



DATE _____

Sanatan Dharma College, Ambala Cantt

MEETING NOTICE

2021-22

The following teachers of The Internal Complaints Committee Against Sexual Harassment of Women at Workplace are requested to attend a meeting on 20 September, 2021 at 11:00 am in the Principal office.

Sr. No.	Name of Faculty/Staff	Appointed as	Signature
1	Dr. Alka Sharma	Convener	Alka Sharma
2	Dr. Sunil Sharma	Member	Sunil Sharma
3	Ms. Harroop Virk	Member	Harroop Virk
4	Dr. Naveen Gulati	Member	Naveen Gulati
5	Dr. Divya Jain	Member	Divya Jain
6	Dr. Paramjeet Kaur	Member	Paramjeet Kaur
7	Dr. Sushil Kumar	Member	Sushil Kumar
8	Dr. Saryu Sharma	Member	Saryu Sharma
9	Ms. Neetu Bakshi	Member	Neetu Bakshi

Rajinder Singh
Principal

Principal
Sanatan Dharma College
Ambala Cantt.



DATE _____

Sanatan Dharma College, Ambala Cantt

MEETING ATTENDANCE

2021-22

Members present in the meeting of the **The Internal Complaints Committee Against Sexual Harassment of Women at Workplace** held today i.e. **20 September, 2021 at 11:00 am** in the Principal Office.

Sr. No.	Name of Faculty/Staff	Appointed as	Signature
1	Dr. Alka Sharma	Convener	Alka Sharma
2	Dr. Sunil Sharma	Member	Sunil Sharma
3	Ms. Harroop Virk	Member	Harroop Virk
4	Dr. Naveen Gulati	Member	Naveen Gulati
5	Dr. Divya Jain	Member	Divya Jain
6	Dr. Paramjeet Kaur	Member	Paramjeet Kaur
7	Dr. Sushil Kumar	Member	Sushil Kumar
8	Dr. Saryu Sharma	Member	Saryu Sharma
9	Ms. Neetu Bakshi	Member	Neetu Bakshi

Rajinder Singh
Principal

Principal
Sanatan Dharma College
Ambala Cantt.



DATE _____

Sanatan Dharma College, Ambala Cantt

The Internal Complaints Committee Against Sexual Harassment of Women at Workplace 2021-22

A committee to review the cases of sexual harassment held a meeting on **20 September, 2021** at **11:00 am**.

Agenda:

1. To notice complaint of sexual harassment (If any)
2. To discuss the issues related to the girls and female staff
3. To create awareness among students and the staff against sexual harassment

At the outset, the convener welcomed all the members of the Committee. He described the role of the committee and said everyone has a responsibility to contribute to the cause.

- The Committee noted that no complaint of sexual harassment has been received from any girl student/woman employee of the college.
- It was emphasized that in order to create awareness and continuous sensitization among the employees, it is essential to place banners/posters/notices defining sexual harassment at prominent places on the campus.
- The convener emphasized that the teaching/non-teaching staff members must also be sensitized about the existing act on Prevention, Prohibition, and Redressal of Sexual harassment of women in the workplace.
- The committee members also emphasized that students must also be sensitized towards maintaining discipline on campus.

The convener conveyed her thanks to the members for attending the meeting. The meeting ended with a vote of thanks to the Chair.

Convener
The Internal Complaints Committee
Against Sexual Harassment of Women at Workplace

[Signature]
Convener
Grievance Redressal Committee
Sanatan Dharma College
Ambala Cantt.

[Signature]
Principal

Principal
Sanatan Dharma College
Ambala Cantt.