

# Internal Quality Assurance Cell (IQAC) Meeting Held on

10<sup>th</sup> May, 2018

SI Date: 10/05/18

Sr. No.	Name	Signature
1.	Chairperson Dr. Rajinder Singh	Rajinder Singh
2.	Convener Dr. Sushil Kumar	Sushil Kumar
Members		
3.	Dr. Keishan Kumar	Keishan Kumar
4.	Mr. Gulshan Singh	Gulshan Singh
5.	Ms. Kavleen Bharej	— Leave —
6.	Dr. Rajesh Kumar	— Leave —
7.	Dr. Giridhar Gopal	— Duty Leave —
8.	Ms. Amandeep Mehta	Amandeep Mehta
9.	Mr. Sukhdev Chauhan Member, Management / Local Society	
10.	Dr. R. C. Sharma	
Student Representative		
11.	Ms. Kanishka Nainival	
Nominee, Alumni		
12.	Mr. Ajay Gupta	
Nominee, Employer / Industrialists / Stakeholder		
13.	Mr. Ashish Tayal	

# IQAC MEETING MINUTES REGISTER

SESSION : 2018-19

## SANATAN DHARMA COLLEGE AMBALA CANTT

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

#### MINUTES

(MEETING-SESSION 2018-19)

Meeting No : 01

Date: 10th May, 2018

Venue: Principal's office

- In the chair, Dr. Rajinder Singh, Principal

#### Agenda:

1. Orientation Program for Staff & Students
2. Planning Academic Calander
3. Strengthening Tie ups & Linkages
4. Facility for Specially abled students
5. Discussion on NAAC Revised Accreditation Framework

#### Minutes:

A detailed discussion was conducted during the meeting to chalk out the future initiatives to be taken for the upcoming session:

- ❖ The following plan of activities were proposed:

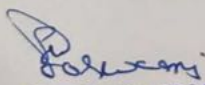
- Dr. Sonika Sethi along with Ms. Amandeep Mehta was assigned to prepare Academic Calendar for the upcoming session and check the changes in the AQAR for the same.
- The departments should focus on increasing the numbers of tie up and linkages with nearby companies for the on the job training of the students.
- The construction committee to concentrate on specially abled students in their construction work.

- ❖ The revised accreditation framework was discussed in details for better understanding of the seven criteria and the qualitative, quantitative metrics. The various criteria were divided amongst the IQAC members for better idea sharing in the next meeting. Dr. Sushil and Dr. Krishan to concentrate on criteria 3 and 5. Ms. Kavleen and Ms. Amnadeep to look for criteria 2, 4 and 6.


- ❖ IQAC should focus on the theme of creating awareness for Intellectual Property Rights and Plagiarism amongst the faculty members and students for research purpose.

- ❖ It was decided to conduct orientation program for teaching staff and first year students to abreast them about the college facilities, support services, rules, duties and infrastructure by Career Guidance Cell within the first five days of the beginning of the session.

Rajinder Singh

  
Coordinator, IQAC  
Sanatan Dharma College  
Ambala Cantt

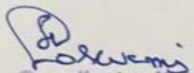
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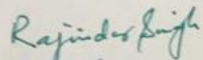
  
Principal  
Sanatan Dharma College  
Ambala Cantt

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## SESSION : 2018-19

- ❖ Library committee to subscribe for digital library so that the accessibility becomes convenient for the students. College Library to strengthen the library resources (Books, Journals, Magazine, E-Resources) for the new session and allocate budget for its purchase.
- ❖ It was decided to start Diploma/Advanced Diplomas for the existing eight Certificate Courses run by the college under the category add on courses and start new value added courses as per the feedback by the stakeholders. All departments to motivate and enroll students in subject related certificate, diploma, Advanced diploma and add on courses offered by the respective departments to enhance their hard skills.
- ❖ Feedback committee to collect online feedback from the students on curriculum and other facilities and action taken report to be uploaded on the college website and shared with the concern departments.

  
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Sanatan Dharma College  
Ambala Cantt

  
Principal  
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