc)-106 Advertising-I
3. Compulsory Computer Education

Semester-II

Sub. Code: 642

1. BC (Voc)-205 Marketing Communication-II
2. BC (Voc)-206 Advertising-II
3. Compulsory Computer Education

VI. B.Com OMSP - Office Management & Secretarial Practice

Semester-I

Sub. Code: 651

1. BC (Voc)-105 Comp. Fundamental & Business Data Processing
2. BC (Voc)-106 Computer (Practical)

Semester-II

Sub. Code: 652

1. BC (Voc)-205 Shorthand : Theory
2. BC (Voc)-206 Shorthand : Practical

B.COM GENERAL, CAV, ASPSM, PPI, OMSP Semester III & IV

Compulsory papers

Semester III

1. BC-301 Corporate Accounting-I
2. BC-302 Business Statistics
3. BC-304 Principles of Marketing
4. BC-305 Business Law-I

Semester-IV

1. BC-401 Corporate Accounting-II
2. BC-403 Financial Management
3. BC-404 Company Law-I
4. BC-405 Business Laws-II

Note : In addition to compulsory papers mentioned above a student shall offer two more papers.

I. B.Com General

Semester III

Sub. Code: 603

1. BC-303 Human Resource Management
2. BC-306 Financial Institutions and Markets

Semester-IV

Sub. Code: 604

1. BC-402 Business Environment in Haryana
2. BC-406 Fundamental of Insurance

II. B.Com General Self Financed

Semester III

Sub. Code: 613

1. BC-303 Human Resource Management
2. BC-311 Compensation Management

Semester IV

Sub. Code: 614

1. BC-402 Business Environment in Haryana
2. BC-411 Human Resource Development

III. B.Com CAV (Comp. App. Vocational)

Semester III

Sub. Code: 623

1. BC (Voc) -305 Programming in C
2. BC (Voc) 306 Fundamental of Data Base System-I
3. BC (Voc)-307 On the Job Training Report

Semester IV

Sub. Code: 624

1. BC (Voc)-405 Desktop Publishing
2. BC (Voc)-406 Fundamental of Data Base System-II

IV. B.Com PPI (Principle & Practices of Insurance)

Semester III

Sub. Code: 633

1. BC (Voc) -305 Fire Insurance
2. BC (Voc) 306 Insurance Finance and Legislation-I
3. BC (Voc)-307 On the Job Training Report

Semester IV

Sub Code: 634

1. BC (Voc)-405 Marine Insurance
2. BC (Voc)-406 Insurance Finance and Legislation-II

V. B.Com ASPSM (Advt. Sales Promotion & Sales Management)

Semester III

Sub Code: 643

1. BC (Voc) -305 Advertising-II (i)
2. BC (Voc) 306 Personal Selling and Salesmanship-I
3. BC (Voc)-307 On the Job Training Report

Semester IV

Sub. Code: 644

1. BC (Voc)-405 Advertising-II (ii)
2. BC (Voc)-406 Personal Selling and Salesmanship-II

VI. B.Com OMSP (Office Management & Secretarial Practice)

Semester III

Sub. Code: 653

1. BC (Voc) -305 Office Practice & Communication
2. BC (Voc) 306 Typewriting Theory & Practical
3. BC (Voc)-307 On the Job Training Report

Semester IV

Sub. Code: 654

1. BC (Voc)-405 Office Practice & Communication
2. BC (Voc)-406 Shorthand theory & Practical

B.COM GENERAL, CAV, ASPSM, PPI, OMSP Semester V & VI

Compulsory Papers

Semester V

1. BC-501 Cost Accounting
2. BC-502 Enter. Dev
3. BC-503 Income Tax - I
4. BC-504 Company Law - II

Semester-VI

1. BC-601 Management Accounting
2. BC-602 Auditing
3. BC-603 Income Tax - II
4. BC-604 Security Market Operations

Note : In addition to compulsory papers mentioned above a student shall offer two more papers.

I. B.Com General**Semester V****Sub. Code: 605**

1. BC-505 Material Management
2. BC-506 Investment Management

Semester-VI**Sub. Code: 606**

1. BC-605 International Marketing
2. BC-606 Foreign Exchange Management

II. B.Com General (Self Financed)**Semester V****Sub. Code: 615**

1. BC-505 Material Management
2. BC-511 Business Policy & Strategic Management

Semester-VI**Sub. Code: 616**

1. BC-605 International Marketing
2. BC-610 Strategic Human Resource Mgt.

III. B.Com. (Comp. App. Vocational)**Semester V****Sub. Code: 625**

1. BC(Voc.)-505 Computer Aided Design
2. BC(Voc.)-506 Data Structure
3. BC(Voc.)-507 On the Job Training Report

Semester-VI**Sub. Code: 626**

1. BC (Voc.)-605 Advanced Computer Applications
2. BC (Voc.)-606 System Analysis & Design

IV. B.Com. Prin. & Practice of Insurance**Semester V****Sub. Code: 635**

1. BC(Voc.)-505 Property and Liability Insurance-I
2. BC(Voc.)-506 Group Insurance and Retirement benefit scheme-I

Semester-VI**Sub. Code: 636**

1. BC (Voc.)-605 Property and Liability Insurance-II
2. BC (Voc.)-606 Group Insurance and Retirement benefit scheme-II

3. BC (Voc.)-507 On the Job Training Report

V. B.Com. Advertising, Sales & Sales Management**Semester V****Sub. Code: 645**

1. BC (Voc.)-505 Management of Sales Force-I
2. BC(Voc.)-506 Sales Promotion and Public Relations-I
3. BC (Voc.)-507 On the Job Training Report

Semester-VI**Sub. Code: 646**

1. BC (Voc.)-605 Management of Sales Force-II
2. BC (Voc.)-606 Sales Promotion and Public Relations-II

VI. B.Com. Office Management & Secretarial Practice**Semester V****Sub. Code: 655**

1. BC (Voc.)-505 Office Practice
2. BC(Voc.)-506 Typewriting (English) Practical
3. BC (Voc.)-507 On the Job Training Report

Semester-VI**Sub. Code: 656**

1. BC (Voc.)-605 Computer Application (Theory & Practical)
2. BC (Voc.)-606 Shorthand (English) Practical

BBA (Bachelor Of Business Administration)**SEMESTER I**

Sub Code: 501

- BBA-101 Business Organization
- BBA-102 Business Accounting
- BBA-103 Managerial Economics-I
- BBA-104 Business Mathematics-I
- BBA-105 Hindi
- BBA-106 Computer Fundamentals
- BBA-107 Seminar

SEMESTER II

Sub Code: 502

- BBA-108 Principles of Management
- BBA-109 Analysis of Financial Statements
- BBA-110 Managerial Economics-II
- BBA-111 Understanding Social Behaviour
- BBA-112 Business Math - II
- BBA-113 Business Communication-I
- BBA-114 Viva-Voce

SEMESTER III

Sub Code 503

- BBA-201 Understanding Human Behaviour
- BBA-202 Micro Business Environment
- BBA-203 Business Statistics-I
- BBA-204 Management Accounting
- BBA-205 Fundamental of DBMS and ORACLE
- BBA-206 Business Communication-II
- BBA-207 Seminar

SEMESTER IV

Sub Code : 504

- BBA-208 Human Behaviour at Work
- BBA-209 Macro-Business Environment
- BBA-210 Business Statistics-II
- BBA-211 Marketing Management
- BBA-212 Financial Management
- BBA-213 Principles of Material Management
- BBA-214 Viva Voce

SEMESTER V

Sub Code : 505

- BBA-301 Business Laws-I
- BBA-302 Principles of Retailing
- BBA-303 Principles of Banking
- BBA-304 Fundamentals of E-commerce
- BBA-305 Export Procedure and Documentation
- BBA-306 Principles of Production Management
- BBA-307 Viva Voce
- BBA-307A Training Report

SEMESTER VI

Sub Code : 506

- BBA-308 Entrepreneurship Development
- BBA-309 Business Laws-II
- BBA-310 Logistic Management
- BBA-311 Principles of Insurance
- BBA-312 Introduction to Financial Services
- BBA-313 Viva-Voce
- BBA-314 Environmental Management

B.A. General SEMESTER I, II, III, IV, V & VI

A student will be required to take any one of the following subject combinations including two Compulsory Subjects :

1. English 2. Hindi

Note : All the students of B.A. I (Gen.) are to study following subjects/courses in addition to the conventional subjects.

- a) Environmental Studies b) Compulsory Awareness Level 1

SUBJECT COMBINATIONS FOR B.A. General Semester-I, II, III, IV, V & VI

E = Elective, C = Compulsory, Pb = Punjabi, Eng. = English, Off.Mgt. = Office Management, Eco. = Economics, Skt. = Sanskrit, Pol.Sc. = Political Science, Phy. Ed. = Physical Education, H. Sc = Home Science

| S.No. | Code | | | Subjects |
|-------|----------------------------|-------------------------------|----------------------------|---------------------|
| | First Year (Sem I & II) | Second Year (Sem III & IV) | Third Year (Sem V & VI) | |
| 1. | 101 | 201 | 301 | Eco, Math |
| 2. | 102 | 202 | 302 | Eco., Pol. Sc. |
| 3. | 103 | 203 | 303 | Eco., Hist |
| 4. | 104 | 204 | 304 | Eco., Off. Mgt. |
| 5. | 105 | 205 | 305 | Eco., Phy. Edu. |
| 6. | 106 | 206 | 306 | Eco., Music (I) |
| 7. | 107 | 207 | 307 | Eco., Music (V) |
| 8. | 108 | 208 | 308 | Eco., Skt. (E) |
| 9. | 109 | 209 | 309 | Eco., Pb. (E) |
| 10. | 112 | 212 | 312 | Pol. Sc. Hist. |
| 11. | 113 | 213 | 313 | Pol.Sc., Off. Mgt. |
| 12. | 114 | 214 | 314 | Pol. Sc., Phy. Ed. |
| 13. | 115 | 215 | 315 | Pol. Sc. Music (I) |
| 14. | 116 | 216 | 316 | Pol. Sc., Music (V) |
| 15. | 117 | 217 | 317 | Pol. Sc., Skt (E) |
| 16. | 118 | 218 | 318 | Pol. Sc., Pbi (E) |
| 17. | 119 | 219 | 319 | Hist., Math |
| 18. | 120 | 220 | 320 | Hist., Off. Mgt. |
| 19. | 121 | 221 | 321 | Hist., Phy. Ed. |
| 20. | 122 | 222 | 322 | Hist., Music (I) |
| 21. | 123 | 223 | 323 | Hist., Music (V) |
| 22. | 124 | 224 | 324 | Hist., Skt. (E) |
| 23. | 125 | 225 | 325 | Hist., Pbi. (E) |
| 24. | 127 | 227 | 327 | Phy. Ed., Skt (E) |
| 25. | 128 | 228 | 328 | Phy. Ed., Pbi (E) |
| 26. | 133 | 233 | 333 | Math, Skt. (E) |
| 27. | 134 | 234 | 334 | Math, Pbi (E) |
| 28. | 135 | 235 | 335 | Music (I), Skt. (E) |
| 29. | 136 | 236 | 336 | Music (I), Pbi (E) |
| 30. | 137 | 237 | 337 | Music (V), Skt (E) |
| 31. | 138 | 238 | 338 | Music (V), Pbi (E) |
| 32. | 139 | 239 | 339 | Pol. Sc. Math |
| 33. | 142 | 242 | 342 | Off. Mgt, Phy. Edu. |
| 34. | 143 | 243 | 343 | Off. Mgt., Skt (E) |

B.A (Hons) English
SEMESTER-I & II
 153. Eng (Hons), Hindi (C), Eco
 154. Eng (Hons), Hindi(C), Pol.Sc.
 155. Eng (Hons), Hindi(C), History
 156. Eng (Hons.), Hindi (C), Skt (E)
 157. Eng (Hons.) Hindi (C) Pbi (E)
SEMESTER III & IV
 250 Eng. (Hons.), Eco.
 251 Eng. (Hons.), Pol. Sc.
 252 Eng. (Hons.), History
 253 Eng. (Hons.), Skt. (E)
 254 Eng. (Hons.) Pbi (E)
SEMESTER V & VI
 350 Eng. (Hons.), Eco.
 351 Eng. (Hons.), Pol. Sc.
 352 Eng. (Hons.), History
 353 Eng. (Hons.), Skt (E)
 354 Eng (Hons), Pbi. (E)

B.A. (Hons.) Pol. Sc.
SEMESTER I, II
 170 Pol. Sc. (Hons.), Eng., Eco.
 171 Pol. Sc. (Hons.) Eng., History
 172 Pol. Sc. (Hons.), Hindi (C), Eco.
 173 Pol.Sc. (Hons.), Hindi (C), History
 176 Pol. Sc. (Hons.), Eco, Pbi. (E)
 177 Pol Sc. (Hons.) History, Pbi. (E)
 178 Pol Sc. (Hons), Hindi (C), Skt. (E)
SEMESTER III & IV
 270 Pol. Sc. (Hons.), Eco.
 271 Pol. Sc. (Hons.), History
 273 Pol. Sc. (Hons.), Skt (E)
 275 Pol. Sc. (Hons.), Pbi. (E)
SEMESTER V, VI
 370 Pol. Sc. (Hons.), Eco.
 371 Pol. Sc. (Hons.), History
 373 Pol. Sc. (Hons.), Skt. (E)
 375 Pol. Sc. (Hons.), Pbi (E)

*** B.A.III students opting for Off. Mgt., are not to study Hindi in III year (V & VI Semester)**

| | | | | |
|-----|-----|-----|-----|----------------------|
| 35 | 144 | 244 | 344 | Off. Mgt., Music (I) |
| 36. | 145 | 245 | 345 | Off. Mgt., Music (V) |
| 37. | 146 | 246 | 346 | Off. Mgt., Maths |
| 38. | 181 | 281 | 381 | Phy. Edu. H(E) |
| 39. | 182 | 282 | 382 | Pol. Sc., H(E) |
| 40. | 183 | 283 | 383 | Eco., H(E) |
| 41. | 185 | 285 | 385 | History, H(E) |
| 42. | 186 | 286 | 386 | Math, H (E) |
| 43. | 187 | 287 | 387 | Music (I), H (E) |
| 44. | 188 | 288 | 388 | Music (V), H (E) |
| 45. | 189 | 289 | 389 | Off. Mgt., H (E) |
| 46. | 196 | 296 | 396 | Phy. Edu. Sans. (C) |
| 47. | 186 | 286 | 386 | Math, Sanskrit (C) |
| 48. | 190 | 290 | 390 | Music (V), Sans. (C) |
| 49. | 191 | 291 | 391 | Music (I), Sans. (C) |
| 50. | 192 | 292 | 392 | Pol. Sc., Sans. (C) |
| 51. | 193 | 293 | 393 | Eco., Sans. (C) |
| 52. | 194 | 294 | 394 | History, Sans. (C) |
| 53. | 195 | 295 | 395 | Off. Mgt., Sans. (C) |

B.A. (Hons) Sanskrit

SEMESTER-I & II

161 Skt (H)A, Skt (H) B, Eng, Pol.Sc.
162 Skt (H) A, Skt (H) B, Eng History
163 Skt (H) A, SKt (H) B, Eng., Eco

SEMESTER III & IV

261 Skt (H) A, Skt (H) B, Skt (H) C,
Pol. Sc.
262 Skt (H) A, Skt (H) B, Skt (H) C,
History
263 Skt (H) A, Skt (H) B, Skt (H) C,
Eco.

SEMESTER V & VI

361 Skt. (Hons.), Pol. Sc.
362 Skt. (Hons.), History
363 Skt. (Hons.), Economics

Note:

- If a student fills up wrong combination of subjects, he/she will himself/herself be responsible for the consequences.
 - The following option (s) are available in History (Student must fill up option in University Examination Form)
 - BA-I : Opt.-I : History of India from Earliest Times to 1526 AD
 - BA-II : Opt.-I : History of India 1523-1857
 - BA-III : Opt.-I : Modern History
 - The following options are available in Political Science
 - BA-I : Opt.-I : Indian Constitution and Politics.
 - BA-II : Opt.-I : Western Political thought.
 - BA-III : Opt.-I : Comparative Government & Politics of UK and USA.
- The following options are available in Economics
- BA-I : Micro Economic and Indian Economic Problem
 - BA-II : Macro Economic
 - BA-III : Development and Environmental Economic and International Trade

B.A. (HONOURS)

- Provision for the teaching of Honours in English, Sanskrit & Pol Science exists, subject to the condition that minimum 20 students are admitted.
- Extra fee for Hons. Classes as per University Norms.
- There shall be two papers in 1st year and three papers in II & III year each in the subject in which honours course has been opted.
- One subsidiary subject is to be opted.
- One additional language to be studied besides the one in which Hons has been opted in the first year.

B.A. HONOURS

ENGLISH

SEMESTER I

Paper-1 Literature in English 1555-1660-I

Paper-2 Literature in English 1660-1750-I

SEMESTER II

Paper-3 Literature in English 1555-1660-II

Paper-4 Literature in English 1660-1750-II

SEMESTER III

Paper-5 Literature in English 1760-1830 - I

Paper-6 Literature in English 1830-1900 - I

Paper-7 Grammar & Contemporary Usage-II

POLITICAL SCIENCE

SEMESTER I & II

Paper -1 Indian Constitution

Paper-2 Principles of Political Science

SEMESTER III & IV

Paper -3 Western Political Thinkers

Paper-4 Indian Political Thinkers

Paper-5 India's Foreign Policy

SANSKRIT

SEMESTER I

Paper -1 रघुवंशम् बुद्धचरितम् च

Paper-2 कादम्बरी वासवदत्ता च

SEMESTER II

Paper -3 किरातार्जुनीयम् नीतिशतकम् च

Paper-4 दशकुमारचरितम् शिवराजविजयः च

SEMESTER III

Paper-5 स्वप्नवासवदत्तम्

Paper-6 काव्यदीपिका वृत्तरत्नाकरः च

Paper-7 वैदिकसाहित्यम्

SEMESTER IV

Paper-8 अभिज्ञानशाकुन्तलम्

SEMESTER IV

Paper-8 Literature in English 1760-1880-II

Paper-9 Literature in English 1880-1900-II

Paper-10 Grammar & Contemporary Usage-II

SEMESTER V

Paper-11 Modern British Writing - I

Paper-12 Indian Writing in English-I

Paper-13 Modern World Literature-I

SEMESTER VI

Paper-14 Modern British Writing-II

Paper-15 Indian Writing in English-II

Paper-16 Modern World Literature-II

SEMESTER V & VI

Paper -6 Comparative Govt. & Politics of U.K. & U.S.A.

Paper-7 International Relations and International

Organization

Paper-8 Public Administration.

Paper-9 साहित्यदर्पणम्

Paper-10 संस्कृत-महाकाव्यकाराः, गद्यकाराः नाट्यकाराः च

SEMESTER V

Paper -11 संहिता व्याकरणम् च

Paper-12 तर्कसंग्रहः

Paper -13 लघुसिद्धान्तकौमुदी निबन्धः च

SEMESTER VI

Paper-14 उपनिषद् शतपथब्राह्मणम् च

Paper-15 गीता मनुस्मृति च

Paper-16 व्याकरणम् अनुवादः च

POST GRADUATION

एम.ए. हिन्दी

प्रथम सेमेस्टर

Sub. Code : 811

प्रश्न पत्र-1 भाषा विज्ञान - I

प्रश्न पत्र-2 हिन्दी साहित्य का इतिहास- I

प्रश्न पत्र-3 आधुनिक गद्य साहित्य- I

प्रश्न पत्र-4 आधुनिक हिन्दी काव्य- I

प्रश्न पत्र-5 प्रेमचन्द (विशिष्ट अध्ययन)

द्वितीय सेमेस्टर

Sub. Code : 813

प्रश्न पत्र-11 प्राचीन एवं मध्यकालीन काव्य- I

प्रश्न पत्र-12 काव्यशास्त्र एवं साहित्यालोचन- I

प्रश्न पत्र-13 प्रयोजनमूलक हिन्दी- I

प्रश्न पत्र-14 भारतीय साहित्य- I

प्रश्न पत्र-15 सूर-सागर सार - I

द्वितीय सेमेस्टर

Sub. Code : 812

प्रश्न पत्र-6 भाषा विज्ञान- II

प्रश्न पत्र-7 हिन्दी साहित्य का इतिहास- II

प्रश्न पत्र-8 आधुनिक गद्य साहित्य- II

प्रश्न पत्र-9 आधुनिक हिन्दी काव्य- II

प्रश्न पत्र-10 प्रेमचन्द- II (विशिष्ट अध्ययन)

चतुर्थ सेमेस्टर

Sub. Code : 814

प्रश्न पत्र-16 प्राचीन एवं मध्यकालीन काव्य- II

प्रश्न पत्र-17 काव्यशास्त्र एवं साहित्यालोचन- II

प्रश्न पत्र-18 प्रयोजनमूलक हिन्दी - II

प्रश्न पत्र-19 भारतीय साहित्य - II

प्रश्न पत्र-20 सूर-सागर सार - II

M.A. ENGLISH

SEMESTER - I (Sub. Code: 801)

Paper-I : Literature in English:1550-1660 (Part -I)
Paper-II: Literature in English 1660-1798 (Part-I)
Paper-III : Literature in English 1798-1914 (Part -I)
Paper-IV : Literature in English 1914-2000 (Part -I)
Paper-V : Study of a Genre (Option I) Fiction (Part - I)
SEMESTER - II (Sub. Code: 802)
Paper-VI : Literature in English 1550-1660 (Part - II)
Paper-VII : Literature in English 1660-1798 (Part -II)
Paper-VIII :Literature in English 1798-1914 (Part -II)
Paper IX : Literature in English 1914-2000(Part -II)
Paper X : Study of a Genre (Option I) Fiction (Part - II)

SEMESTER - III (Sub. Code: 803)

Paper XI Critical Theory - I
Paper XII American Literature - I
Paper XIII Indian Writing in English-I
Paper XIV Opt (i) English Language - I
Paper XV Opt (i) Literature and Gender - I
SEMESTER - IV (Sub. Code: 804)
Paper XVI Critical Theory - II
Paper XVII American Literature -II
Paper XVIII Indian writing in English - II
Paper XIX Opt (i) English Language - II Opt
Paper XX Opt (i) Literature and Gender - II

M.A. ECONOMICS

SEMESTER - I (Sub. Code: 821)

Paper - 101 : Micro Economics Analysis - 1
Paper - 102 : Macro Economics Analysis - 1
Paper - 103 : Quantitative Method - 1
Paper- 104: Public Economics - 1
Paper- 105: Opt. (vi) Comp. Applications in Eco. Analysis-1
SEMESTER - II (Sub. Code: 822)
Paper - 201 : Micro Economics Analysis - 2
Paper - 202 : Macro Economics Analysis - 2
Paper - 203 : Quaanatitative Method - 2
Paper- 204: Public Economics - 2
Paper- 205: Opt (vi) Comp. Application in Eco. Analysis-2

SEMESTER- III (Sub. Code: 823)

Paper - 306 : International Trade and Finance -I
Paper - 307 : Eco. of Environment and Social Sector -I
Paper - 308 : Indian Economic Policy-I
Paper - 309 Economics of Growth and Development-I
Paper -310 (i) Economatrix - I
SEMESTER- IV (Sub. Code: 824)
Paper - 406: International Trade and Finance- II
Paper - 407: Economics of Environment and Social Sector- II
Paper - 408: Indian Economic Policy - II
Paper - 409 : Economics of Growth and Development- II
Paper - 410 (i) : Economatrix- II

M.COM.

SEMESTER I (Sub. Code: 831)

MC 101 Organisational Behaviour
MC 102 Business Environment
MC 103 Managerial Economics
MC 104 Company Law
MC 105 Accounting for Managerial Decisions
MC 106 Marketing Management
SEMESTER- II (Sub. Code: 832)
MC 201 Human Resource Management
MC 202 International Business Environment
MC 203 Strategic Marketing
MC 204 Financial Management & Policy
MC 205 Corporate Accounting
MC 206 Business Statistics
MC 207 Viva-voce cum Case Study

SEMESTER- III (Sub. Code: 833)

MC 301 Computer Applications in Business
MC 302 Advance Fin. Mgt.
MC 311 International Marketing
MC 314 Enterpreneur Dev.
MC 313 Retail Management
MC 316 Human Resource Development
SEMESTER- IV (Sub. Code: 834)
MC 401 IT and E-Commerce
MC 407 Stock Market Operations
MC 414 Corporate Governance
MC 408 Sales Management
MC 420 Viva-Voce cum Case Study
MC 409 Service Marketing
MC 410 Supply Chain Management

M.Com. (I.T.)

| | |
|---|---|
| Semester-I (Sub. Code: 871) | Semester-II (Sub. Code: 872) |
| MCIT-101 Organisational Behaviour | MCIT-201 Management Accounting & Financial Management |
| MCIT-102 Business Environment | MCIT-202 International Business Environment |
| MCIT-103 Advanced Statistics | MCIT-203 Research Methodology & Statistical Analysis |
| MCIT-104 Marketing Management | MCIT-204 Online Marketing |
| MCIT-105 Fundamentals of Information Technology | MCIT-205 E-Commerce & Web Designing |
| MCIT-106 Internet & MIS | MCIT-206 Project based on IT Skills |
| | MCIT-207 Viva-Voce cum Case Study |
| Semester-III (Sub. Code: 873) | Semester-IV (Sub. Code: 874) |
| MCIT-301 Financial Institutions and Markets | MCIT-401 Business Ethics and Social Responsibility |
| MCIT-302 Security Analysis and Investment Mgt | MCIT-402 Project Planning and Control |
| MCIT-303 Operations Management | MCIT-403 Sales Management |
| MCIT-304 Advertising Management | MCIT-404 International Marketing |
| MCIT-305 Visual Basic & SQL | MCIT-405 Programming with Java |
| MCIT-306 Data Base Management System | MCIT-406 Project based on Management Skills |
| | MCIT-407 Viva Voce cum Case Study |

M.Sc. APPLIED PHYSICS

| | |
|--|---|
| SEMESTER - I (Sub. Code: 841) | SEMESTER - III (Sub. Code: 843) |
| 1. Classical Mechanics | 1. Material Science - I |
| 2. Applied Mathematics | 2. Microwave Devices |
| 3. Applied Spectroscopy | 3. Thin Films & Vacuum Techniques |
| 4. Laser Physics | 4. Surface Modification & Characterization Techniques |
| 5. Electronics - I | 5. Radiation Physics |
| 6. Practicals | 6. Practicals |
| SEMESTER - II (Sub. Code: 842) | SEMESTER -IV (Sub. Code: 844) |
| 1. Quantum Mechanics | 1. Material Science - II |
| 2. Electromagnetic Theory | 2. Applied Nuclear Techniques |
| 3. Applied Nuclear Science | 3. Computational Physics |
| 4. Condensed Matter Physics & Nanotechnology | 4. Fibre Optics |
| 5. Electronics - II | 5. Communication Systems |
| 6. Practicals | 6. Practicals |

M.Sc. MATHEMATICS

| | |
|--------------------------------------|---------------------------------------|
| SEMESTER - I (Sub. Code: 851) | SEMESTER - II (Sub. Code: 852) |
| MM 401 Advanced Abstract Algebra - I | MM 407 Advanced Abstract Algebra - II |
| MM 402 Real Analysis - I | MM 408 Real Analysis - II |
| MM 403 Topology - I | MM 409 Topology - II |
| MM 404 Complex Analysis - I | MM 410 Complex Analysis - II |
| MM 405 Differential Equations - I | MM 411 Differential Equations -II |
| MM 406 Practical - I | MM 412 Practicals - II |

SEMESTER - III (Sub. Code: 853)

Compulsory Papers

- MM 501 Functional Analysis Computer Programming (Theory)
- MM 502 Analytical Mechanics & Calculus of Variations
- MM 503 Opt (i) Elasticity
- MM 504 (i) Fluid Mechanics-I
- MM 505 Opt (i) Integral Equations
- MM 506 Practical - III

SEMESTER - IV (Sub. Code: 854)

Compulsory Papers

- MM 507 General measure and integration theory
- MM 508 Partial Differential Equations
- MM 509 Opt (i) Mechanics of Solids - II
- MM 510 (i) Fluid Mechanics-II
- MM 511 (i) Mathematical aspects of Seismology
- MM 512 Practicals - IV

M.A. MASS COMMUNICATION

SEMESTER - I (Sub. Code: 861)

- 1. Theory and Practices of Communication
- 2. Writing Skills
- 3. Introduction to Mass Media
- 4. Current affairs and Media issues
- 5. Computer Application

SEMESTER - II (Sub. Code: 862)

- 6. Reporting
- 7. Advertising
- 8. Radio Journalism
- 9. Photo Journalism
- 10. Media Laws and Management

SEMESTER - III (Sub. Code: 863)

- 11. Editing
- 12. TV Journalism
- 13. Public Relation
- 14. Communication Research
- 15. Communication Technology



SEMESTER -IV (Sub. Code: 864)

- 16. Print Media Production
- 17. Electronic Media Production\
- 18. Cyber Journalism
- 19. Development
- 20. Practical
 - (i) Reporting for Newspaper - 5
 - (ii) Reporting for Newsmagazine - 5
 - (iii) Reporting for Radio - 5
 - (iv) Reporting for Television - 5
 - (v) Press Release - 5
 - (v) Reporting for Web - 5
 - (vii) Print Media Ads - 5
 - (viii) Script for Radio Commercials - 5
 - (ix) Script for Television Commercials - 5
 - (x) Articles / Features - 5

Post Graduate Diploma in Computer Application (PGDCA) (Sub Code : 901)

- | | |
|--|---|
| CS-DE - 11 Computer Organization & Networking Fundamentals | CS-DE -15 Operating System |
| CS-DE - 12 Problem Solving Through 'C' | CS-DE -16 Software Lab - I Programming in C |
| CS-DE - 13 Data Structures | CS-DE -17 Software Lab - II Word, Excel, Access / SQL |
| CS-DE - 14 Data Base Management System | |

Fee & Fund for PG Courses as per directions of KUK from time to time.

The rates of fees, funds, fee schedule and various heads are subject to change from time to time as per KUK / Haryana Govt. instruction .

CONTINUOUS ABSENCE

If a student remains absent from his/her class for a continuous period of 14 days or is regularly irregular without valid reasons, medical or otherwise, his/her name shall be struck off the rolls irrespective of the fact that he/she has paid his/her dues.

| | | |
|--------------|------------|------|
| Absence Fine | Per Period | 5.00 |
|--------------|------------|------|

College Fee and other charges once paid will not be refundable in any case. The securities are, however, refundable in accordance with rules laid down in the prospectus.

FEE CONCESSION / BOOK CONCESSION/STIPENDS AND SCHOLARSHIPS

Fee concessions and other concessions are granted to economically weak, meritorious students, outstanding sportspersons and holders of distinctions in co-curricular activities.

- a) Scholarship/books from Book Bank to be given to the meritorious students on **merit cum mean** basis of **second/third year** on the basis of the criteria given below :

| Faculty % age | Science | Commerce | Arts |
|----------------------------------|---|---|---|
| > 85% University Position Holder | Complete set of Books + FFM | Complete set of Books + FFM | Complete set of Books + FFM |
| 80-85% | 4 Books + FFC/Scholarship of the same amount | Complete set of Books + FFM | Complete set of Books + FFM |
| 75%-80% | 3 Books + HFC/ Scholarship of the same amount | 4 Books + FFC/ Scholarship of the same amount | Complete set of books + FFC/ Scholarship of the same amount |

Government, University, Private and all other scholarships like State, and National Merit Scholarships and scholarships for the wards of serving and ex-servicemen are also available in the college.

- b) All these concessions are granted subject to good behaviour, satisfactory progress in studies and regularity in attendance, scholarship will be renewed after class tests / house examination/first semester.

When fee-concession or stipend holder is awarded any scholarship, his/her fee concession or stipend may be withdrawn for the period for which scholarship has been awarded. These concessions may be withdrawn at any time :-

- (a) If it is found that the recipient has ceased to deserve it on account of some lapses on his or her part.
 (b) If the student does not appear or fails in class tests/House Examination or Monthly Tests.

CHANGE OF SUBJECT OR FACULTY

Change of subject or faculty may be allowed at the discretion of the authorities only if seat is available. After passing B.A./B.Sc./B.Com. Semester-I Examination, no student shall be allowed to change his/her faculty/ subject.

COLLEGE LEAVING RULES

Students leaving the college must get their names struck off the college rolls, otherwise due fees will be charged from them for whole of the session. They must also collect their original documents from the College immediately after they leave college but not later than six months.

The Principal has full power and unfettered discretion in all matters pertaining to internal administration of the College such as;

- (a) Admission
 (b) Promotion and detention of students
 (c) Disciplinary action and imposition of penalties.

The College reserves the right to refuse admission to any applicant without assigning any reason.

All legal disputes relating to examination/ admissions of students will be subject to Kurukshetra Court or Courts having jurisdiction at Ambala/Kurukshetra only.

DISTINCTIVE FEATURES

S D College is an epoch-making institution in the field of education. It has been providing a staircase to students to climb up easily to success. The young minds are nurtured in an academic friendly atmosphere.

Keeping abreast with the changing times the campus is now fully internet compliant. The college has Wi-Fi facility for staff and students. Wi-Fi gives access to a never ending stream of information and promotes research.

The college also boasts of a state of the art fully air conditioned Auditorium, two smart AC Seminar Rooms and two AC Audio-Visual Rooms besides a plethora of facilities available to the students.

S D College has created landmarks in the field of education and has opened avenues for the students. The distinctive features contributing to the great history of this premier institution are:

Games, Athletics and Gymnastics

Physical Training is compulsory for all able-bodied students. They are expected to participate in one or more of the following games and activities :- Football, Table-Tennis, Badminton, Cricket, Volleyball, Athletics, Yoga and Gymnastics.



Students can seek advice of the Medical Officer in matters of health.

National Cadet Corps (N.C.C.)

N.C.C is very popular and an efficiently run organisation in the College. The cadets are governed by N.C.C. rules laid-down by the University from time to time. Whole-time N.C.C. officers conduct the training and administration of N.C.C. in the College. The College has two platoons of N.C.C. for boys & girls. Students on N.C.C. rolls are required to complete 75% of the parades during the year.



Shamsher Singh (B.Com.-II)



Dhruv Sharma (B.Sc-II)

Qualification in N.C.C. proves advantageous to the students in their future career., 10% seats are reserved for 'C' Certificate holders in MA - I on the basis of merit. Various courses like Para-training, Mountaineering with Rock Climbing, Basic leadership and Advanced Leadership courses are open to N.C.C. Cadets. There are 53 vacancies in NCC for students.

Cultural Activities

Proper emphasis is laid on cultural activities. Students are encouraged to take part in Dramatics, Debates, Declamation, Music and Dance, and various other activities. Every student is required to join and become an active member of atleast two of the various clubs and associations in the college with the view of developing in them aesthetic taste for emotional refinement, organisational ability and qualities of leadership.



1. Quiz Association
2. Creative Students' Association (CSA)
3. Creative Students Club
4. Sanatan Dharma Adhyatmic Sabha
5. Women Cell
6. Young Speakers Club

Academic Associations

Various subject associations/societies organise guest lectures and other academic programmes for both undergraduate and post-graduate classes throughout the year.

In addition to the club/societies, subject associations/ societies are also functioning in the college.

National Service Scheme (N.S.S.)

The College started National Service Scheme in 1973. The aim of the scheme is to develop the all-round personality of the students to make them responsible and patriotic citizens and to develop in them the sense of dignity of labour. N.S.S. provides a forum to the young students for social service in their spare time. Under this scheme two types of programmes are organised-Regular Activities and Camping programme. A large number of students (both boys and girls) take active part in these activities and our college has got top positions in the University for its extension activities.



The following activities are undertaken by the N.S.S. units of the college :

Blood Donation Camps AIDS Awareness Camps Medical Camps
Community Development & Extension Programmes. Literacy and Adult Education Programmes
Health & Hygiene Awareness Camps.

Environment Awareness Club

Environment is a global issue these days and to make students aware of all the issues related to environment, this Club organises various activities like Debate, Quiz, Slogan-writing, Chart-making & extension lectures related to various environmental issues.

Sanatan Sancharika

The College Magazine 'Sanatan Sancharika' provides an opportunity to the students having a flair for writing. The students are encouraged to contribute articles to the magazine in English, Hindi, Punjabi, Sanskrit, Science, Commerce and Women Cell. Each section has a Student Editor working under the Staff Editor. Students learn the art of writing under the guidance of the Editorial Board.



College Journal

College publishes an inter-disciplinary research journal, 'Purva Mimaansa' to contribute & update teachers knowledge.

College Library :

The College Library, at present, has more than 55,000 on its shelves covering a large range of subjects and 10,000 books in Book Bank. There is a separate section for the Post-Graduate and Honours Students. The Text-Books section has several copies of various text books for the benefit of such students who cannot afford to buy them. Library is fully computerized.



The Library has recently subscribed to various e-journals, e-books and database through INFLIBNET, N-L1ST Programme.

The Library Reading-Room is provided with a large number of newspapers, periodicals and journals. Xeroxing and Lamination facilities are available. The College library has an "Open shelf" System.

Career Guidance

Career Guidance Cell of the college is a dynamic body functioning to bridge the gap between education and employment. The cell guides the students of the college regarding many career opportunities



available to them in their respective fields. The cell organises various vocational and technical training programmes to make the students employable in govt. and private sector.

Alumni Association

Following the age-old Guru-Shishya tradition the college endeavours to maintain a strong emotional bond with its old students through Alumni Association. Each year a number of new members are added to it and their collective effort is an asset to the Institution. An old student meet is held in the campus each year.



Deen Dayal Upadhyay Kaushal Kendra

Following the mission of Indian Government of “**Skill India**” , Visionary Management of Sanantan Dharma College (Lahore), Ambala Cantt has opened up Skill Development Centre Under the **UGC Scheme of Deen Dayal Upadhyaya Centres for Knowledge Acquisition and Upgradation of Skilled Human Abilities and Livelihood (Kaushal)** at Sanantan Dharma College (Lahore), Ambala Cantt. The Scheme provide for vertical mobility from short term certificate course to full-fledged post graduate degree programme, and further research in specialized areas. Our College is the first in Ambala to open such centre. The main objective of the centre is to equip students with the skills required by the industry to fill the skill gaps identified by the NSDC prevailing across the various sectors.

Mission of the Centre

- Empowering Youth by Skill training

Objectives of the Centre :

- Equipping students with knowledge, practice, attitude & necessary job market skills enabling them to gain appropriate employment or become entrepreneurs.
- Create Skilled manpower for industry requirements at various levels.
- Design Curriculum aligned with the industry requirements.
- Implement Credit based Semester system.
- Providing Exposure to real time application development in the form of project training by collaborating with the industries.
- Certification of skill component by Sector Skill Council.
- Collaborations with MNCs for training and placements.
- 100% placements.

Earn While You Learn

The college embraces the scheme of the Government of Haryana, 'Earn While You Learn ' very passionately. Under this scheme, the students of various streams not only financially support their studies but also gain practical experience which would help them sail through smoothly in their later life. This helps the students to gain practical expertise about life and thereby develop their self-confidence and personality. The scheme is also helpful in curtailing the drop-out rate.



The initiative has a three-pronged impact. On the one hand, students are earning to sustain their education while on the other, they are getting work experience and thirdly hands-on training while studying.

Under this scheme students pitch in with tasks such as data entry, maintaining of records, library management etc.

Placement Cell

Sanatan Dharma College is known for Quality Education and producing world class graduates year after year. The Placement cell of the college is working with full zeal to help the graduates and post graduates of all streams to find their dream jobs. Right from contacting the recruiters to holding the placement drive the placement team provide their best possible assistance to students and recruiters. The cell not only facilitate the recruitment process but also act as mentor to groom students by conducting mock



interviews, aptitude tests , pre-placement talks etc. Cell also arrange for workshops and training sessions to equip students with technical skills and seminars to make students aware of various job opportunities available in private as well as public sector. In the Session 2015-16 , Cell has achieved remarkable success by placing more than 200 students of various stream in multinational companies like IBM,WIPRO,WNS,InterGlobal,Tech Mahindra, ICICI Prudential,Xperia Technologies, HDFC,TATA Business Support Services, Aditya Birla Groups, British Telecom etc.

Our Motto :

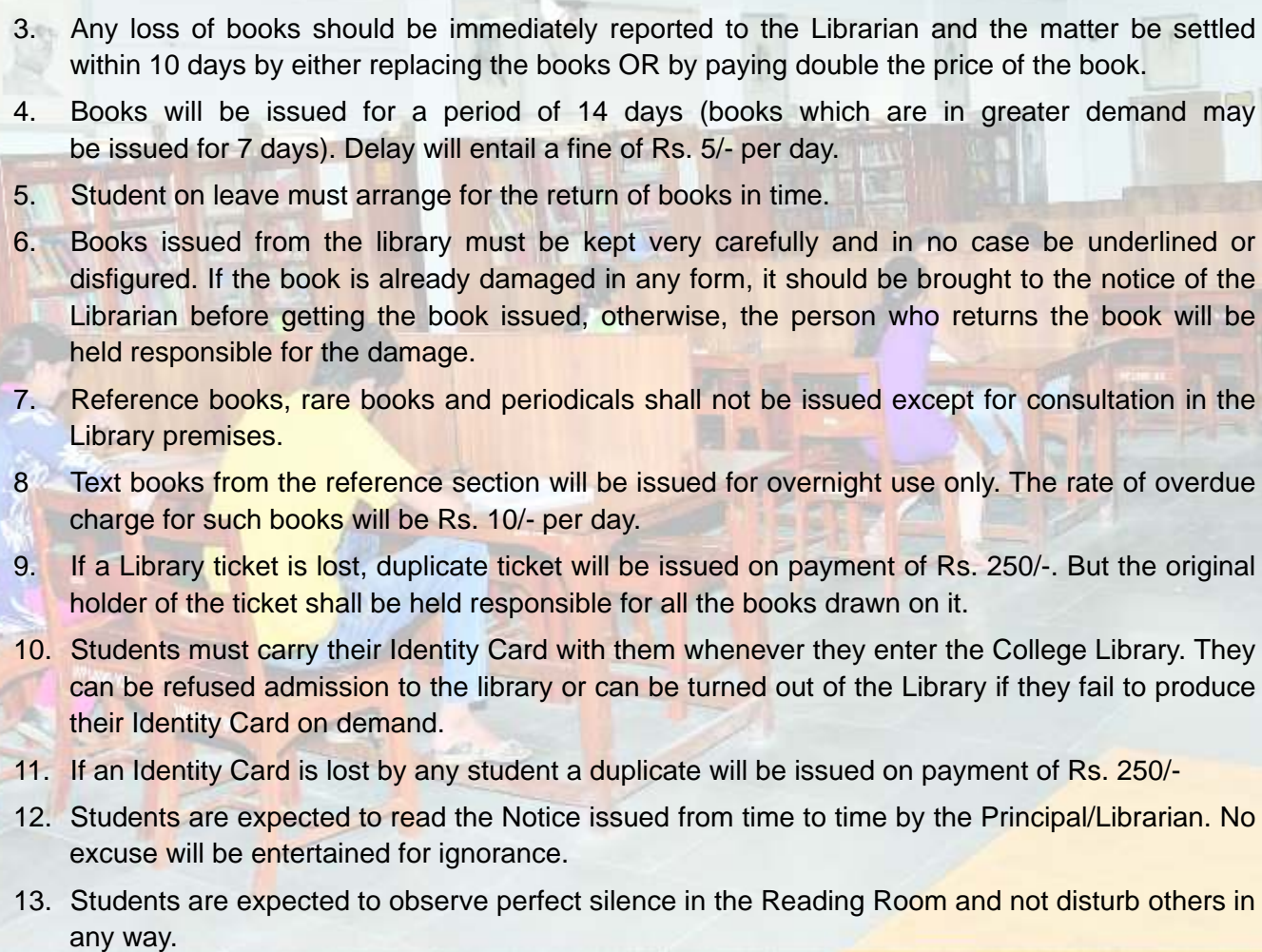
Mentoring our students for the journey from Campus to Corporate & Shaping their Future

Youth Red Cross Society

The college has an active Youth Red Cross Society. The unit currently has a considerable volunteer strength. The volunteers undergo trainings in First Aid and Home Nursing thereafter clearing an examination become certified First Aid Practitioners. The unit is known for its remarkable achievements in Blood Donation and Health & Hygiene Programmes.

LIBRARY RULES

1. Library books are issued to every student on Library Tickets. The number of books which a student can borrow is as under :-
PG Classes : Five
UG Classes : Three
2. Meritorious students are allowed to get as many books issued from the Library as are recommended by the tutor/HOD.

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3. Any loss of books should be immediately reported to the Librarian and the matter be settled within 10 days by either replacing the books OR by paying double the price of the book.
 4. Books will be issued for a period of 14 days (books which are in greater demand may be issued for 7 days). Delay will entail a fine of Rs. 5/- per day.
 5. Student on leave must arrange for the return of books in time.
 6. Books issued from the library must be kept very carefully and in no case be underlined or disfigured. If the book is already damaged in any form, it should be brought to the notice of the Librarian before getting the book issued, otherwise, the person who returns the book will be held responsible for the damage.
 7. Reference books, rare books and periodicals shall not be issued except for consultation in the Library premises.
 8. Text books from the reference section will be issued for overnight use only. The rate of overdue charge for such books will be Rs. 10/- per day.
 9. If a Library ticket is lost, duplicate ticket will be issued on payment of Rs. 250/-. But the original holder of the ticket shall be held responsible for all the books drawn on it.
 10. Students must carry their Identity Card with them whenever they enter the College Library. They can be refused admission to the library or can be turned out of the Library if they fail to produce their Identity Card on demand.
 11. If an Identity Card is lost by any student a duplicate will be issued on payment of Rs. 250/-
 12. Students are expected to read the Notice issued from time to time by the Principal/Librarian. No excuse will be entertained for ignorance.
 13. Students are expected to observe perfect silence in the Reading Room and not disturb others in any way.

LEAVE RULES

1. Students shall apply for leave when required on the prescribed form available in the College office on payment.
2. Students must submit their applications before availing themselves of leave and not after being absent in the college except on the basis of sickness in which case the application must be submitted on the day when the student comes to the college after recovery.
3. Leave can be granted only by the Principal or by a lecturer appointed by him for the purpose. Applications by post shall not be accepted.
4. A Medical Certificate must accompany the application for sick leave. During Class Test / House Examinations applications for sick leave must be certified by the college doctor.
5. During the period of leave, the students shall be exempted from absence fine but shall not be considered 'present' for the purpose of counting his/ her attendance.

PROCEDURE TO GET LEAVE

Get leave form from the fee counter.

Fill leave form, get it signed from your parents/guardian.

Attach supporting document i.e medical certificate, Marriage card, camp selection letter etc. as per the nature of leave applied.

Get it sanctioned from the concerned college authority.

Show the first signed part of leave application form to all your concerned teachers, deposit it in the leave box and retain the counter foil for future record.

YOU HAVE GOT THE LEAVE NOW

UNIVERSITY AND CLASS TESTS

Only such students will be permitted to appear in the University Examination as fulfil the conditions specified under Special Regulations.

- a) A student shall not be eligible to appear in the University Examination unless he/she has attended at least 75% of the full course of lectures delivered to his/her class in each of the subjects.
- b) Students using unfair means in the Class Test shall be severely punished. All the concessions in fee etc. granted to such students shall be withdrawn. In serious cases the punishment may amount to heavy fine, expulsion from the college or rustication.

Class tests / Surprise Tests / Internal Assessment as per Univeristy Rules.

WITHDRAWAL OF SECURITIES

Withdrawal of securities shall be permissible on working days from 1st September to 30th September after the end of the academic session for which such securities were charged and thereafter on the 13th, 14th and 15th of every month till 15th March excepting holidays that may fall on these dates. The securities not withdrawn till 15th March will lapse. To receive the refund of the security a student will have to be present at the college office in person. Securities will not be payable through authority letter.

Although good care has been taken to mention all the rules and regulations regarding admission to different courses, fee, funds, fee schedule and various heads, in case of any change as per the directive of KUK/Haryana Govt., will be notified on student notice board from time to time.

LIST OF SCHOLARSHIPS

We are pleased to acknowledge our generous philanthropists who have been awarding scholarships to students of the college. These scholarships are given to the deserving students of the college in accordance with conditions stated on page 30 of the Prospectus.

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| 1. | Dr. Navnit Ram Chithara and Dr. Vidya Chitara, Drywood Avenue Worsley Manchester (U.K.) | Endowment Fund of Rs. 2,25,000 |
| 2. | Sh. Vineet Jain, 3658, Kali Bari Chowk, Ambala Cantt | Endowment Fund of Rs. 1,00,000/- |
| 3. | Smt. Parul Jain, 3658, Kali Bari Chowk, Ambala Cantt | Endowment Fund of Rs. 1,00,000/- |
| 4. | In memory of Late Dr. Ram Swarup Sharma memorial scholarship awarded by Dr. Kavi Sharma, Shama Homeo-Clinic, Punjabi Mohalla, Ambala Cantt | Endowment Fund of Rs. 1,00,000/- |
| 5. | In memory of Late Mrs. Pritim Devi Memorial scholarship awarded by Dr. Subhash C. Sharma, Homeo-Clinic, Punjabi Mohalla, Ambala Cantt | Endowment Fund of Rs. 1,00,000 |
| 6. | Dr. (Mrs.) Janak Khanna, 843 Sector 8, Panchkula. | Endowment Fund of Rs. 100000/- |
| 7. | Smt. Prakash | Endowment fund of Rs. 100000/- |
| 8. | Prof. R.D. Suri Memorial Scholarship and Mrs. Meena Dhawan (Arora) Scholarship awarded by Lt. Col. Amrit Vallabh Arora (ex-student) A-34, Sector 55, Noida. | Endowment fund of Rs. 37000/- |
| 9. | Sh. Shiv Dyal Kapoor Memorial Scholarship awarded by Sh. Basant Kumar Kapoor B/1, Rana Partap Bagh Delhi 110007 | Endowment fund of Rs. 31000/- |
| 10. | Smt. Savitri Devi, 11-12, Arya Nagar, Ambala Cantt | Endowment fund of Rs. 25,000/- |
| 11. | Shri B.N. Talwar Charitable & Educational Trust, New Delhi | Scholarships out of an Endowment fund of Rs. 20000/- |
| 12. | Sh. Gurcharan Singh, V.P.O. Tepla (Saha) Distt. Ambala | Endowment Fund of Rs. 25000/- |
| 13. | Dr. Neena Malhotra, 1-2 A, The Spring, Ajit Nagar, Ambala Cantt | Endowment Fund of Rs. 21,000/- |
| 14. | Dr. S.P. Sharma, # 218, Inder Puri, Ambala Cantt | Endowment Fund of Rs. 21000/- |
| 15. | Dr. K.D. Sharma, K.D. Hospital, Ambala Cantt | Endowment fund of Rs. 21000/- |
| 16. | Dr. Bainsi Parshad Aggarwal Memorial Medal and Cash Prize for standing first in B.Sc. (Medical) | Endowment fund of Rs. 15000/- |
| 17. | Shri Attar Chand Sawhney and Smt. Amravati Memorial Scholarship awarded by their son Prof. H.O. Sawhney | Endowment fund of Rs. 15000/- |
| 18. | Miss Geetika Jain s/o Sh. S.K Jain, New Delhi. | Endowment fund of Rs. 12500/- |
| 19. | Pandit Bishan Dass Lakhanpal Memorial Scholarship donated by his sons Shri KK Lakhanpal, Shri. S.K Lakhanpal and Shri B.K Lakhanpal | Endowment fund of Rs. 10000/- |
| 20. | Prof. H.C. Sharma 2-B, Ajit Nagar, Ambala Cantt | Endowment fund of Rs. 10000/- |
| 21. | Dr. Arvind Sharma, student of M.D. Medical College Rohtak, Memorial Scholarship awarded by Sh. Shiv Kumar, Rly. Colony, 373/B, Ambala Cantt | One Wrist Watch to the Topper of B.Sc. III Medical (Endowment fund of Rs. 10000/-) |
| 22. | Smt. Mayawanti Bhanot Memorial Scholarship awarded by Dr. Saran Dass Bhanot of Chd. | Endowment fund of Rs. 10000/- |
| 23. | ASIMA, Ambala Scientific Instruments Manufacturing Association (ASIMA), Ambala Cantt | Endowment fund of Rs. 11000/- |
| 24. | Sh. Pritam Singh, Triode Electronics, 3695/20/1, Near Dutta Hospital Ambala Cantt | Endowment fund of Rs. 11000/- |

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| 25. | Prof. Madhur Veena Sen, 70 C Ajit Nagar, Ambala Cantt | Endowment fund of Rs. 30000/- |
| 26. | Ambala Scientific | Endowment fund of Rs. 11000/- |
| 27. | NIRC of ICFI, Chairman, Ambala Branch | Endowment fund of Rs. 11000/- |
| 28. | Amrit Singh | Endowment fund of Rs. 10000/- |
| 29. | Sh. Sushil Malhotra | Endowment fund of Rs. 6000/- |
| 30. | Manu Anand, 14, Kasturba Colony, Ambala Cantt | Endowment fund of Rs. 6000/- |
| 31. | Amit Tayal, 3541, Timber Market, Ambala Cantt | Endowment fund of Rs. 6000/- |
| 32. | Sh. Deepak Bhalla, Ikon Electronics, Near K.D. Hospital, Mahesh Nagar, A/Cantt | Endowment fund of Rs. 6000/- |
| 33. | Pt. Mohan Lal Hira Devi Charitable Trust c/o PML S.D. Public School Sector 32-C, Chandigarh | Endowment fund of Rs. 6000/- |
| 34. | Mr. Vivek Kumar, Vivek Scientific Industries, # 6183 Ground Floor, Nishat Cinema Road, Near Govt. College, Ambala Cantt | Endowment fund of Rs. 5100/- |
| 35. | Shri B.N. Memorial Scholarship awarded by Smt. Premalata Vij of Ambala Cantt. | Endowment fund of Rs. 5000/- |
| 36. | Principal Raghubar Dayal Memorial Scholarship awarded by Dr. Saran Dass Bhanot of Chd. | Endowment fund of Rs. 5000/- |
| 37. | Scholarship donated by Mr. K.K Sahore in the memory of his respected father Sh. Jagat Ram Sahore, Raipur Saharan Teh & Distt. Una | Endowment fund of Rs. 5000/- |
| 38. | Rai Sahib Madan Lal Reikhy Scholarship awarded by Smt. Raj Rani | Endowment fund of Rs. 3000/- |
| 39. | Dr. Parma Nand Bali Memorial Scholarship awarded by Shri K.C. Bali | Endowment fund of Rs. 2000/- |
| 40. | Prof. Neelam Ahuja, 38, Kasturba Colony, Ambala Cantt | Endowment fund of Rs. 11000/- |
| 41. | Dr. A.K. Tandon, #B14, Ground Floor, Nirmal Chaya Tower, VIP Road, Zirakpur | Endowment fund of Rs. 5000 |
| 42. | Amarjeet Singh, Kalgidhar Scientific Works, Near B.D. Sr. School, Ambala Cantt | Endowment fund of Rs. 5100/- |
| 43. | Dr. A.K. Sharma, # 35 B, Rani Bagh, Ambala Cantt | Endowment fund of Rs. 5000/- |
| 44. | Narender Mahajan (For Earn while You Learn Scheme) Desh Biological, Bengali Mohalla, Ambala Cantt | Endowment fund of Rs. 60000/- |
| 45. | Sita Ram Jindal Foundation Fund Scholarship, "Green Avenue, Behind Sector D-3, Bhatta Road, Vasant Kunj, New Delhi | Rs. 92000/- |
| 46. | Vaidya Jagdish Chander Shastri & Smt. Sunaihari Devi Memorial Scholarship donated by Dr. Nand Kishore Sharma | Rs. 6000/- per annum (for M.A. Hindi Students) |
| 47. | Sh Sewa Ram Tandon Memorial Scholarship donated by Rtn M.S. Tandon, 8, Tribune Colony, Ambala Cantt. | Rs 5,000 per annum. |
| 48. | Late Smt. Ram Parkash Tandan Memorial Scholarship donated by Rtn. M.S. Tandon, 8, Tribune Colony, Ambala Cantt | Rs. 5,000 per annum |
| 49. | Sh. G.M. Tandon Memorial Scholarship donated by Sh. M.G. Tandan, 415/B, Adarsh, D.K. Sandu Road, Chembur, Mumbai-400071 | Rs. 5000/- per annum |
| 50. | Smt. Chander Kanta G.Tandon Memorial Scholarship donated by Sh. M.G. Tandon, 415/B, Adarsh, DK Sandu Road, Chembur, Mumbai | Rs. 5000/- per annum |
| 51. | Smt Ved Prakash Tandon Memorial Scholarship donated by Sh Y.P. Tandon, Starvy Exports # 201, Durga Plot No. A-8, Veera Desai Industrial Area Mumbai. | Rs 5,000 per annum |

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| 52. | Sh Mehar Chand Tandon and Sh. Nathu Ram Tandon Memorial Scholarship donated by Sh Anil Tandon, 513, 5th Floor, Persipoli's Sector 17, Vashi, Navi Mumbai. | Two scholarships of Rs 5,000 per annum each. |
| 53. | Sh Kanshi Ram Dhawan Memorial Scholarship donated by Sh S.R. Dhawan, M/s Pooja Diaries Pvt. Ltd. 101-A, Mall Road, Kingsway Camp Delhi. | Rs 5,000 per annum |
| 54. | Sh. G.M. Tandon Memorial Scholarship donated by Sh. Harisharan Tandon | Rs. 5000/- per annum |
| 55. | Smt. Ved Parkash Tandon Memorial Scholarship donated by Sh. Hari Sharan Tandon | Rs. 5000/- per annum |
| 56. | Smt. Raj Rani Tandon Memorial Scholarship donated by Sh. Ashwani Tandon, 232, Raja Garden, New Delhi | Rs. 5000/- per annum |
| 57. | Sh. Amar Nath Vohra Memorial Scholarship donated by Dr. Kapil Vohra, A/City | Rs. 5000/- per annum |
| 58. | Smt. Sneh Vohra Memorial Scholarship donated by Dr. Kapil Vohra, Ambala City | Rs. 5000/- per annum |
| 59. | Sh Inder Lal Dhawan Memorial Scholarship donated by Sh Gary Dhawan, 146, Sector 10 F, Faridabad. | Rs 5,000 per annum. |
| 60. | Smt. Sarla Devi Gosain Memorial Scholarship donated by Dr. Sunil Gosain | Rs. 5000/- per annum |
| 61. | Sh. R.L. Verma Memorial Scholarship donated by Sh. O.P. Verma, 101, The Mall, Ambala Cantt | Rs. 5000/- per annum |
| 62. | Paul Tandon | Rs. 5000/- per annum |
| 63. | Smt Rukmani Devi Mehta Memorial Scholarship donated by Sh H.C. Mehta, 19, Vikas Vihar, Ambala City. | Rs 5,000 per annum |
| 64. | Sh Ram Narain Mehta Memorial Scholarship donated by Sh H.C. Mehta, 19, Vikas Vihar, Ambala City. | Rs 5,000 per annum. |
| 65. | Pt. Kallu Ramji Memorial Scholarship donated by Sh. Om Parkash Sharma, 24-B, Gobind Nagar, Ambala Cantt | Rs. 5000/- per annum |
| 66. | Pt. Amar Nath & Shrimati Indira Vati Scholarship donated by Dr. Deshbandhu | Rs. 2400/- Per Annum |
| 67. | Prof. K.L. Malhotra, Former Lecturer in English, 26 Kasturba Colony, Ambala Cantt. | Rs. 1200/- per annum |
| 68. | Prof. Vir Sen, 1-2 A, The Spring, Ajit Nagar, Ambala Cantt. | Rs. 1200/- per annum |
| 69. | Prof. Jagdish Chander, 36-C, Raja Park, Ambala Cantt | Rs. 5000/- per annum |
| 70. | In memory of Late Sh. Chamba Ram Jain & Smt. Prakash Jain, Giddarbha Memorial Scholarship awarded by Dr. D.K. Jain, 11-A, Ashok Vihar, Ambala Cantt | Rs. 2400/- per annum |
| 71. | Sh. Vikash Kaushal, Fortis Hospital, Sector 62, Phase VIII, Mohali | Rs. 1000/- per annum |
| 72. | Scholarship of Fatherless girls awarded by Verma Family c/o Sh. O.P.Verma 101, The Mall, Ambala Cantt | 20-30 scholarships of Rs. 2000/- each |
| 73. | Kumar Rukmani Devi Memorial Trust Scholarship, 122, Railway Road, A/Cantt | Rs. 6000/- |
| 74. | Sh. Gaurv Jain, SCO-11, Ambala Complex, Staff Road, Ambala Cantt | Rs. 5100/- |
| 75. | Sh. Hari Om Saini, Neel Kanth Scientific Co. 1453, Hargolal Road, A/Cantt | Rs. 5000/- |
| 76. | Dr. Sunil Gosain, Plot 148, Falt No. 201 B, Piri Majestic Chamber, Mumbai | Rs. 5000/- |
| 77. | Pushpa Taneja | Rs. 5000/- |
| 78. | Achla Mehta in memory of Vipin Mehta | Rs. 2400/- |
| 79. | Anil Mehta in memory of Sh. Krishan | Rs. 2100/- |
| 80. | Dr. Smt. Vinod Jain in memory of her father Sh. Sikander Lal and mother Smt. Kailash Jain | Rs. 10,000/- |

**SANATAN DHARMA COLLEGE SOCIETY (LAHORE)
NEW DELHI
List of Members**

General President

Sh. O.P. Mohan

President :

Sh. Brij Kishore Soni

Vice President :

Dr. Desh Bandhu

General Secretary

Sh. Ashok Kumar Gurnani

Finance Secretary

Sh. Jagdish Arora

Organising Secretary

Dr. R.P. Vij

Ex-Officio Members

Dr. Rajinder Singh

Dr. Vishnu Dutt Sharma

Ms. Neelinderjeet

Ms. Bhawna Malik

Members

Ms. S.K. Birla

Dr. R.C. Sharma

Sh. Varinder Katyal

Sh. Rishab Soni

Sh. Ramesh Mahajan

Ms. Ridhi Khanna

Sh. Yash Pal Gilotra

Ms. Kiran Dhingra

Sh. Ravinder Madan

Sh. Sidharth Birla

Mrs. Vijay Laxmi Singh

Sh. Vishal Krishan Pandit

Sh. Rupak Kothari

Sh. Nikunj Lohia

Sh. Rama Shanker Bajoria

Sh. Umesh Soni

Sh. Vikas Aggarwal

Ms. Sarita Saraf

SDC - A Century of Inspiring Success