

# Internal Quality Assurance Cell (IQAC) Meeting

10.05.2021

Date

Sr. No.	Name	Signature
1.	Chair person Dr. Rajinder Singh	Rajinder Singh
2.	Convener Dr. Sushil Kumar	Sushil Kumar
3.	Members Ms. Neelam Devi	Neelam
4.	Dr. Balesh Kumar	Balesh Kumar
5.	Ms. Zeenat Madan	Zeenat Madan
6.	Dr. Gulshan Singh	Gulshan Singh
7.	Dr. Satbir Singh	Satbir Singh
8.	Ms. Kavleen Bharej	Kavleen Bharej
9.	Dr. Rajesh Phoz	Rajesh Phoz
10.	Dr. Aeti Aroza	Aeti Aroza
11.	Dr. Giridhar Gopal	Giridhar Gopal
12.	Ms. Chhavi Kisan	Chhavi Kisan
13.	Ms. Amandeep Mehta	Amandeep Mehta
14.	Member, Management Dr. R. C. Sharma	

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Sr. No.	Name	Signature
15	Senior Administrative Officers Ms. Sukhdev Chauhan	
16	Nominee, Local Society Ms. Kamal Gupta	<u>Kamal</u>
17	Nominee, Student Ms. Nikhil Kumar Hans	<u>Nikhil</u>
18	Nominee, Alumni Ms. Ajay Gupta	<u>Rupika</u>
19	Nominee, Employer/Industrialists/ Stakeholders Ms. Jatinder Saini	<u>Jatinder</u>
20	Convener, CGC Dr. Alka Sharma	<u>Alka S.</u>
21	Assistant Prof. of Hindi Ms. Leena Goyal	<u>Leena</u>
22	Head Department of Sanskrit Dr. Ashutosh Angisra	

**SANATAN DHARMA COLLEGE, AMBALA CANTT**

College with Potential for Excellence, UGC, New Delhi  
NAAC Accredited Grade "A+" with CGPA 3.51 in 3<sup>rd</sup> cycle

**Internal Quality Assurance Cell**

Session 2020-2021

Meeting No:07

**Proceedings**

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Principal in the Principal Office at 1:00 P.M on May 10, 2021

**Agenda of the meeting:** Monitoring of Feedback, ATRs, Attainment of PO, PSO, CO, Progression of Students, Data pertaining to students qualifying competitive exams.

At the outset, the Principal Dr. Rajinder Singh welcomed all the members of IQAC and briefed about the agenda of the meeting.

After detailed deliberations on agenda the following decisions were taken in the meeting.

1. Dr. Sushil Kumar read out the minutes of last IQAC meeting.
2. Members confirmed the minutes of the meeting of IQAC
3. Following Incharges will monitor the aspects laid down at point no 4 for the under mentioned classes allotted:

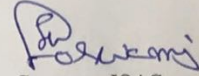
Incharge	Classes
Dr. Satbir	All Commerce & Management Classes
Dr. Girdhar Gopal	BCA, B.Voc Software Development, PGDCA
Dr Arti	B.Sc C.Sc , B.Sc Electronics, B.Sc (ons) IT
Dr Divya	B.Sc Medical
Dr Gulshan	B.Sc Non Medical, M.Sc Physics
Dr Alka	MA English , BA Eng Hons
Dr Leena Goyal	BA Gen
Dr Naveen Gulati	M.Sc Mathematics
Ms. Neelam Devi	BA (Hons) Political Science
Dr Ashutosh	BA (Hons) Sanskrit

4. Structured feedback on the syllabus from Students, Teachers, Employers and Alumni.
5. Department wise action taken report on the feedback
6. Attainment process of Programme outcomes (POs), Programme Specific outcomes (PSOs) and course outcomes (COs) as per guidelines already issued.
7. Preparing data for the students qualifying in State/national/International level examinations (e.g. NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/ State Govt. etc.) along with the supporting documents (roll numbers and qualifying certificates) w.e.f. the session 2017-18 onwards.
8. Preparing the data for placement of outgoing students w.e.f the session 2017-18 onwards. The data should include the details like name of the student and employer with contact details and pay package of the student at the time of appointment.

# IQAC MEETING MINUTES REGISTER

SESSION: 2020 - 2021

9. Preparing data for the students progressing to higher education (i.e UG to PG, UG to B.Ed) along with supporting documents (admission letter or Id cards or DMC's of the institutions where students have been admitted).
10. Meeting ended with the vote of thanks by Dr. Sushil Kumar.

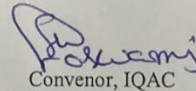


Convenor, IQAC  
**Coordinator, IQAC**  
**Sanatan Dharma College**  
**Ambala Cantt**

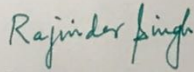
Dated: May 10, 2021

Copy to:

1. All the members of IQAC
2. Dr. Satbir[for necessary actions against point nos 4 to 9]
3. Dr. Girdhar Gopal[for necessary actions against point nos 4 to 9]
4. Dr Arti [for necessary actions against point nos 4 to 9]
5. Dr Divya[for necessary actions against point nos 4 to 9]
6. Dr Gulshan[for necessary actions against point nos 4 to 9]
7. Dr Alka[for necessary actions against point nos 4 to 9]
8. Dr Leena Goyal[for necessary actions against point nos 4 to 9]
9. Dr Naveen Gulati[for necessary actions against point nos 4 to 9]
10. Ms. Neelam Devi[for necessary actions against point nos 4 to 9]
11. Dr Ashutosh[for necessary actions against point nos 4 to 9]



Convenor, IQAC  
**Coordinator, IQAC**  
**Sanatan Dharma College**  
**Ambala Cantt**



**Principal**  
**Sanatan Dharma College**  
**Ambala Cantt.**