



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**Sanatan Dharma College**

- Name of the Head of the institution **Dr. Rajinder Singh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01712630283**
- Mobile no **9466596782**
- Registered e-mail **iqacsdcomb@gmail.com**
- Alternate e-mail **principal.sdcol@gmail.com**
- Address **Jagadhari Road, Ambala Cantt**
- City/Town **Ambala Cantt**
- State/UT **Haryana**
- Pin Code **133001**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Kurukshetra University,  
Kurukshetra**
- Name of the IQAC Coordinator **Dr. Sushil Kumar**
- Phone No. **01712630283**
- Alternate phone No. **01712640283**
- Mobile **9416990024**
- IQAC e-mail address **iqacsdcomb@gmail.com**
- Alternate Email address **principal.sdcol@gmail.com**

**3. Website address (Web link of the AQAR  
(Previous Academic Year)**

<https://www.sdcollegeambala.ac.in/aqar/>

**4. Whether Academic Calendar prepared  
during the year?**

**Yes**

- if yes, whether it is uploaded in the  
Institutional website Web link:

<https://www.sdcollegeambala.ac.in/academic-calender/>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>80.90</b>	<b>2003</b>	<b>21/03/2003</b>	<b>20/03/2008</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.48</b>	<b>2011</b>	<b>16/09/2011</b>	<b>15/09/2016</b>
<b>Cycle 3</b>	<b>A+</b>	<b>3.51</b>	<b>2017</b>	<b>30/10/2017</b>	<b>29/10/2022</b>

**6. Date of Establishment of IQAC**

**05/03/2001**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>	<b>0</b>

**8. Whether composition of IQAC as per latest  
NAAC guidelines**

**Yes**

- Upload latest notification of formation of  
IQAC

[View File](#)

**9.No. of IQAC meetings held during the year 10**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Two seminars were held in collaboration with NAAC, Bangaluru on NAAC revised framework and one seminar was conducted by the eminent resource person on National Education Policy 2020. About 733 principals, IQAC members and faculty members from the affiliated/government colleges from all over nation participated and had deliberations.

Twenty Nine webinars/training sessions/workshops for the staff of mentee institutions and staff of Sanatan Dharma College have been conducted under UGC scheme of Paramarsh.

IQAC in collaboration with E-resource development cell of Sanatan Dharma College, Ambala Cantt organized seven faculty development programs for the training of development of E-resources and NAAC Accreditation Framework for mentee institutions and faculty from other affiliated and government institutions.

43 faculty members have been provided financial assistance of amount Rs 69300/- to motivate them to participate in national/international conferences/seminars/webinars/workshops/symposium and develop research culture in the institution.

48 certificate courses on Hard/Soft/Life skills have been offered to students to enrich the curriculum with latest demands of the market and yet producing skilled manpower for the industry.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards**

**Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<b>Strengthening the Skill Training Programs</b>	48 certificate courses on Hard/Soft/Life skills have been offered to students to enrich the curriculum with latest demands of the market and yet producing skilled manpower for the industry.
<b>Acquiring ISO Certification</b>	College has been awarded ISO 9001-2015 certification for its invaluable contribution in the education sector and administrative excellence. The institution has also bagged ISO 14001:2015 certificate for its effective environment management system.
<b>Strengthening the Best practice of Environment Sustainability initiatives in and beyond the campus.</b>	The College received District Green Champion Award from Mahatma Gandhi National Council of Rural Education(MGNCRE), Ministry of Education, Govt. of India for successfully setting up the Swachhta Action Plan Committee and adopting the best practices in the area of Sanitation, Hygiene, Waste Management, Water Management, Energy Management and Greenery Management.
<b>Incorporation of Energy Conservation Initiatives in the college campus</b>	The College has been awarded state level energy conservation award of Rs 2 Lakh, Certificate & Shield for its energy conservation initiatives in the college like efficient lighting, Solar Rooftop Power Plant, Energy Audit etc.
<b>Faculty to be encouraged to work for society and quality education.</b>	Dr. Rajinder Singh, Principal and Dr Naveen Gulati , Associate Prof & Head of Department of

Mathematics received Nation Builder Award for valuable contribution to nation building as a teacher. Dr Naveen Gulati , HD , Maths received Certificate of Appreciation by District Adminstration for social services & commendable work in the field of Music. Dr. Vijay Sharma , Assciate Professor & HD , Hindi received Certificate of Appreciation by Sub Divisional Officer , Ambala on Republic Day Celebration & Letter of Appreciation by Har (G) Bn NCC Ambala Group for her exemplary performance, dedication and professionalism during the online camp "Ek Bharat Shreshth Bharat Saptah". Dr Susha Kumar, Associate Professor & HoD , CHemistry Received "Certificate of Excellence in Reviewing for the year 2021" by International Journal of Environment and Climate Change (ISSN: 2581-8627) in recognition of an outstanding contribution to the quality of the journal

Faculty to be encouraged to work for society and quality education.

Ms Zeenat Madan , Assistant Prof in Zoology & NSS Program Officer received Certificate of Appreciation for outstanding contribution in the field of NSS and Education by District Administration, Ambala on 26/01/2021. ? Certificate of Appreciation by Municipal Council, Ambala Sadar on the occasion of International Women's Day on 08/03/2021. ? University Level Best NSS Officer Award from Kurukshetra University, Kurukshetra. ? Certificate of Appreciation by

	<p>MGNCRE, MHRD, Govt of India for exemplary work in community service in rural areas. ? Certificate of Appreciation for work done during COVID-19 by Municipal Council, Ambala Sadar. ? Awarded Best Citizen Award for excellent work in the field of Swachh Bharat Mission. ? Certificate of Appreciation for valuable contribution towards Plastic Free Campaign (2020-21) under Swachh Bharat Mission by Municipal Council, Ambala Sadar.</p>
Faculty to be encouraged to work for society and quality education.	<p>Mr. Somesh ,Assistant Professor in Computers Received Certificate of Recognition from Shree Shyam Foundation Trust (Regd.) on March 02, 2021. ? Received Certificate of Appreciation from All India Home Guards Welfare Association on Nov 10, 2020. ? Received Certificate of Appreciation from Department of Transfusion Medicine PGIMER &amp; State Blood Transfusion Council U.T. Chandigarh on Feb. 18, 2021. ? Received Certificate of Appreciation from Safety First Association on March 07, 2021.</p>
Faculty to be encouraged to improve educational qualification	5 Faculty members have received degree of Ph.D
Feedback on Curriculum to be obtained from all stake holders and suggestions to be communicated to Board of Study of respective subject.	<p>Analysis and Action taken report of Feedback on curriculum collected from all the stakeholders viz. students, alumni, employer &amp; faculty of the session 2019-20 were prepared and suggestions given by the stakeholders were communicated to Board of Studies of Kurukshetra University,</p>



	<p>Kurukshetra for necessary action by following departments: ?          Computer Science ? Electronics &amp; IT ? Mathematics ? Physics ? Chemistry ? Sanskrit English ? History ? Zoology ? Music Instrument ? Botany ? Punjabi</p>
<p>Enhancement of Digital Initiatives to facilitate teaching learning processes.</p>	<p>E-Resource development cell has set up its own moodle LMS in March 2020 and all the teachers created structured courses for their respective subjects. E-resources in the form of Videos, E-notes, recorded lectures, ppt's, tutorials, question banks, sample papers are uploaded for easy and all time access of the students during the period of pandemic. Weblink: <a href="https://moodle.sdcollegeambala.org/">https://moodle.sdcollegeambala.org/</a> ? YouTube channel was created in May 2020, which has 2800+ subscribers and 130000+ views currently. Videos of all webinars, fdp's, econtent designed by faculty is uploaded on the channel for the participants. Channel Link: <a href="https://www.youtube.com/c/SanatanDharmaCollegeAmbalaCantt">https://www.youtube.com/c/SanatanDharmaCollegeAmbalaCantt</a> ? Telegram channel of college was created with over 8000 members connected with us.</p>
<p>Strengthening the Research Culture.</p>	<p>5 Seminars have been organized by four Department. 47 papers have been published by 28 faculty members in high impact journals. 53 Teachers published 82 chapters/papers/articles in 14 Books/Proceedings.</p>
<p>Strengthening the collaborations and MOUs</p>	<p>15 MOU have been signed and 53 collaborations have been initiated with industry/institutes of high</p>

	eminence for research & On the Job training.
Development of Innovation Ecosystem	To develop the innovation ecosystem, college has set up SDC's Innovation council under the Institution's Innovation Council (IIC) program of Ministry of Education, Institution innovation cell. All the members of IIC are certified Innovation Ambassador (IA) from Ministry of India. Under IIC various programs have been conducted in the session 2020-2021.
Upgradation of Infrastructure	Library is upgraded with SuperNova Magnifier & Screen reader and braile software for the visually impaired students. The total amount spent on the library infrastructure and services in the session 2020-21 is 10.48 lacs. ? Seminar Hall is equipped with Interactive Flat Panel Display ? NAAC conference hall is equipped with Video conferencing equipment (Interactive Flat panel Display-Pro X5)

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	24/09/2021

**14. Whether institutional data submitted to AISHE**



## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>Sanatan Dharma College</b>
• Name of the Head of the institution	<b>Dr. Rajinder Singh</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>01712630283</b>
• Mobile no	<b>9466596782</b>
• Registered e-mail	<b>iqacsdcomb@gmail.com</b>
• Alternate e-mail	<b>principal.sdcol@gmail.com</b>
• Address	<b>Jagadhari Road, Ambala Cantt</b>
• City/Town	<b>Ambala Cantt</b>
• State/UT	<b>Haryana</b>
• Pin Code	<b>133001</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Grants-in aid</b>
• Name of the Affiliating University	<b>Kurukshetra University, Kurukshetra</b>
• Name of the IQAC Coordinator	<b>Dr. Sushil Kumar</b>

• Phone No.	01712630283				
• Alternate phone No.	01712640283				
• Mobile	9416990024				
• IQAC e-mail address	iqacsdcomb@gmail.com				
• Alternate Email address	principal.sdcol@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.sdcollegeambala.ac.in/aqar/">https://www.sdcollegeambala.ac.in/aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.sdcollegeambala.ac.in/academic-calender/">https://www.sdcollegeambala.ac.in/academic-calender/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.90	2003	21/03/2003	20/03/2008
Cycle 2	A	3.48	2011	16/09/2011	15/09/2016
Cycle 3	A+	3.51	2017	30/10/2017	29/10/2022
<b>6.Date of Establishment of IQAC</b>			05/03/2001		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>10</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Two seminars were held in collaboration with NAAC, Bangaluru on NAAC revised framework and one seminar was conducted by the eminent resource person on National Education Policy 2020. About 733 principals, IQAC members and faculty members from the affiliated/government colleges from all over nation participated and had deliberations.		
Twenty Nine webinars/training sessions/workshops for the staff of mentee institutions and staff of Sanatan Dharma College have been conducted under UGC scheme of Paramarsh.		
IQAC in collaboration with E-resource development cell of Sanatan Dharma College, Ambala Cantt organized seven faculty development programs for the training of development of E-resources and NAAC Accreditation Framework for mentee institutions and faculty from other affiliated and government institutions.		
43 faculty members have been provided financial assistance of amount Rs 69300/- to motivate them to participate in national/international conferences/seminars/webinars/workshops/symposium and develop research culture in the institution.		
48 certificate courses on Hard/Soft/Life skills have been offered to students to enrich the curriculum with latest demands of the market and yet producing skilled manpower for the industry.		

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Strengthening the Skill Training Programs	48 certificate courses on Hard/Soft/Life skills have been offered to students to enrich the curriculum with latest demands of the market and yet producing skilled manpower for the industry.
Acquiring ISO Certification	College has been awarded ISO 9001-2015 certification for its invaluable contribution in the education sector and administrative excellence. The institution has also bagged ISO 14001:2015 certificate for its effective environment management system.
Strengthening the Best practice of Environment Sustainability initiatives in and beyond the campus.	The College received District Green Champion Award from Mahatma Gandhi National Council of Rural Education(MGNCRE), Ministry of Education, Govt. of India for successfully setting up the Swachhta Action Plan Committee and adopting the best practices in the area of Sanitation, Hygiene, Waste Management, Water Management, Energy Management and Greenery Management.
Incorporation of Energy Conservation Initiatives in the college campus	The College has been awarded state level energy conservation award of Rs 2 Lakh, Certificate & Shield for its energy conservation initiatives in the college like efficient lighting, Solar Rooftop Power Plant, Energy Audit etc.
Faculty to be encouraged to	Dr. Rajinder Singh, Principal

<p>work for society and quality education.</p>	<p>and Dr Naveen Gulati , Associate Prof &amp; Head of Department of Mathematics received Nation Builder Award for valuable contribution to nation building as a teacher. Dr Naveen Gulati , HD , Maths received Certificate of Appreciation by District Adminstration for social services &amp; commendable work in the field of Music. Dr. Vijay Sharma , Assciate Professor &amp; HD , Hindi received Certificate of Appreciation by Sub Divisional Officer , Ambala on Republic Day Celebration &amp; Letter of Appreciation by Har (G) Bn NCC Ambala Group for her exemplary performance, dedication and professionalism during the online camp "Ek Bharat Shreshth Bharat Saptah". Dr Sush Kumar, Associate Professor &amp; HoD , CHEMISTRY Received "Certificate of Excellence in Reviewing for the year 2021" by International Journal of Environment and Climate Change (ISSN: 2581-8627) in recognition of an outstanding contribution to the quality of the journal</p>
<p>Faculty to be encouraged to work for society and quality education.</p>	<p>Ms Zeenat Madan , Assistant Prof in Zoology &amp; NSS Program Officer received Certificate of Appreciation for outstanding contribution in the field of NSS and Education by District Administration, Ambala on 26/01/2021. ? Certificate of Appreciation by Municipal Council, Ambala Sadar on the occasion of International Women's Day on 08/03/2021. ?</p>

	<p>University Level Best NSS Officer Award from Kurukshetra University, Kurukshetra. ? Certificate of Appreciation by MGNCRE, MHRD, Govt of India for exemplary work in community service in rural areas. ? Certificate of Appreciation for work done during COVID-19 by Municipal Council, Ambala Sadar. ? Awarded Best Citizen Award for excellent work in the field of Swachh Bharat Mission. ? Certificate of Appreciation for valuable contribution towards Plastic Free Campaign (2020-21) under Swachh Bharat Mission by Municipal Council, Ambala Sadar.</p>
Faculty to be encouraged to work for society and quality education.	<p>Mr. Somesh ,Assistant Professor in Computers Received Certificate of Recognition from Shree Shyam Foundation Trust (Regd.) on March 02, 2021. ? Received Certificate of Appreciation from All India Home Guards Welfare Association on Nov 10, 2020. ? Received Certificate of Appreciation from Department of Transfusion Medicine PGIMER &amp; State Blood Transfusion Council U.T. Chandigarh on Feb. 18, 2021. ? Received Certificate of Appreciation from Safety First Association on March 07, 2021.</p>
Faculty to be encouraged to improve educational qualification	5 Faculty members have received degree of Ph.D
Feedback on Curriculum to be obtained from all stake holders and suggestions to be communicated to Board of Study of respective subject.	Analysis and Action taken report of Feedback on curriculum collected from all the stakeholders viz. students, alumni, employer & faculty of

	<p>the session 2019-20 were prepared and suggestions given by the stakeholders were communicated to Board of Studies of Kurukshetra University, Kurukshetra for necessary action by following departments: ? Computer Science ? Electronics &amp; IT ? Mathematics ? Physics ? Chemistry ? Sanskrit English ? History ? Zoology ? Music Instrument ? Botany ? Punjabi</p>
Enhancement of Digital Initiatives to facilitate teaching learning processes.	<p>E-Resource development cell has set up its own moodle LMS in March 2020 and all the teachers created structured courses for their respective subjects. E-resources in the form of Videos, E-notes, recorded lectures, ppt's, tutorials, question banks, sample papers are uploaded for easy and all time access of the students during the period of pandemic. Weblink: <a href="https://moodle.sdcollegeambala.org/">https://moodle.sdcollegeambala.org/</a> ? YouTube channel was created in May 2020, which has 2800+ subscribers and 130000+ views currently. Videos of all webinars, fdp's, econtent designed by faculty is uploaded on the channel for the participants. Channel Link: <a href="https://www.youtube.com/c/SanatanDharmaCollegeAmbalaCantt">https://www.youtube.com/c/SanatanDharmaCollegeAmbalaCantt</a> ? Telegram channel of college was created with over 8000 members connected with us.</p>
Strengthening the Research Culture.	<p>5 Seminars have been organized by four Department. 47 papers have been published by 28 faculty members in high impact</p>



	journals. 53 Teachers published 82 chapters/papers/articles in 14 Books/Proceedings.
Strengthening the collaborations and MOUs	15 MOU have been signed and 53 collaborations have been initiated with industry/institutes of high eminence for research & On the Job training.
Development of Innovation Ecosystem	To develop the innovation ecosystem, college has set up SDC's Innovation council under the Institution's Innovation Council (IIC) program of Ministry of Education, Institution innovation cell. All the members of IIC are certified Innovation Ambassador (IA) from Ministry of India. Under IIC various programs have been conducted in the session 2020-2021.
Upgradation of Infrastructure	Library is upgraded with SuperNova Magnifier & Screen reader and braile software for the visually impaired students. The total amount spent on the library infrastructure and services in the session 2020-21 is 10.48 lacs. ? Seminar Hall is equipped with Interactive Flat Panel Display ? NAAC conference hall is equipped with Video conferencing equipment (Interactive Flat panel Display-Pro X5)
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body	24/09/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022	19/02/2022

**15. Multidisciplinary / interdisciplinary**

**16. Academic bank of credits (ABC):**

**17. Skill development:**

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

**20. Distance education/online education:**

## Extended Profile

### 1. Programme

1.1 658

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1 2697

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

749

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

867

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

92

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2

92

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1 658

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 2697

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 749

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 867

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 92

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2	92
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	45
Total number of Classrooms and Seminar halls	
4.2	20.5796895
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	382
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Sanatan Dharma College is affiliated to Kurukshetra University, which follows the syllabus designed &amp; prescribed by the university. Curriculum delivery mechanism is well planned by the IQAC before the start of the new academic session in consultation with HOD's of various departments and Principal.</p> <p>Curriculum Delivery planning initiatives :</p> <ol style="list-style-type: none"> <li>1. Workload Statement</li> <li>2. Academic Calendar</li> <li>3. Activity Calendar</li> <li>4. Ground Time Table</li> <li>5. Teaching Plan</li> <li>6. PO's, PSO's &amp; CO's</li> <li>7. Professional Training Plan</li> <li>8. Collaboration Plan</li> </ol>	

**Curriculum Delivery Initiatives:** Along with the regular teaching following curriculum enrichment programs are conducted by the college to enhance the competency of the students:

1. Bridge/Remedial Courses
2. Certificate/Add On Courses
3. Experiential Learning
4. Guest Lectures
5. Up gradation and review of syllabus through structured feedback
6. Knowledge Upgradation of teachers
7. Question Bank
8. Access to institutional repository

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/1.1.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/1.1.1.pdf</a>

**1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)**

Sanatan Dharma College follows the University Exam & Internal exam Schedule & Pattern prescribed by affiliated University. University displays the academic calendar on university website before the commencement of academic session. As per the guidelines of the university internal assessment is based on two handwritten assignments, one class test and attendance. Schedule of assignments and class test is fixed on the institutional academic calendar and institute adheres to it. Students are timely informed about the schedule through the website, academic calendar, departmental notice boards and personally by teachers in the class rooms. The College Exam committee frames guidelines for conducting the CIE in line with calendar of the KUK. The college encourages teachers to conduct continuous evaluation of the students for their sustained performance. Hence a structured evaluation process has been designed and implemented. The class tests are prepared and conducted as per the University examination pattern. To prepare students for practical and theory examinations, teachers implements various assessments methodologies as per level of

students like Mock tests, Quizzes, Practical Assignments, Project work, Group Discussions, MCQ Tests, Report Writing, Work based problem, Presentations, Discussions/Debates.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

11



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

48

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1106

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sanatan Dharma College with the objective to transform lives with innovation and technology nurtures the young talents with the domain knowledge, soft & life skills, human & professional values through well planned and structured curriculum delivery mechanism to enable them to contribute to the growth and development of the nation. Along with the academic skills,

college focuses on honing an individual's capacity to make moral and ethical decisions and actions. The cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are embedded into the curriculum through following compulsory and optional courses at various levels of under-graduate and post-graduate courses and through workshops/guest lectures/other activities conducted by various cells of the institution.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

42

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1198

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/04/Combined-feedback-report-20-21.doc">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/04/Combined-feedback-report-20-21.doc</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/04/Combined-feedback-report-20-21.doc">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/04/Combined-feedback-report-20-21.doc</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year****1024**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year****481**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

UG-I in the college is the crucial juncture for the students. As students from diverse academic and socio-economic backgrounds are admitted in the college, it is indispensable for college to assess their learning levels to eradicate their learning gaps and elevate their confidence level. Learning levels of the students are assessed in the different phases through interactions with teachers and mentors, tests, assignments, group discussions, quizzes.

**Learning Level Assessment Mechanism:**

**Phase 1** In the first phase Learning levels are assessed on the basis of entry level marks. Students with percentage marks below 60% in entry level marks are categorized as slow learners and above 75% are categorized as advanced learners and students with 61% to 74% are categorized as average learners.

**Phase 2** In the second phase subject wise learning levels of the students are assessed by the subject teacher in charge in the

due course of study through assignments, class tests, Interactions.

**Monitoring & Mentoring:** As per their learning levels special programs are conducted for slow and advanced learners as suggested by subject teachers and mentors. Their progress is evaluated from time to time by subject teacher and recorded by the mentors in their mentor registers for further action.

File Description	Documents
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.2.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.2.1.pdf</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2697	92

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Advocating the Student-Centric learning philosophy, Sanatan Dharma College is gearing up the practice to keep student at the centre stage of their own learning by allowing them to share in decisions, believing in their capacity to lead with teacher and technology as facilitator. Teachers design their course material with the focus on the learning outcomes of the course and students are engaged in their own learning. The use of ICT makes the teaching learning process innovative, interactive, empathetic and knowledgeable. The college practices following student centric methodologies for making learning interactive, enhance knowledge retention and to enhance problem solving & analytical skills for holistic development of the student.

1 **Experiential Learning:** College engages the students in various hands on experiences and reflection by connecting them to real world situations to better understand what they have learnt in classroom through Industrial/Field Visits, Flipped Classrooms, Laboratory Experiments

2. **Participative Learning:** Participative learning is incorporated through Group Discussion, Group Assignments, Language lab

3. **Problem Solving:** Case studies, role play, Brain Storming, Mentoring are common teaching methodology used by the teaching faculty of the college to equip the students with critical evaluation of real life situations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.3.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Technology has enabled virtual learning in Sanatan Dharma College coinciding with traditional methods. All teachers are using ICT to support, enhance and optimize the delivery of education.

Following ICT tools are being used in the college by the faculty:

- **Projectors:** 50 projectors are installed in the college campus which are used by the teachers to provide visual, interactive and colorful learning experience to the students.
- **Laptops:** Laptops are used by the teachers to design and demonstrate Presentations, videos and E-Resources.
- **Smart Boards:** 21 Smartboards are installed in the Smart Classrooms which have made teacher enabled to use both audio and visuals to explain their subject.
- **Visualizers:** 3 visualizers are available in the Botany, Zoology and Electronics Labs which are used by the teachers to display 3-D objects, diagrams in the text books, slides, maps, charts, material, objects etc to the

**students**

- Wacom Digital Pen Display: 15 Digital Pen display are available as ICT tool in the college.
- Apart from above mentioned ICT Tools teachers also make use of
  - Slide Pointers
  - Smart Classrooms ,Media Centre
  - TV's Interactive Flat panel Display

LMS, Google Classroom,ERP System, Online Courses on NPTEL & Swayam, Video Lectures,PPTs ,E-Books are used by the teachers for curriculum delivery.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

92



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

47

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

920

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent. The Scheme & schedule of internal assessment is followed according to the Kurukshetra university guidelines and is communicated to students by

- Publishing in prospectus
- Mentioning on academic calendar published on college website.
- During orientation students are informed about the pattern of internal assessment.
- Awards of Internal assessment based on two handwritten assignments , one class test and attendance as per university guidelines is uploaded on College ERP as well as on College website for the information of the students.

Scheme of Internal assessment as prescribed by Kurukshetra University, Kurukshetra is based on the following criteria:

(I) Two Handwritten Assignments : 10 marks

(Ist Assignment after one month & IInd Assignment after two months)

(II) One Class Test : 5 marks

(one period duration)

(III) Attendance : 5 marks

Marks for Attendance are given as under:

1. 91% onwards : 5 Marks
2. 81% to 90% : 4 Marks
3. 75% to 80% : 3 Marks
4. 70% to 75% : 2 Marks
5. 65% to 70% : 1 Mark

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.5.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.5.1.pdf</a>

#### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

College has a well defined Examination Committee with Registrar on the top level in the hierarchy. Any grievance regarding examination is solved by the subject teacher at the lowest level. If not resolved by the teacher, it moves to mentor, then to HOD and at last it reaches to registrar. Registrar resolves the issue after verification by the examination committee. If the issue is still not resolved by the registrar then the issue is forward to the Principal. Principal resolves the issue in the presence of examination committee, grievance redressal committee , HOD & teacher in charge. Every project, seminar, and assignment is time bound and rules for evaluation are conveyed to the students well in advance. Any grievance regarding assignments, tests , projects and On the Job trainings is resolved by the Examination Committee, Grievance Redressal Committee in presence of the concerned Teacher and HOD. The committee promptly deals with mistakes or errors related to attendance or assessment of the students and On-The Jobtrainings is resolved by the Examination Committee, Grievance Redressal Committee in presence of the concerned Teacher and HOD. The committee promptly deals with mistakes or errors related to attendance or assessment of the students

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.5.2.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.5.2.pdf</a>

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As per the guidelines of the Internal Quality Assurance Cell , Faculty of every department prepares Program outcomes(PO's), Program Specific Outcomes(PSO's) and Course Outcomes(CO's) as per Bloom Taxonomy for all the Programs and courses offered by the department. Comprehensive, clear and well defined Program & Course outcomes not only help teachers to prepare instructions ,teaching plans & learning activities effectively but also help them to assess the progress of a student as per the expected holistic learning for the overall development of a student. Clear idea of skills and competencies to be acquired at the end of course/program helps students to set up their learning goals.

Communication of POs, PSOs and COs to teachers & students

1. Teachers are provided with the training by IQAC for preparing POs, PSOs and COs based on Blooms Taxonomy.
2. Head of the department conducts interactive session with the faculty & students of the department to convey PO's, PSO's and CO's in the beginning of session.
3. POs, PSOs and COs of all the UG and PG programmes offered by the college are published on College Website.
4. They are also displayed on the Department Notice Boards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.6.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.6.1.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes, Program Specific Outcomes, Course Outcomes are defined by the faculty of each department in consultation with Head of the Department under the guidance of Internal Quality Assurance Cell following the Bloom Taxonomy. Course Outcomes are evaluated at the end of each semester .Benchmarks for the attainment level of the course outcomes are set by the head of

the respective departments based on the performance of the previous years and are evaluated at the end of each semester using direct and indirect methods. Course Outcomes of each course are mapped to the program outcomes. Program/Program Specific Outcomes are evaluated on the completion of the duration of the program.

#### Direct Method:

- Continuous Evaluation
- University Semester-end Theory Exams
- Practical Results

#### Indirect Method

- Feedbacks from Passing out students, alumni and employers
- Results of Placements, Startups and progression to the higher education

The attainment level of each CO is computed by setting weights as follows: 50% OF STUDENT ABOVE 40% - 1 (LOW) 60% OF STUDENT ABOVE 40% - 2 (MEDIUM) 70% OF STUDENT ABOVE 40% - 3 (HIGH) Attainment level may change with complexity level of subject which is decided by the Head of the Department based on results of previous years.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.6.2.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/2.6.2.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

864

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://www.sdcollegeambala.ac.in/annual-reports/">https://www.sdcollegeambala.ac.in/annual-reports/</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/04/SSS20-21\\_21.3.22.pdf](https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/04/SSS20-21_21.3.22.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To develop innovation as a habit amongst the students , College has created an ecosystem for the flow of ideas and resources through the Institution's Innovation Council under the MHRD scheme of IIC, Entrepreneurship Development Cell , Skill Development Centre , Research Cell and SDC Human Development, Research & Training Center, E-Resource Development Cell and Media Centre, Alumni Connect & Collaborations with Industry & institutions of High eminence.

**Institution's Innovation Council:** College has established an institution's innovation Council under the aegis of MoE's Innovation Cell. The members of IIC are certified Innovation Ambassador (IA) from Ministry of India. IIC is conducting various activities to promote innovation, IPR, startup and entrepreneurships in the college.



**Entrepreneurship Development Cell:** EDC is working actively to foster the Entrepreneurship Culture in the college.

**Skill Development Centre:** College has been successfully running skill development centre under UGC scheme of DDU Kaushal Kendra.

**Sanatan Dharma Human Development, Research & Training Center:** SDHDRTC is working proactively to promote research among the faculty and students in all disciplines, including interdisciplinary research

**E-Resource Development Cell:** The E-Resource Development Cell is working actively to develop E-Resources for the student learning and to train faculty nationwide.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/3.2.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

48

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

82

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students

to social issues, for their holistic development, and impact thereof during the year

To inculcate the sense of Social responsibility amongst the students by providing them a platform to work with and among the community, College conducts various extension and outreach programs in association with various government and non government agencies through NSS, NCC, YRC, Women Cell, Legal Literacy Cell, Environment Club, Rotract Club & Subject Associations of the college. To make students aware and sensitized towards social issues and to engage them in creative and constructive social action is the prime focus of the college along with the academic training. To institutionalize the practice of extension activities, Internal Quality Assurance cell has made it mandatory for each subject association to conduct atleast three extension activities a year for the holistic development of the youth of the college and to produce a professional with service attitude.

College has adopted five villages under MHRD, UBA scheme for the upliftment of rural areas. Students are conducting various program like awareness programs, cleanliness drives, counselling sessions, distributions of food, clothes, medicines, masks, paper bags etc under the UBA scheme. Students through various cells individually/ in collaboration with Govt./Non-Govt. agencies have conducted about 80 different programs for students and society.

File Description	Documents
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/3.4.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/3.4.1.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

57

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

3171

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

53

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus is spread over 14.51 acres and is well connected with railway station and bus stand and has following state of an art resources to provide quality education to

students of the community

State of the Art Resources:

- Wi-Fi Campus
- Air-conditioned Seminar Hall with latest ICT equipment (4)
- Air-conditioned Audio-Visual Room with ICT & latest Sound system
- Language Lab for Soft-skills Development
- Library with Open shelf system
- Electronic Display System for Announcements
- Auditorium with latest ICT

Teaching Learning Resources

- ICT Enabled & Smart Class Rooms (40)
- Chemistry Labs (3)
- Physics Labs (5)
- Dark Room (2)
- Physics Workshop
- Botanical Garden
- Botany Lab
- Zoology Lab
- Bio-Technology Lab
- Biology Museum
- Computer Science & IT Labs (9)
- Computer Maintenance Lab
- Electronics Labs (2)
- Mathematics Lab
- Mass Communication Lab
- Home Science Labs (2)
- Cosmetology Lab
- Commerce Lab
- Music Room (Instrumental/Vocal)
- History Museum

Support Services infrastructure:

- Fully furnished Departmental Rooms with ICT equipment (17)
- Placement Cell/ Career Guidance Cell
- NSS Office
- NCC Office (Boys')
- NCC Office (Girls')
- Cultural Affairs Office
- Controller of Examination Room
- Guest Room

- Health Care Centre
- Staff Room
- Girls' Common Room
- Open Air Theatre(2)
- NCC Girls' Store

College has a well defined policy for the up gradation & maintenance of physical facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a wonderful record in sports and cultural activities. College has legacy of bagging the overall Youth fest trophy for the 41 times. Many of the students have played at national and international level and got first two positions. Department of Music & Sports constantly provide training to the students for the extra ordinary performance in sports and cultural activities.

College has adequate facilities for cultural and sports activities:

- Fully Equipped Gymnasium
- Table Tennis Room 400-metre Running Track
- All-weather Cricket pitch
- Basket Ball Court
- Boxing Ring
- Well furnished Multi Purpose Auditorium with seating capacity of 700 for Cultural & Sports Activities
- Music Rooms (2) for practicing cultural activities.

Yoga and Meditation Sessions are held in the Auditorium, Lawns and In the grounds for the students and staff. Play ground is opened to the kids of schools and local community in the evening for walking, playing and Yoga. Gymnasium is opened to the public in the evening.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

76.69884

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a state-of-the-art library, equipped with most modern facilities and infrastructure. The library has a rich

collection of books and other reading materials in print and electronic format. Present collection of books is more than 60000 besides the 10000+ textbooks in Book Bank and subscription to 80 journals & magazines and 23 newspapers in different languages and old volumes of periodicals. The E-Resource Center setup within the library has 40 computers with Wi-Fi Internet facility and two 6 KVA online UPS to provide uninterrupted power supply. The center provides access to a large number of e-resources subscribed by the college through the below listed academic e- resource providers:

- N-LIST/-INFLIBNET E-Resources (College component of E-shodhsindhu consortium)
- DELNET (Developing Library Network), New Delhi
- Perpetual access to e-textbooks and e-journals from the below listed reputed e-resource providers:
- Pearson E-Library
- McGraw-Hill Express Library
- Sage e-Text and Sage e-Journals

In addition to the above library facilitate access to various Open Educational E-Resources like NDLI, E-PG Pathshala, DOAJ, CEC, SWAYAM, NPTEL and Spoken Tutorials etc. The library is fully automated with the application of cloud based reputed open source LMS 'KOHA'. The Web-OPAC enables the users to access the library remotely.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/4.2.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/4.2.1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.13332

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

56 due to restricted entry to library in covid 19 pandemic period

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In order to produce quality professionals with excellent results, College provides leading edge IT infrastructure to the students. Digital transformation in Education sector has made it compulsory for the higher education institutions to develop

modern IT infrastructure to cater to the needs of student of digital era. College has a well defined IT policy with specific roles and responsibilities. IT Cell of the college constantly keeps on upgrading the IT infrastructure as per the latest technologies.

Key IT facilities offered by the college are:

1. **Wifi Campus:**The entire College is wi-fi enabled with high speed 100 Mbps of dedicated 1:1 leased line internet Bandwidth Connectivity from Netplus service provider to access internet by students & staff in working hours from anywhere in the college.
  2. **Computers/Laptops:** About 500 Desktops/Laptops are installed in the college campus for the use of students and staff.
  3. **CCTV Surveillance:** 81 CCTV surveillance systems have been installed for the security and safety of the students.
  4. **Projectors, Smart Boards, Visualizers, Digital Pen Display, Podiums, Reprographic facilities, All in One Printers, IBM server with Firewall**
- service, 'CAMPUS-NETWORK' via structured Optic-Fibre and CAT6 cabling ,Power Backups, Dynamic Website, LMS, ERP System, YOUTUBE channel, Telegram Channel etc are provided for effective teaching learning.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/4.3.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/4.3.1.pdf</a>

#### 4.3.2 - Number of Computers

382

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

211.0276995

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policy for maintaining & utilizing physical, academic and support facilities is in place. College has constituted a College Construction , Electrical Maintenance Committee, Library, Audio Visual Room Internet Up-gradation Committee which works to upgrade and maintain infrastructure requirements of the institute. Well defined Policy documents published on the college website clearly lay out the procedures and strategies

for maintaining and utilization of Class Rooms, Laboratories, Administrative Office, Common Spaces like Auditorium , Seminar Rooms , Ground , Gym, Common Room etc., Library , IT infrastructure and other Infrastructure facilities. Infrastructure and Maintenance committee The College Construction , Electrical Maintenance Committee and Library, Audio Visual Room Internet Up-gradation Committee headed by the Principal oversees the maintenance of the buildings, classrooms, sports complexes and laboratories. The Policy of the college regarding infrastructure is consistent with the needs that arise as a result of academic development. Its salient features are:

- Need based feedback from stakeholders is taken for enhancement of infrastructure. The management evaluates and approves the proposal given by the Principal in governing body meetings, thereby allocating the budget for strengthening the facilities.
- The concerned committees utilize and monitor the grants received from various funding agencies.
- 

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2017/04/phacsu.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2017/04/phacsu.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

982

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

626

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****1997****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****1997**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

39

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

256

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

84

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

23

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students are actively engaged in academic administrative bodies, subject associations, cells/committees of the institution to bring the excellence in the academic environment of the college. College encourages participation of student representatives in various decisions making, academic and administrative committees which are explained below:

**Internal Quality Assurance Cell:** Students are integral part of the IQAC of the college and help taking decisions regarding quality initiatives.

**Subject Associations Cells:** College has constituted the subject associations for each department which conducts extracurricular, cultural, sports and extension activities for the department. All the activities of the associations are organized by the students under the guidance of teacher in charge. Apart from the subject associations college has constituted various cells like Women cell, Legal Literacy Cell, Young Speakers Club, EDC, Environment Club, Rotract Club, YRC, NSS, NCC, CGC, Placement

Cell, Alumni Committee etc. where in all the activities are coordinated, executed and managed by the student representatives.

**College Magazine Committee:** College magazine - Sanatan Sancharika released annually provides a platform for students and faculty to express their creativity. Committee is constituted with faculty and student representatives.

Other Committees where student representatives are playing important role are :

1. Grievance Redressal Cell 2. Anti Ragging 3. Examination Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

67

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though the Alumni Association of the college is not registered but it is actively working since 1950. A number of Alumni of the college are leading figures in the political, administrative, sports and academic fields.

We are proud of our Alumni Sqn Ldr Minty Aggarwal who is an IAF FLIGHT Controller and has become first woman to receive Yudh Sewa Medal by President of India Ram Nath Kovind.

Alumni are the back bone of the college and pro actively contributing the college in its development and progress. They help faculty and students in many of their endeavours. Interactive sessions by successful alumni entrepreneurs to mentor and guide current students, scholarships to needy and meritorious students, placements, internships, motivational lectures, project trainings by IT professionals, tie ups to conduct extension and outreach programs, exhibitions, industrial visits etc are the key areas where alumni of the college are proactively engaged. Their feedback is sought for upgrading the curriculum as per the market trends. They also help in the smooth and effective functioning of the Internal Quality Assurance cell of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/5.4.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/5.4.1.pdf</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** Lead me from Darkness (illiteracy) to light (literacy-light of knowledge)

**Mission:** To uplift the society through education. Nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually.

College affiliated to KUKis run by Sanatan Dharma College Society(Lahore), New Delhi with the administrative framework regulated by Governing Body constituted as per University norms. All the Policies, Strategic Plans, Perspective Plan, Annual Reports, AQARs, Feedbacks, Financial Plans, Infrastructural Plans, Recruitments are approved by the Governing Body. Plans are framed by the IQAC in consultation with Principal, Advisory Committee, Planning Board, In-charges of various standing committees, HOD's. There are 52 standing committees and 18 subject associations for the effective execution of the academic and non academic affairs of the college.

Following activities performed by the college under the shared governance is reflective & is in tune with the mission and vision of the college.

- Running skill oriented /addon/certificate programs.
- Stakeholders participation on major developmental issues.
- Development & upgradation of infrastructure & Eco friendly campus
- Various Cells concentrates on upliftment of the society through social work
- Awareness and training programs on social issues
- Financial aid to weaker section of the society.
- Adopting latest pedagogies, Use of ICT tools , Collaboration etc

File Description	Documents
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.1.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.1.1.pdf</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.



Being one of the premier institutions of North India, Sanatan Dharma College empowers all its stakeholders with functional autonomy in decision making process, planning and institutional goal attainment by incorporating policy of Decentralization and Participative Management. The institution is in practice of forming committees for various academic and non academics affairs. College has 52 committees and 18 subject association consisting of the convener, co-convener, student representatives, and non teaching staff to perform various functions of the college. The authority is delegated to committees & accountability is set up for the effective performance of the committees which reflects the decentralized governance system in true spirit.

The hierarchy of decentralized Governance System is as follows: S.D. College Society > S.D.College Management> S.D.College Governing Body> Principal> Head of the Committee> Members of Faculty> Student Representative Head> Student Executive Members> Non teaching/Supportive staff. Heads of various Departments and Conveners of various cells/committees/subject associations enjoy full operational autonomy for carrying out the activities of their departments/cells/associations. Heads of the departments & convenors of cells are free to plan and execute the activities of their departments/cells in consultation with their teams and approved by the Principal.

File Description	Documents
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.1.2.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.1.2.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Internal Quality Assurance Cell has developed the Five Year Perspective Plan of the college for the assessment period in consultation with all the stakeholders of the college. Recommendations of Peer Team of Cycle III are the main focus areas in the perspective plan. Perspective plan is reflected in the Annual Action Plan Prepared by the IQAC in subsequent years. Enhancement of Industry-Institution Linkages and Optimum Use of ICT in Teaching Learning and Training are the major suggestions



given by Peer Team in 2017 and is the key performance areas where college is gradually improving every year. This year too 28 linkages have been established with industry and 15 MOU's have been signed with Industry and institutes of high eminence. Development and use of ICT tools, resources is deployed very efficiently. Sanatan Dharma College, Ambala Cantt, paved a new path for imparting value education keeping in mind the possible challenges the stakeholders might face in the virtual environment. The quality enhancement in teaching, learning and evaluation has been maintained by the college even in the COVID times with the full support of DGHE, Panchkula and Kurukshetra University's initiatives.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.2.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.2.1.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college constitutes of Governing Body, Principal, Vice Principal, Bursar, Head of the Departments, Teaching staff, Non-teaching staff and Support cells/Departments. All the in-charges at different levels of the hierarchy; work in consonance to achieve the institutional short term, midterm and long perspective plan. They review the institutional strategic plan and set the academic objectives of the institution and frame the financial and recruitment strategies. External members in various Committees/ Boards are also involved for the sustenance of the institutional capacity and educational effectiveness.

Sanatan Dharma College has a decentralized structure constituting of the following hierarchy:

- Board of Management
- The Governing Body
- The Principal and Vice Principal closely monitor and supervise all the academic affairs like laying out the academic calendar in the beginning of the session,

different committees are formed under the supervision of the principle for smooth functioning of the college.

- Internal quality assurance cell
- Bursar looks into the financial matter and verifies them.
- All the HOD's of their respective departments govern academic performances, teaching learning practices for students and maintain their departmental record.
- Committee's convener plans the curriculum and co curriculum activities, workshops, seminar, training programmes, regularly in participation of student representatives.

File Description	Documents
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.2.2.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.2.2.pdf</a>
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College has developed effective welfare measures for intellectual, professional and economical development of both teaching and Non Teaching Staff. Following facilities have been

provided to the staff:

- Provident Fund and ESI coverage for all as per rules
- Free medical facility for teaching and non teaching staff in college campus
- Medical Insurance scheme
- Organising Workshops for teaching and non teaching staff for their holistic growth
- Employee Ward Concession for both Teaching and Non Teaching Staff
- EPF Gratuity Facility advance loan in case of exigency.
- Medical camps
- Festival Gifts
- Financial assistance to attend conferences/seminars to teaching staff
- Uniform to non teaching staff
- Professional & administrative trainings Programs for Teaching & Non Teaching Staff
- Earned Leave Encashment
- Medical Leave
- Maternity Leave
- Sabbatical Leave
- Provident Fund
- Free parking facility for two wheelers and cars
- Free Gymnasium to use in free hours
- Canteen Facility
- Well-equipped and well-furnished staff rooms along with Departmental Libraries

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

37

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

75

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions Performance Appraisal System helps the teaching and non teaching staff better understands their strengths and weaknesses and helps them plan their improvement strategies as per the vision of the college. A well drafted performance appraisal system plays an essential role in the overall performance and management of the institution.

The performance appraisal of the teaching faculty is done through API, ACR and CAS; it is based on three parameters academic, research and extra- curricular activities.

The ACR is the Annual Confidential Report known as the annual appraisal, is an internal appraisal system and is assessed by the principal and management. Academic Performance Index known as API is for regular teaching staff which assesses the members on three criteria namely teaching, learning and evaluation related activities, co-curriculum, extension and professional development related activities and research and academic contribution. As per UGC norms API has been divided into three stages for Assistant Professor to become Associate Professor, from stage I to III the documents are screened and from III to IV screening is done with interview.

The college also follows CAS for the associate professors. Non-teaching staff members are evaluated based on certain parameters mentioned in their self appraisal proforma.

File Description	Documents
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.3.5.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.3.5.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly to keep transparency and governance at place.

**Internal Audit:** The internal audit is conducted annually by following a proper procedure for the income and expenditure to be placed in different heads. The requisition form is duly filled for purchases and approval is taken from the Principal and submission is done to the accountant in the administrative office of the college. The college has a purchase committee in every event, function, club which follows a procedure and the bursar keeps a strict supervision. The external CA appointed by the Management verifies the accounts. The Bursar is appointed to check the bills and other relevant documents after they are duly verified and initialed by the Superintendent Accounts.

**External Audit:** For external audit, auditors come from DGHE, Panchkula, Audit Cell of Kurukshetra University, Kurukshetra and Accountant General Haryana, Chandigarh as per their schedule from time to time. The college ensures keeping the accounting records transparent. Balance Sheets and other financial statements are prepared clearly indicating amount spent under different heads. Financial statements are signed by Deputy Superintendent, Bursar, Principal, and the Chartered Accountant and are put before the governing body for their perusal and observations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded



**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****1409200**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The college has a well-defined policy and mechanism for effective and efficient use of financial resources. The institutional mechanism in this regard is formulated and monitored by the Finance Committee. Short and long-term planning is carried out in consultation with various stakeholders.

**Institutional Strategy for mobilization of funds:**

- Financial requirements are invited from all departments and the Annual Budget is prepared accordingly.
- The Finance Committee, Purchase Committee and the conveners of various facilities including Sports, Cultural, NCC, NSS etc. work in tandem to formulate the details of the Annual Budget.
- Thereafter, the Annual Budget is presented to the Managing Committee for its approval.
- All transactions are done through the bank. All expenditure – recurring and non-recurring – is incurred through cheques.

**Utilization of Funds:** The funds are optimally utilized in the following ways:

- Conducting seminars, workshops, guest lectures and intercollegiate events.



- Carrying out research under the UGC Major and Minor project schemes.
- Providing Scholarships and freeships.
- Maintaining and augmenting infrastructure and buying equipment.
- Giving Fee concessions
- Industrial Visits

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has been instrumental in institutionalizing the quality assurance strategies and processes. Various practices institutionalized by IQAC are as follows:**

**1. Skill Development:** Understanding the importance of human capital of country which is student , IQAC has institutionalized the Skill development initiatives to empower student with skill training. IQAC has made skill training as integral part of the academic calander of all the departments and Cells. Inititally the skill training was iniitiated by the computer and commerce department only but now all the departments/Cells are running certiifcate courses. This year 48 Certificate/Add on courses have been offered to the students by the departments of Botany, Zoology, Home Science, Physical Education, Commerce, Computer, English, Hindi, Music, Electronics, YRC.

**2. E-Resource Development:** College has geared up the digital initiatives in the post accreditation period. Moreover in the session 2020-21 due to Covid19 pandemic online teaching and E-Resources were the only mechanism left with the teaching fraternity to keep learning of the students going. IQAC made it compulsory for the faculty to learn online teaching and E-Resource Development Tools. E-Resource Development Cell has not only trained the staff of the college for the digital transformation but also executed FDP's for the teaching fraternity nation wide.

File Description	Documents
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.5.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.5.1.pdf</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In order to develop a skilled & civilized human resource with the blend of human values & professional ethics, college keeps on reviewing and revising its teaching learning processes, structures and methodologies of operations and learning outcomes under the guidance of IQAC. Procedures and operations are reviewed through Academic and Administrative Audit which is performed internally by the IQAC every year. External AAA was also conducted by the college on 22 March, 2021. Inputs are taken from each department/Cell for all the seven criteria of NAAC Accreditation Process and performance under each metric is recorded by the IQAC. After the analysis of all the metrics under each Key Indicator of seven criteria IQAC chalk out the plan for the next academic session to be followed by all the departments and cells. Administrative operations are also analyzed by the IQAC and suggestions are submitted in the form of action plan for the administrative office to follow. Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are :

1. Attainment of Program Outcomes and Course Outcomes

2. ICT enabled Pedagogy for Curriculum Delivery

File Description	Documents
Paste link for additional information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.5.2.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/6.5.2.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);**

**A. All of the above**

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sanatan Dharma College has taken various measures to promote gender equity during the last three years in the field of curricular, co-curricular and generated facilities at campus.

#### Curricular initiatives:

- Curriculum courses on human rights, `governance and gender equality are run by the college.

#### Co-curricular initiatives:

- Six programmes on Gender Sensitization & Women Empowerment are organized by the gender sensitization cell of the college in the session 2020-2021.
- Four programs like webinars, talks and lectures on gender equity and women related topics are organized by Women Cell of the college in the session 2020-2021
- NSS, YRC, NCC, Legal literacy cell, rotaract club & different associations from time to time organized

Leadership Programmes for the students to recognize their potentials and cross gender barriers in the form of awareness programs/workshops/guest lectures /counseling sessions/ competitions/rallies.

4. Career Counseling, Psychological Counseling, Health and hygiene counseling and peer counseling are provided to the students through various cells and association to impart gender equity. The college helps the students in generation of bus pass. The college is disabled friendly with ramps, rails, wheel chairs and wash rooms with easy access. A well-equipped gym and a hygienic canteen provide the necessary physical and health benefits to students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/7.1.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Beign the role model in the region for environmental initiatives, college strives to improve environment sustainability at SDC by achieving measurable energy and water savings, educating the students and local community about sustainability and encouraging behavioral changes that benefit

the environment. students, staff and community are educated on proper waste management practices through training programs, competitions, advertisement, displaying slogan boards, conducting rallies and awareness programs through various units of the college. College adopts & promotes 3R (reduce, reuse and recycle) waste management initiatives on a campus for environment protection and sustainability.

- To make the college zero waste campus, College has adopted the procedure of waste segregation at source and converting organic waste to vermicompost.
- To mitigate the harmful effects of non renewable sources of energy, the college has set up solar power plant of 110 KW.
- Liquid waste generated from RO, AC is collected into the containers.
- Biomedical waste generated in Botany & Zoology lab is decontaminated and collected in separate dustbins and disposed properly.
- The E-waste is stored in store room and disposed regularly through the Scrap committee of the college
- Chemical waste generated in chemistry lab is stored in the plastic containers with the label. Then is neutralized by mixing dilute alkali/acid and properly disposed of.

<http://sdcollegeambala.ac.in/wp-content/uploads/2022/05/7.1.3.pdf>

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the**

**A. Any 4 or all of the above**

<b>campus</b>	
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of bicycles/ Battery-powered vehicles</li> <li>3.Pedestrian-friendly pathways</li> <li>4.Ban on use of plastic</li> <li>5.Landscaping</li> </ol>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li>1.Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5. Beyond the campus environmental promotional activities</li> </ol>	<b>A. Any 4 or all of the above</b>



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Sanatan Dharma College has always been spearheaded to provide Inclusive Education. To foster the culture of respect & belongingness and to develop inclusive and amicable society it sensitize the students and community for tolerance and harmony**



towards cultural, regional, linguistic, communal socio economic and other diversities starting from the time of admission till the time student start serving the society. College has always provided equal opportunity of learning , working and progressing to students and staff irrespective of their diversity in cultural, regional, linguistic, communal and socio-economic backgrounds.

Institutional efforts in providing an inclusive environment is reflected from the admission policy of the college where students from diverse socio/economic/ geographical backgrounds are admitted. It also conducts awareness programs, rallies, nukkad nataks, workshops, guest lecturers to sensitize students and staff to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. Some of the major initiatives taken by the college in this context are listed below:

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College has a NSS/NCC unit to imbibe values of a patriotic commitment amongst students. Legal literacy cell and Political science association of the college conducts various activities to sensitize students and employees of the institution to the constitutional obligations : values , rights , duties and responsibilities of citizens to develop a aware and responsible citizen. Legal and Constitutional awareness empower the youth to raise its voice against injustice. Non Awareness of Fundamental rights and legal incomprehensiveness amongst the underprivileged section of the society limit their access to government welfare scheme . To empower youth with the constitutional and legal awareness college has taken many initiatives which are listed below:

- Constitutional Awareness in Orientation Program: Students

are informed about the constitution of India , their rights and duties as Indian Citizen during the orientation program conducted for the new entrants at the beginning of the session.

- **Constitutional & Legal Consciousness by Legal Literacy Cell:** Legal Literacy Cell of the college works with the objective to empower the youth with knowledge about law to make active use of Law and support the marginalized & vulnerable section of society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/7.1.9.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events**

and festivals

To promote the culture of unity, harmony, peace and patriotism, college celebrates the national and international commemorative days, events and festivals every year.

To inculcate the spirit of patriotism amongst students all the three National Days are celebrated with great zeal and enthusiasm. The 74th Independence Day of India was celebrated on 15th August, 2020 to celebrate freedom from British Rule. 25 volunteers participated in parade and plantation was carried out in the college campus.

72 Republic Day was celebrated on 26 January, 2021 to rejoice the implementation of Constitution of India.

Gandhi Jayanti was celebrated on 2nd Oct, 2020 to pay tribute to this great leader, who sacrificed his life for the benefit of the country. A Webinar on "Teachings of Mahatma Gandhi" was organized in collaboration with MGNCRE, MHRD, Govt of India. Stationary items were distributed by the volunteers to the needy children of their area.

Other days celebrated are:

- World Nature Conservation Day
- Sadbhavna Diwas
- Jan Andolan Campaign
- Constitution Day of India
- World AIDS Day
- International Women's Day
- Earth Day
- World organ donation day
- Lal Bahadur Shastri Jayanti
- International Children Book day
- World Red Cross Day
- World No Tobacco Day
- Environment Day
- Human Rights Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title of the Practice: Modernization of the Library

2. Objectives of the Practice • Development of E-Resources  
 • Remote Access to library resources. • Automation of Processes  
 3. The Context

Library is the knowledge Hub in the higher education institution which assists HEI's to carry out its academic programmes by serving the reading, learning & research needs of students and teaching staff. In order to fulfill the growing needs of students of 21st century, traditional libraries need to be modernized in terms of learning resources, collection, organization and services. Automation in the library not only makes easier access to the resources & enhances cataloguing, circulation and acquisitions but also reduces the staff load and increases the productivity.

### 4. The Practice

In the process of modernization college has automated the library fully with the application of cloud based reputed open source LMS 'KOHA' and Web-OPAC, Two touch screen e-Kiosks, 40 computers, Wi-Fi Internet facility, large number of e-resources are subscribed through N-LIST, DELNET, Pearson, Sage, McGraw, Institutional Repository, access to various Open Educational E-Resources, CCTV surveillance are incorporated.

Details of two best practices available on these two link: <https://www.sdcollegeambala.ac.in/best-practices/> <https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/7.2.1.pdf>

<https://www.sdcollegeambala.ac.in/best-practices/>

File Description	Documents
Best practices in the Institutional website	<a href="https://www.sdcollegeambala.ac.in/best-practices/">https://www.sdcollegeambala.ac.in/best-practices/</a>
Any other relevant information	<a href="https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/7.2.1.pdf">https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/7.2.1.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Eco-Friendly & Green Campus

Being the premier institute of North India, SD College believes in generating productive human resource sensitive to social & environmental issues who can play an instrumental role in sustainable development of the nation. Along with the academic & professional training, it channelizes its students towards environment protection. College has a dedicated Environment Cell which along with subject associations, NSS, NCC, YRC & Women Cell help students to explore environmental issues, analyze them & take action to improve the environment.

Along with inculcating environmental consciousness amongst students and society, college is committed to maintain an eco-friendly & Green campus by adopting multi-pronged strategies like organizing plantation drives, cleanliness drives, setting up water conservation and water recharging systems, setting up solar power plant for the promotion of renewable energy resources, etc.

Details available on

<https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/7.3.1.pdf>

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3.2 - Plan of action for the next academic year

## Action Plan for the Session 2021-2022

1. Following Departments to start Certificate/Diploma/Advanced Diploma of atleast 30 hours for the skill training of the students.

- Zoology,
- Music Vocal,
- Physical Education,
- English,
- Commerce,
- Computer Science,
- Political Science,
- Chemistry,
- Physics,
- Math,
- Punjabi,
- Sanskrit,
- History,
- Sanskrit,
- Gender Sensitization Cell,
- Economics

2. All the subject associations/ cells to include extension activities as the prime activities in their agenda of activities and must conduct atleast 2 activities.

3. Extensive use of ICT Tools, E-Resources by the teachers for teaching , geotagged photographs , Lecture reording for future reference of students.

4. Uploading E-Contents on College LMS by the faculty for the 24x7 hours access of the students.

5. Uploading assignments on College LMS to be accessed by students.

6. 100% teachers to use Flipped Classrooms, Project based

learning, Experiential learning. , Problem-based learning, Cooperative learning .

7.Uploading attendance, internals on College ERP. And display reports on college LMS and Website as well

8.All Subject associations to conduct Minimum: 5 Literary Competitions, 5 Workshops , 5 Guest Lectures, 2 outreach programs, 2 Extension activities, 3 Industrial Visits.

<https://www.sdcollegeambala.ac.in/wp-content/uploads/2022/05/actionplan.pdf>