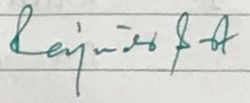
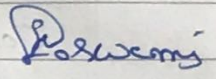
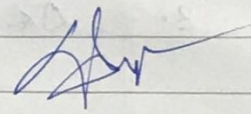
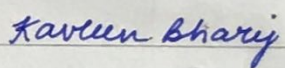

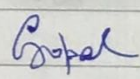
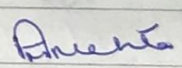
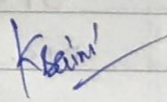


# Internal Quality Assurance Cell (IQAC) Meeting

10-05-2019

Date: 10.05.19

Sr. No.	Name	Signature
1.	Chairperson Dr. Rajinder Singh	
2.	Convener Dr. Sushil Kumar	
Absent 3.	Members Dr. Krishan Kumar	- Leave -
4.	Dr. Gulshan Singh	
5.	Ms. Kavleen Bharej	
6.	Dr. Rajesh Kumar	
7.	Dr. Girdhar Gopal	
8.	Ms. Amandeep Kaur	
9.	Ms. Sukhdev Chauhan	
10.	Member, Management/Local Society Dr. R. C. Sharma	
11.	Student Representative Ms. Kartik Saini	
12.	Nominee, Alumni Mr. Ajay Gupta	
13.	Nominee, Employer/Industrialists/ Stakeholders Ms. Ashish Tayal	

# IQAC MEETING MINUTES REGISTER

SESSION : 2019-20

## SANATAN DHARMA COLLEGE, AMBALA CANTT

College with Potential for Excellence, UGC, New Delhi  
NAAC Accredited Grade "A+" with CGPA 3.51 in 3<sup>rd</sup> cycle

### Internal Quality Assurance Cell

Session 2019-2020

Meeting No-01

#### Proceedings

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Principal in the Meeting Hall at 1:00 P.M on May 10, 2019.

#### Agenda of the meeting:

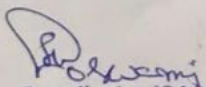
1. Institutional Action Plan for the session 2019-20
2. Institutional Academic Calendar
3. Compilation of Prospectus & Handbook of Code of Conduct for various stakeholders
4. Web Site Updation

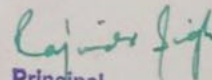
Meeting started with the welcome address by the Chairman IQAC, Dr. Rajinder Singh. Dr. Rajinder presented the agenda to members of IQAC.

IQAC Convener read the minutes of last meeting of academic year 2018-19.

Following decisions were taken after deliberations on agenda items:

1. Notice to be issued to HOD's of all departments to submit proposed academic calendar of their respective departments and submit till 25th June, 2020 in the office so as IQAC to prepare Institutional Academic calendar in consonance with University academic calendar & Departmental Academic Calendar.
2. It was decided to reframe Standing Committees/Subject Associations for the academic session. 2019-2020 and notice be issued to respective committees to prepare proposed activity calendars & submit to IQAC.
3. It was decided to compile E-Prospectus for the session 2019-2020 and be published on college website in the month of June, 2019.
4. Handbook for rules, regulations and code of conduct for Students, parents, governing body, academic & support staff, teaching staff & Principal to be compiled and uploaded on college website in the month of June.
5. It was decided to update the college website with the latest information about the college, staff, library, courses taught, syllabi, teaching facilities etc.

  
Coordinator, IQAC  
Sanatan Dharma College  
Ambala Cantt

  
Principal  
Sanatan Dharma College  
Ambala Cantt.

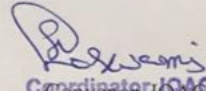
IQAC MEETING MINUTES REGISTER  
SESSION : 2019-20

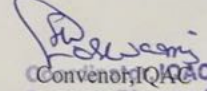
Action Plan

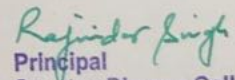
Action	Assigned To
1. Create a departmental academic plan to present in the HOD's meeting with Principal to be held on 16 <sup>th</sup> July, 2019.	HOD'S of all Departments
2. Compilation and Publishing of E-Prospectus on College Website	Ms Neetu Bakshi, Prospectus & Annual Report Incharge Dr Girdhar Gopal, Web Site Incharge
3. Preparation of Institutional Academic Calender and publish on college website by 20 <sup>th</sup> July.	IQAC in consultation with principal, vice principal

Dated: May 10, 2019  
Copy to:

1. All the members of IQAC
2. HoD's of all departments [for necessary actions against action plan no-1]
3. Ms. Neetu Bakshi, Dr Girdhar Gopal [for necessary actions against action plan -02]

  
Convenor, IQAC  
Sanatan Dharma College  
Ambala Cantt

  
Convenor, IQAC  
Sanatan Dharma College  
Ambala Cantt

  
Principal  
Sanatan Dharma College  
Ambala Cantt.