Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**SANATAN DHARMA COLLEGE**
Name of the head of the Institution	**Dr. Rajinder Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01712630283**
Mobile no.	**9466596782**
Registered Email	**iqacsdcamb@gmail.com**
Alternate Email	**principal.sdcol@gmail.com**
Address	**Jagadhari Road, Ambala Cantt**
City/Town	**Ambala Cantt**
State/UT	**Haryana**
Pincode	**133001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr Sushil Kansal**
Phone no/Alternate Phone no.	**01712630283**
Mobile no.	**9416260750**
Registered Email	**iqacsdcamb@gmail.com**
Alternate Email	**principal.sdcol@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.sdcollegeambala.org/aqar/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sdcollegeambala.org/academic-calender/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**80.90**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**A**	**3.48**	**2011**	**16-Sep-2011**	**15-Sep-2016**
3	**A+**	**3.51**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC	**05-Mar-2001**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Started 18 new value	**17-Jul-2017**	**200**

added courses to impart life , employablity and entrepreneurship skills.	150	
Academic Audit on Curriculam review by experts from industry.	18-Mar-2018 3	21
Internal Academic Audit	02-Oct-2017 150	19
External Academic Audit for B.Voc (Software Development)	20-Dec-2017 1	6
External Academic Audit for B.Voc (BPO)	20-Dec-2017 1	6
Feedback from Employer	01-Oct-2017 180	12
Feedback from Parents	01-Feb-2018 90	32
Feedback From Alumni	16-Sep-2017 1	40
Feedback From Students	01-Feb-2018 90	120
12 IQAC Meetings	12-May-2017 150	12
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**12**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

For the development and application of quality initiative for various academic activities of the institution IQAC arranged feedback from various stakeholders on curriculum enhancement and hence started 02.Certificate courses, 01 Diploma and 18 value added courses in the session 201718 to equip the students with employability and entrepreneurship skills.

Facilitating the creation of a learnercentric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process IQAC in consultation with various departments organized inter and intra institutional workshops on innovative practices(13), seminars (05), professional training programs (09) to promote quality circles for the students, teaching and non teaching faculty of the institution.

Library automation system had been upgraded by implementation of 'Open Sources Library Management Software: KOHA and for the convenience of readers 'WebOPAC' software was installed through college intranet. NLISTINFLIBNET service had been purchased for browsing of publications. Total 1600 books were added in the library and book bank facility costing nearly 5.5 lacks.

Solar power panels with a generating capacity of 10.8 KWP have been set up on the rooftop of the college. This is a tremendous step for the College towards the production of green energy and making the campus selfsufficient in power generation and reducing the carbon footprint.

* The value of green initiatives was highlighted by the IQAC and various initiatives : Installation of six Rain Water Harvesting, Vermi Compost project was undertaken, drives like Tree plantation, Say No to Plastic and Cleanliness Drives and carpooling were executed.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To introduce and run value added/Certificate/Diploma course	For the development and application of quality initiative for various academic activities of the institution IQAC arranged feedback from various stakeholders on curriculum enhancement and hence started three new Certificate and diploma courses and eighteen value added courses in the session 201718 to equip the students with employability

	skills.
Career Guidance to make students of all streams(Commerce, Science and Arts) aware of opportunities of Career and higher education after they complete graduation.	For the holistic development of the students total fifteen workshop twenty five guest lectures and training programmes were organized to make them aware about the career opportunities after graduation. .
Structured Feedback (both in online and hard copy mode) to be taken from all students at the end of each semester	Feedback Analysis was conducted and following actions were undertaken: New certificate and value added courses were started to imbibe life skills in the students. Extension lectures by academicians and industrialist were organized • For practical exposure industrial visits were arranged.
To motivate teachers to publish quality papers in ugc approved journals and proceedings, present papers in seminars/conferences, participate in workshops. symposium.	The faculty members were motivated by IQAC to publish quality research papers and total thirty six papers were published in International National Journals and fifty three papers were published in Proceedings. Participations in five hundred and thirty five workshops/seminars/conferences/ symposium.
College Library to upgrade softwares, increase number of reading resources and to extend the storage and reading space.	Library automation system had been upgraded by implementation of 'Open Sources Library Management Software: KOHA and for the convenience of readers 'WebOPAC' software was installed through college intranet. NLISTINFLIBNET service had been purchased for browsing of publications. Total 1600 books were added in the library and book bank facility costing nearly 5.5 lacs. • A major renovation work costing more than 15 lakhs of rupees was done.
Placement cell to invite companies, Banks, industries for the placement drives.	Vocational guidance placement cell worked rigorously in the development of soft skills in students and the final year students were updated time to time about market trends, job profiles and professional needs which resulted in 386 placements in reputed MNCs like Concentrix Pvt Ltd., ICICI Prudential Life Insurance, TCS etc.
All departments to conduct faculty development programs, workshops/seminars on latest trends in their respective fields and teaching methodologies for the teaching staff.	Facilitating the creation of a learner centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. IQAC in consultation with various departments organized various inter and intra institutional workshops

	, seminars , FDPs on quality related themes and promotion of quality circles for the students, teaching and non teaching faculty of the institution
College to obtain self reliance in energy generation by using renewable energy sources. Installation of Rain Water Harvesting system at different locations in college campus for accumalation and storage of rain water for resuse.	Solar power panels with a generating capacity of 10.8 KWP have been set up on the rooftop of the college. This is a tremendous step for the College towards the production of green energy and making the campus self sufficient in power generation and reducing the carbon footprint. • The value of green initiatives was highlighted by the IQAC and various initiatives : Installation of 6 Rain Water Harvesting, Vermi Compost project was undertaken, drives like Tree plantation, Say No to Plastic and Cleanliness Drives and carpooling were executed.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body, Advisory Council	15-Dec-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**25-Sep-2017**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**02-May-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The college has developed CIMS (College Information Management System), which is an ERP based software developed in consultation with the needs of the stakeholders. Through CIMS students can access their examination results, assignment scores, attendance details and other academic information directly on their computers or mobile phone.**

Faculty members have the facility to upload details of their activities and duties during the session and then retrieve the same in the desired format. Notes uploaded on CIMS by the faculty can also be accessed by the students on their smart phones. All the results of the Class tests conducted and Assignments submitted are uploaded on the CIMS. University results and Internal Assessment of the students are also uploaded on the CIMS. This information is then analyzed both by the respective teachers and IQAC to evaluate the quality of teaching learning. Students are provided advanced study material through the CIMS portal. The institute maintains exhaustive data regarding the students' involvement in various social movements / activities which promote citizenship roles. The entire data is available on CIMS of the college. Staff and students can now post their grievances on CIMS for speedy redressal. The institution has developed a special link on the CIMS to capture complete details of the multiple activities of the faculty online. The Head of the Institution as the admin of the CIMS can generate and print online reports for better appraisal. Teachers can upload the following information on CIMS: • Participation and paper presentation in Seminars/conferences/symposia/workshops etc. • Research Papers published in journals • Publication in Proceedings / Books or other media • Details of activities organized as conveners of various associations/ clubs/etc. • Creative Publications • Contribution to cocurricular activities • Major Minor Research Projects (completed/ongoing/applied for) • Details of teachers acting as Faculty/Resource Person • Details of work done as invigilator/examiner/papersetter/Flying Squad • Convener or Member Awards/Recognitions received • Details of Faculty Members as members, editors etc. of Journals • Faculty members on University Bodies/Professional Bodies/Academic Associations etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, the institution follows the curriculum designed by the affiliating University i.e. KUK. The entire curriculum is available to the stake-holders on the University/College Website. Departments are asked to provide their workload prior to the beginning of the new academic session for preparing the ground time-table and allotment of theory/practical classes. An action plan is devised within the department wherein unitization of the syllabi is done according to the available number of teaching days in the semester. This is done in the departmental meetings held under the chairmanship of the HOD.This implementation/distribution is further discussed and conveyed to the Principal during Departmental Meetings. Curriculum distribution is done in consonance with the teacher's expertise area of specialization. The Action Plan formulated is then disseminated to the students through College Information Management System (CIMS) Feedback on curriculum by the students is taken into consideration which forms the survey and the basis of needs assessment for effective future planning of the curriculum. The institution takes effective curriculum delivery very seriously. For this purpose the following teaching methodologies are deployed: Conventional Teaching Methodologies All HODs are instructed to closely monitor the progress made by each teacher during the semester. It is ensured that the unitization drawn up at the beginning of the semester is scrupulously followed. The curriculum is regularly updated by the Common Syllabi Committee of which many regular staff members of our college are members. Special care is taken to address the needs of 'slow' and 'advanced' learners. Subject Associations & Clubs are active throughout the year and organize various activities e.g. IT Fest, Commerce Fest, Maths Exhibition, Literary Workshops etc. to enhance the subject knowledge of the students. Environment Awareness Club is active throughout the session to motivate the students and also adds to their existing knowledge which helps them in their compulsory Environment Subject. Posters & Charts are displayed in the labs. Working & Non-Working Models are prepared by the students which enhance their domain knowledge. Seminars/Project Work is given to the students to give practical training. Field/Industrial visits are organized to provide exposure to industry environment. New Books with latest editions are added to the library every year. Technology Based Teaching Methodologies Fully equipped Smart-Classrooms with Wi-Fi LCD Projection System (Hydraulic Hidden Mode Facility). Laboratories with latest gadgetry based on ICT including smart boards, projectors, laptops and all-in-one podiums. Fully Wi-Fi Campus with two dedicated leased lines of 20 Mbps & 2 Mbps. Teachers provide additional resources/notes to the students through CIMS. Laptops are provided to all the HODs for effective teaching environment. E-Journals are available in the library.Fully equipped Language Lab for improving the communication skills of students. Students are enrolled in Spoken Tutorials by IIT Bombay for additional practice of the subject and are assessed by IIT Bombay for the same. Students are also provided with E-tutorials, Videos, PPT's downloaded from NPTEL and other E-platforms and are stored in College server in Library for the access of students and staff.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Tally		01/04/2017	40	Employabilit y	Development of Computerised

Programme/Course	Date	Number	Category	Skills
				Accounting Skills
Electronics Instrumentation	18/09/2017	40	Entrepreneurship	Development of Project designing and implementation skills.
-	Web Designing	15/07/2017	40	Employability	Development of Project Designing

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	709	16

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The College has a Feedback Committee that obtains feedback from all the stakeholders semester wise. The committee analyzes this feedback and submits its report to the Principal and IQAC. The Principal then interacts with the different committees and HODs. Thereafter he informs about the major issues emanating from this feedback to the top management. The institution has a structured mechanism for obtaining and analyzing student feedback on institutional performance. Student Feedback is a rich and valuable source of information for both formative and summative purposes. Hence, analysis and consequent improvement is a key component for enhancing the quality framework of the institution. To analyze the feedback of the students related to the potential of the college in all the spheres, the Feedback Analysis Committee conducts evaluation of over 10 students from different streams. The feedback pertaining to curriculum, obtained from the stakeholders is shared with those Faculty Members who are members of the University Common Syllabi Committee. This is how stakeholder feedback becomes instrumental in curriculum enrichment/modification as per stakeholders' needs. Although the college offers need-based enrichment programmes, the faculty takes care of enriching and supplementing those parts of the syllabi that have become obsolete with latest resources and knowledge. Feedback from the members of the society and the industry is sought during IQAC meetings, which helps in introducing changes to the existing curriculum. Informal feedback is obtained from the students by the teachers during their regular classes, which is conveyed to the Departmental Heads during the meetings of the Advisory Council. Lately the process has been made available through the College Information Management System. Also a provision of raising their grievances has been provided to the students through CIMS where they can upload and communicate their concerns related to college administration or staff directly to the Principal via e-mail. Formal feedback from outgoing students, earlier obtained manually, has now been converted to online mode. Informal interaction/feedback is obtained by the teachers in their classrooms. Curriculum for some of the courses like B. Voc, M. Com I.T. and add-on courses has been developed by our faculty after conducting a need-based analysis and suggestions given by: External examiners/peers o Experts from Placement Cell Drives Members of Industry. Department of IT Electronics sent teachers' feedback to the Board of Studies of the University which in turn accepted and made changes in the curriculum accordingly. Discussions are also done with the industry experts and University professors during meetings, seminars and conferences. Such valuable inputs are shared with the members of the University Common Syllabi Committee. Student feedback is taken in the odd as well as even semester also at the time of convocation to review the admission process from the current academic session the entire process has been streamlined and an exhaustive feedback form is available online on the CIMS. This gives the advantage of viewing the results online and the faculty members can take corrective measures at their own level without the intervention of college authorities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2543	232	92	11	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well structured mentoring system. Every department assigns a tutor to maintain the profile of the students through CIMS to monitor their academic and soft skills gaps and progress. Small batches are allotted to the tutors who are personally guided and counselled by them. On the basis of their academic and personal record they are categorized as follows. • Advanced Learners • Slow Learners • Reserved Categories • Female Student • Rural Students • Urban Students • Differently-abled The institution follows the Student-Tutor Mechanism in all the classes. Tutors interact with students in their initial lectures and assess them for grouping into Advanced Learners and Slow Learners on the basis of which they provide them the required academic tasks like Class Tests, Assignments, Presentations, etc. The Tutor provides them individual attention and one-to-one counseling to address their personal,emotional,professional,social issues which also help to reduce the drop out rate. Performance of the students is regularly monitored by the tutors and suitable corrective measures are taken as and when required.Thereafter suitable remedial means like extra classes, tutorials and counseling sessions are organized to cater to the needs of these special categories. Advanced Learners are encouraged to visit the Library and consult latest journals and advanced reference material. They are motivated to use e-technology like e-tutorials, e-kiosks and ejournals. They are provided advanced study material through the CIMS portal. Tutors lay great emphasis on the overall personality development of its students and motivates them to participate in games, sports and curricular activities. Field Visits ,Regular Visits to Stock Exchanges,Industries related to Manufacturing, IT, Electronics, Food Processing , Parliament House, Vidhan Sabha, other Universities and HEIs are organised to give them real life exposure of industry work culture. Guest lectures and workshops on hard and soft skills both are organised to make them employable.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2775	120	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
120	120	0	24	40

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,

Year	Name of the teacher receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Vijay Sharma	Associate Professor	Best A.N.O From Har (G) Bn NCC Ambala Group
2017	Dr. Ashutosh Angiras	Associate Professor	I2OR Publication excellence Award
2017	Dr. Rajinder Singh	Principal	Nation Builder Award by Rotary Club Ambala Central
2017	Dr Naveen Gulati	Associate Professor	Nation Builder Award by Rotary Club Ambala Central
2017	Dr Ashutosh Angiras	Associate Professor	Best A.N.O From Har (B) Bn NCC Ambala Group
2017	Dr. Jaideep Chauhan	Assistant Professor	Best Counsellor YRC by Governor Haryana
2017	Dr. Guvinder Singh	Assistant Professor	Award of Teacher Fellowship
2017	Dr. Rajinder Singh	Principal	Award of Academic Excellence by Gian Chand jain Memorial Foundation upon the recommendation of the Board of Governance
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation process is standardized by the respective departments internally. The senior faculty assists and guides the younger faculty regarding the same.At times, wherever required, the University Paper-Setters also issue guidelines and 'keys' for evaluators, thus helping in making the evaluation process standardized.Following Reforms have been initiated on Continous Internal Evaluation System at the institutional level: • Faculty members apprise the students about the evaluation process in their classes. Evaluated assignments and class-tests are returned to them for a short period, during which, students' doubts regarding evaluation are taken up. Serious grievances connected with evaluation are taken up by the Examination Committee of the college. • The University adopted the Semester System of teaching in 2011 as

recommended by the UGC. • For outstanding sportspersons, the University allowed special condoning of lectures. • Internal Assessment of 20 marks is taken very seriously by the institution. It ensures complete transparency in the entire internal evaluation system by scrupulously following the earlier processes/norms of the House Tests. For this purpose there is an Examination Committee which ensures that: o Submission of Assignments is time-bound. o Class Tests are conducted within a particular testing-window already mentioned in the college prospectus. Transparency in Evaluation o Students can get the answer books of their Semester End Examinations reevaluated by paying the prescribed fee to the University. o Students can have a photocopy of the assessed answer book after the declaration of the result by paying the prescribed fee to the University. o Credit System for evaluation has been adopted for B. Voc. Courses

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The basic Academic Calendar is provided by the University. It is displayed well in advance on the college website and printed in the college prospectus. The institution prepares Academic Calendar in coordination with IQAC, incorporating the latest topics and skills required by the students in the form of guest lectures, workshops, field visits seminars etc. after a thorough analysis of the feedback taken from the stakeholders from time to time. Thereafter, Teaching Schedules are planned by each department for odd and even semesters respectively in the departmental meetings. Ground Time-Table is prepared by a committee specially constituted for this purpose. Thereafter, the respective HODs prepare the Time Table of their department and disseminate the same. The entire syllabus is unitized as per the month-wise availability of teaching days and lesson plans are prepared and uploaded on CIMS. The college provides a date-bound schedule for the submission of Assignments. Class Tests are conducted in a phased and planned manner keeping in view the class-size and number of subjects being studied by each student. Evaluation of Class-Tests and Assignments is time-bound. The results are uploaded on CIMS where they can be freely accessed both by the students and the faculty.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sdcollegeambala.ac.in/academics-po_pso_co/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sdcollegeambala.org/feedback/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	1095	Girdhari Lal Constructions Pvt Ltd	1000000	1000000
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
PHP	Dept. Of Computer Science in collaboration with Skill India Pvt. Ltd., Chandigarh	17/06/2017
Manual and Automation Testing	Dept. Of Computer Science in collaboration with DesiznSuite, Mohali	16/10/2017
Android Development	Dept. Of Comp. Sci in collaboration with DesiznSuite, Mohali	03/11/2017
PHP Form Validation and Sanitization	Dept. Of Comp. Sci in collaboration with Orion eSolution Pvt Ltd, E-261, Industrial Area ,Mohali.	10/02/2018
Game development using Unity	Dept. Of Comp. Sci in collaboration with MCN Solutions Pvt. Ltd. , Noida	22/02/2018
Workshop on Internet of things	Dept. Of Comp. Sci in collaboration with Microsoft Innovative Educator and Master TrainerMicrosoft, India	22/02/2018
Workshop on WordPress	Dept. Of Comp. Sci in collaboration with Orion eSolution Pvt Ltd, E-261, Industrial Area ,Mohali.	24/02/2018
PHP Sessions Cookies	Dept. Of Comp. Sci in collaboration with Orion eSolution Pvt Ltd, E-261, Industrial Area ,Mohali.	14/03/2018
PHP Project	Dept. Of Comp. Sci in collaboration with Orion eSolution Pvt Ltd, E-261, Industrial Area ,Mohali.	17/03/2018
Digital Marketing Entrepreneurship	Dept. Of Commerce in collaboration with IIM Calcutta	11/09/2017
Digital Marketing	Dept. Of Commerce in	12/09/2017

Entrepreneurship	collaboration with IIM Calcutta	
Development Web Application Using Visual Basic	Dr. Pardeep Kumar , Associate Professor, DCSA, Kurukshetra	23/02/2018
Skill Development Program	Department of Commerce in Collaboration with Footwear design and development institute. Resource person : Mr. Anil Kumar	19/01/2018
Electronic Instrumentations under Technology based entrepreneurship development	Department of Electronics in Collaboration witth Haryana State Electronics development Corporation Ltd	18/09/2017
Lecture on Memory Enhancement and Vedic Mathematics	Mr Sooraj Mehta	08/01/2018
Workshop on Studeies in Comparative Religions	Department of Sanskrit in collaboration with Director Council for Historical Research Comparitive Studies, Panchkula. Resourceperson: Sh Neeraj Atri	05/09/2017
Workshop on Decoding Mind, Body and Behaviour through Astrology	Department of Sanskrit	05/03/2018
Workshop on SEO	Department of Computer Science in collaboration with Digital Marketing Manager , Redizard Studios Pvt. Ltd. Mohali Resourceperson: Mr Chintwant Singh	24/03/2018
Workshop on VB Database Connectivity Data Grid Control	In Collaboration with Gtech Informatics Pvt. Ltd. , Ambala Cantt Resourceperson: Mr Jagjeet Singh,	27/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Display Model on Bar DNA bar coding in plant taxonomy	4 Students	Directorate of Higher Education	06/10/2017	State Level Science Exhibition Student
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
00	00	00	00	00	01/07/2017

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	1
Physics	4
Physical education	4
Music	1
Maths	4
Hindi	8
English	16
Electronics	1
Commerce	12
Botany	2

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

No Data Entered/Not Applicable !!!
[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	24	375	39	97
Presented papers	19	174	1	2
Resource persons	0	6	2	2

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

<div align="center">View File</div>

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

<div align="center">View File</div>

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6800000	6530331

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

<div align="center">View File</div>

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	16.05.110.000	2017

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

<div align="center">View File</div>

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	442	15	21	17	2	12	21	20	0
Added	0	0	1	0	0	0	0	50	0
Total	442	15	22	17	2	12	21	70	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video/ Media Centre Screen Recording Software OBS	https://www.youtube.com/channel/UCBhSf3j4G6QkRx_5OFK_KOg
College Information Management System	http://app.gtechinfo.com/sdcollege/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
21000000	20653412.82	8600000	8514010

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution is well aware about the fast pace changes that the teaching learning process is undergoing. It realizes that to make the process of teaching-learning effective, infrastructure plays a very important role. Consequently, Smart Class Rooms, fully equipped state-of-the-art laboratories, automated library, seminar and audio-visual rooms, comfortable, spacious class-rooms remain a top priority.The Policy of the college regarding infrastructure is consistent with the needs that arise as a result of academic development. Its salient features are: • Need based feedback from stakeholders is taken for enhancement of infrastructure. The management evaluates and approves the proposal given by the Principal in governing body meetings, thereby allocating the budget for strengthening the facilities. • The concerned committees utilize and monitor the grants received from various funding agencies. • Infrastructure is created and enhanced to meet the need of world class quality education and

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	**5**
GATE	**1**
GMAT	**2**
CAT	**1**
Any Other	**21**

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the policy of the State Government, the college does not have any Student Council or similar body. Students are inducted in various Subject Associations. As and when required they are also taken on in the administrative bodies and their suggestions are invited. For example, two students from the college were invited to participate and give suggestions during the District level meetings held in the college on National Education Policy. Besides, student representation is ensured through: 1. Student Editors in College Magazine 2. Office-Bearers of different Clubs/Societies/Associations 3. Student Representative in IQAC Feedback Committee 4. Students are given key administrative assignments for major functions organized by the college. 5. NCC/NSS leaders and commanders represent the institution at various levels. 6. The college has a Rotaract Wing in which more than 50 students are office bearers and members.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

The Alumni Association is actively engaged in the development of the institution. As and when required the alumni association is involved in major planning and decision making policies of the institution. Stating two instances – Donations were received from the association up to Rs 7 lakhs during the construction of the College Auditorium. Also donations were received from the

association for the construction of the College Seminar Hall. The Alumni of the college also provide private scholarships to the students which is also a great boost to the institution. Some of the distinguised alumni of the college are invited as Chief Guests on important functions like Blood Donation Camps, NSS camps etc. Alumni placed at high positions are also invited as Guest speakers to interact with the students and also to motivate the students. Holding the Alumni Meet is an annual feature of the institution which helps in maintaining a connection of the alumni with their alma mater. This year the Alumni Association along with the institution felicitated the former Principals, former Teachers and non-teaching staff to mark the centennial celebrations of the college.

5.4.2 – No. of enrolled Alumni:

300

5.4.3 – Alumni contribution during the year (in Rupees) :

1200000

5.4.4 – Meetings/activities organized by Alumni Association :

One (September 16,2017)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization of power and delegation of authority is the key to effective and smooth functioning of the institution. The college management the Principal ensure that power is delegated at each and every step of policy-making,planning,execution and evaluation. Each department of the college enjoys its own autonomy in terms of day-to-day working — both academic and non-academic. Heads of the departments have full freedom regarding the following: • Time-Table • Unitization of Syllabus • Purchase • Association Activities All subject associations and other clubs/association incharges enjoy operational autonomy in the day to day working and organization of various events.When the institution organizes some event on a big scale, like Zonal or Inter-Zonal Youth Festival, authority is delegated to suitable faculty members who in turn form various committees who work under the guidance of sub-conveners. The college staff is given complete decision making powers in matters of strategic planning and execution. The college does promote a culture of participative management. This is reflected in the overall constitution and working of the institution.The institution is spearheaded by the S.D. College Society (Lahore) which in turn elects the S.D. College Management and thereafter the S.D. College Governing Body. This not only ensures channels of supervision and accountability but also helps in promoting a culture of decentralization of power.The Governing Body, which is the main decision and policy making body of the institution, is aptly represented by two members of the teaching faculty and one member of the non-teaching staff.As and when required, the office-bearers and/or members of the management interact with the staff both formally and informally on issues of importance. To promote participation of the staff in policy making and decision taking,regular meetings of the staff-council are conducted wherein the faculty is given an opportunity to air their views. All major policy decisions and future action plans are discussed and finalized by the Advisory Committee, Planning Board and IQAC, all of which comprise senior faculty members. The IQAC of the college has members from the management, alumni, administrative office, student representative, industry, society and experts from chosen fields in order to ensure participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated college, the institution follows the curriculum designed by the affiliating University i.e. KUK.The entire curriculum is available to the stake-holders on the University/College Website. Departments are asked to provide their workload prior to the beginning of the new academic session for preparing the ground time-table and allotment of theory/practical classes.An action plan is devised within the department wherein unitization of the syllabi is done according to the available number of teaching days in the semester. This is done in the departmental meetings held under the chairmanship of the HOD. This implementation/distribution is further discussed and conveyed to the Principal during Departmental Meetings.Curriculum distribution is done in consonance with the teacher's expertise area of specialization. The Action Plan formulated is then disseminated to the students through College Information Management System (CIMS). Feedback on curriculum by the students is taken into consideration which forms the survey and the basis of needs assessment for effective future planning of the curriculum.
Teaching and Learning	This remains the key-focus area for quality improvement. The college endeavors to improve the quality of teaching learning through the following: • Latest Infrastructure. • An enhanced library experience for the students and the staff. • Focus on ICT. • Regular exposure of the faculty to FDPs/Seminars/Conferences. • Smart Classrooms. • Exposure to Soft Skills and PDP Programs. • AC Reading Room in the Library.
Research and Development	Research Development has become the priority area after Cycle-2 of the accreditation. The institute has made rapid strides in this field as is evident from the following: • Teachers are encouraged to go in for Major and

	Minor UGC Research Projects. • Newly appointed teachers are encouraged to participate in workshops related to Research Methodology. • The college publishes its own Research Journal regularly by the name of Purva Mimaansa. • The Institution facilitates the faculty members in getting their Research Papers published in journals of repute.The affiliating University gives financial incentive/subsidy for publication of Ph.D. Dissertation. • The college has set up the Sanatan Dharma Research Development Centre. • The College encourages faculty members to avail the UGC scheme of Faculty Improvement Program under which study leave is granted for a period of two years. •????Teachers are provided financial assistance for presenting research papers in seminars/conferences
Human Resource Management	Human Resource, both in the form of teaching faculty and non-teaching staff plays the most vital role in the institution. The institution takes care in selection and retention of its Human Resource through the following measures: • All recruitments are done in a transparent manner on All-India basis as per • UGC/Haryana Govt./KUK guidelines. • The college encourages its teachers to participate actively in FDPs, Seminars and Conferences. • The college pays the highest emoluments to its temporary teaching faculty in the region. • Training Programs are organized for the staff to enhance various skills. These include the following: o Communication Skills o Use of ICT as a Teaching-Learning Resource o Soft Skills o Use of CIMS
Industry Interaction / Collaboration	The college has an active Placement Cell which interacts with the Industry and the Corporate Sector by organizing: • Regular visits to the industry • Regular Placement Drives • Expert lectures from resource persons by the industry

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Yes
Administration	Yes
Finance and Accounts	Yes
Student Admission and Support	Yes

Examination	Yes

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
58	120	44	61

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund and ESI coverage for all as per rules Free medical facility for teaching and non teaching staff in college campus Medical Insurance scheme, the entire staff is covered under this scheme. Organising Workshops for teaching and non teaching staff for their holostic growth Employee Ward	Provident Fund and ESI coverage for all as per rules Free medical facility for teaching and non teaching staff in college campus Medical Insurance scheme, the entire staff is covered under this scheme. Two sets of uniform for support staff Organising Workshops for teaching and non teaching staff	Student Welfare is at the core of the priority areas of the institution. Extensive deliberations are carried out every year to make it more and more stakeholder friendly. The following welfare measures are available: (a) Full/Partial Fee Concession and Part-Payment Facility for

Concession EPF Gratuity Facility Both the teaching and non-teaching staff is provided EPF/Gratuity Facility. As a special incentive, the amount of EPF is kept as FDR for better interest generation. The members of the staff can avail facility of advance loan in case of exigency.	for their holostic growth Employee Ward Concession EPF Gratuity Facility Both the teaching and non-teaching staff is provided EPF/Gratuity Facility. As a special incentive, the amount of EPF is kept as FDR for better interest generation. The members of the staff can avail facility of advance loan in case of exigency.	needy/deserving students. During the time of admission, economically backward, meritorious, outstanding sportspersons, fatherless girls, outstanding artists of various cultural activities are required to fill a specially devised form. These forms are scrutinized by a specially constituted committee which identifies the needy students. Thereafter, the list of deserving candidates is displayed on the college notice boards and college website. These students are then interviewed by the Committee members who decide on the waiver percentage of the student. (b) Book Bank Facility Book Bank facility is a unique feature of the institute wherein meritorious and economically backward students are provided text books from the library. The students are required to fill in the forms and a Committee is authorized to sanction the facility to the deserving and needy students. Every year a large collection of textbooks is added to the existing book bank of the library. The Library Upgradation Committee ensures that the outdated, old-edition books and text books no longer prescribed by the university are weeded out and latest editions are added to the Book Bank for the benefit of the students. (c) Scholarships a number of scholarships and freeships are extended to

		the needy and meritorious students for their welfare. (d) Accident Insurance scheme for students every student of the college is provided with a free Insurance cover of Rs. 25,000/- in the unfortunate event of loss of life. For this facility a nominal Insurance premium is charged alongwith the fee and other charges. (e) Earn while you Learn scheme The Higher Education Department of Haryana introduced the Scheme of "Earn While You Learn" for Govt. and Aided Private Colleges in 2001. Since then this novel scheme has been adopted by the institution whereby the students are employed for various college jobs in laboratories, libraries and administrative office. This scheme was started by the college for the benefit of needy students to earn while learning so that they can continue studies on their own. This scheme gives an opportunity to develop the spirit of work culture and confidence amongst the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Effective and Efficient use of available financial resources is checked by regular annual audits. These include: o Internal Audit o External Audit o University Audit o Audit by DGHE. The institution facilitates timely audit by a qualified CA and submission of the Utilization Certificate to the Funding Authorities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Private Scholarships	345100	To provide financial aid to needy and meritorious students

6.4.3 – Total corpus fund generated

2341617

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kurukshetra University,Kurukshetra . Directorate of Higher Education University Grants Commission	Yes	IQAC
Administrative	Yes	Governance Leadership Audit- Governing Body, Management Human Resource Management Audit Governing Body, Directorate of Higher Education, Financial Audit External Auditors Appointed by Management, Directorate of Higher Education	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PTA act as Advisory Board and provide feedback for curriculum updation and enhancement of college facilities and teaching learning processes. 2. PTA helps in better mentoring of students as they provide better inputs for the background, habbits, and psychological problems of their wards.

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on Stress Management 2. Awareness Program for Lab Safety Measures 3. Awareness Program for Disaster Management 4. Workshop on Library services for Library staff 5. Workshop on Basic Computer Skills 6. Workshop on Office Tools

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. CCTV Surveillance Systems is strengthened by installing 12 more cameras in the whole campus. 2. A 110.8 KW Solar Power plant has been installed in the college to provide conducive learning environment to students by preventing

greenhouse gas emissions. 3. One Rain Water Harvesting Unit 06 Groundwater Recharging units have been installed. 4. 18 Value added Courses have been started to impart life and employability skills 5. Broadband speed is enhanced by installing 50 Mbps leased line . 6. Library is further automated by installing open source Integrated Library System KOHA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sensitizing students on Gender Equity during Orientation Program at the beginning of the session.	21/08/2017	23/08/2017	497	515
Lecture on Cyber Crime by ASI, Virender Walia, SI, Balwant Singh(Sub Inspector) Haryana Police	13/09/2017	13/09/2017	35	63
"Women and Enterpreneurship: Passion to Profession " by Mrs Manjit Khera, Mrs Pooja Kansara, Mrs Aarti Gupta (Dress Designer, Home Baker, Fitness	26/02/2018	26/02/2018	76	47

and Zumba Expert)				
Say No "To Eve Teasing" by Deeptha Vivekanand, Founder	07/03/2018	07/03/2018	57	43
Vanity Fair organised by female students for promoting e ntrepreneurship skills on International Women's Day.	08/03/2018	08/03/2018	779	63
Mythri"-Breakin g the Myths of Menstrual Taboo" by Dr. Sangeeta Jain & Dr. Aditya Garg Gynecologists(V ardhman Hospital, Ambala City)	03/03/2018	03/03/2018	112	0
Guest Lecture on "Fundamental Rights and Duties " by Sh. Balram , Paralegal Volunteer, DLSA Ambala	11/10/2017	11/10/2017	109	97

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Generating capacity of Solar Plant installed in college is 110.88 kw Sanction load is 120 kw. Approximately 60 percent of power requirement of the college is met by renewable energy which varies in summer and winter.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

ntages	local community					

<div align="center" style="color:red">**No Data Entered/Not Applicable !!!**</div>

<div align="center">View File</div>

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	01/05/2017	Code of Conduct for the students is published in prospectus every year in the month of June to make them aware of academic integrity, rules and regulations of college and Anti ragging rules. Annual awareness program on code of conduct for students is conducted every year during orientation program and handbook on code of conduct is circulated amongst students.
Code of Conduct for Teachers	01/06/2017	Code of Conduct for Teachers, Parents, Support Staff, Governing Body and Principal laid down by UGC is updated every year in the month of June on college website.
Code of Conduct for Parents	01/06/2017	Code of Conduct for Teachers, Parents, Support Staff, Governing Body and Principal laid down by UGC is updated every year in the month of June on college website.
Code of Conduct for Governing Body Principal	01/06/2017	Code of Conduct for Teachers, Parents, Support Staff, Governing Body and Principal laid down by UGC is updated every year in the month of June on college website.
Code of Conduct for Support Staff	01/06/2017	Code of Conduct for Teachers, Parents, Support Staff, Governing Body and Principal laid down by UGC is updated every year in the month of June on college website.

| 7.1.6 – Activities conducted for promotion of universal Values and Ethics |||||

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
[View File]			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar Panel (110 KW)
2. Rainwater and groundwater recharging units (08)
3. Waste Segregation (color coded dustbins in campus 100 pairs)
4. Vermicompost units (10)
5. Plantation(more than 1000 plants of different varieties)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-I College Information Management System The college has developed CIMS (College Information Management System), which is an ERP based software developed in consultation with the needs of the stakeholders. Through CIMS students can access their examination results, assignment scores, attendance details and other academic information directly on their computers or mobile phone. Faculty members have the facility to upload details of their activities and duties during the session and then retrieve the same in a desired format. Best Practice-II Development of Social Progress Index (SPI) of Students World research by International agencies like UNDP suggests that most of the youth from developing countries lag behind in soft skills, especially inter-personal and communication skills. The reason behind this is that professional as well as HEIs lay maximum emphasis on only technical knowledge and academic input. The result is that pass-outs from even some of the institutes of eminence are not able to get employment and even if they do, they find it difficult to retain. The goal of this practice is to motivate and provide ample opportunities as well as a sound platform to students where they can develop and enhance their personality by participating in a variety of activities which in turn will not only boost their confidence but also prepare them for the daunting challenges presented to them by the society, thereby, improving the Social Progress Index of the nation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.sdcollegeambala.ac.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The primary mission of the college is to uplift the society through education. Like a beacon, guiding the philosophy of nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually, the institution continues to spread the light of knowledge. For the development and application of quality initiative for various academic activities of the institution 15 Certificate and Diploma courses have been started in this session such as Tally, CAL, Electronics Instrumentation, Web Designing, Functional English and Cosmetology etc. and 18 Value added courses such as Entrepreneurship Development, Ethical Hacking, Typing and Shorthand etc. which will equip the students with intellectual, soft and employability skills. For the holistic development of the students total … workshop … guest lectures,

…training programmes focusing on emerging trends in technology, practical applicability of related subject and student progression were organized by reputed academicians, bureaucrats and industrialists which are the thrust area for providing practical experience of the university prescribed curriculum. Institution not only encourages students to participate but also provides financial support which encourages them to participate in curricular and co-curricular activities and reduces the drop-out rate.Total 829 students were benefitted with Scholarships and Fee Concessions of Rs 1405290/- For inculcating moral, human and spiritual values in students the institute focus on value added courses on waste management, vermicomposting, first aid training, yoga, meditation etc., extension and outreach activities as a result of which the students are continuously involved in blood donation, tree plantation and conducting surveys on socio economic, aids awareness, swachhta parameters in the adopted areas and villages. To make campus self-sufficient in power generation and reducing the carbon footprint solar power panels with a generating capacity of 10.8 KWP have been set up on the rooftop of the college. The value of green initiatives was highlighted by the IQAC and various initiatives like Installation of 6 Rain Water Harvesting Plant for accumulation and storage of rain water for resuse, Vermicompost project was undertaken, drives like Tree plantation, Say No to Plastic and Cleanliness Drives and carpooling were executed.

Provide the weblink of the institution
https://www.sdcollegeambala.ac.in

8.Future Plans of Actions for Next Academic Year

1. Setting up 10 more Smart Class Rooms 2. Construction of boundary wall and levelling of the staff colony of college. 3. Renovation and whitewash of Guest House of college. 4. Tile work in the college where ever required. 5. Renovation work in Physics Department, Chemistry Department, Library, Canteen, Home Science Department, the museum in front of Principal's office and in class rooms. 6. Repair of brick path from Auditorium to English Department. 7. Manufacturing/purchase of lecture stands, furniture in library and class room benches for students. 8. Manufacturing and fixing of cement benches in college ground. 9. Installation of grill near English Department in front of Auditorium. 10. Washroom construction for specially abled students and renovation of girls' toilet and boys' toilet on first floor near Seminar Hall. 11. Construction of water drainage on outskirt of main ground. 12. Renovation of Swami Vivekananda Statue in front of college Auditorium and of Martyr Memorial Block in the lawn near college Auditorium. 13. Dismantling of old plasters, application of new plaster and whitewash of college wall of Home Science Department/girls' common room/bank towards Tribune Colony. 14. Whitewash/ paint/putty in the college campus as per requirement. 15. More value added courses to be introduced after taking feedback from employers, Students, Alumni and Parents.