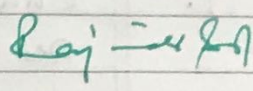
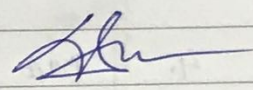
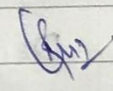
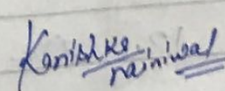


Internal Quality Assurance Cell (IQAC) Meeting Held On

5th July, 2018

Date: _____

Sr. No.	Name	Signature
1.	Chairperson Dr. Rajinder Singh	
2.	Convener Dr. Sushil Kumar	- Duty Leave -
Members		
3.	Dr. Keishan Kumar	- Duty Leave -
4.	Mr. Gulshan Singh	
5.	Ms. Kavleen Bharej	Kavleen Bharej
6.	Dr. Rajesh Kumar	
7.	Dr. Giridhar Gopal	Gopal
8.	Ms. Amandeep Mehta	- Leave -
Convener, CGIC		
9.	Dr. Alka Sharma	Alka Sharma
10.	Dr. R. C. Sharma	
11.	Mr. Sukdev Chauhan	
12.	Mr. R.C. Sharma	
13.	Ms. Kanishka Nainwal B.Com III	
14.	Mr. Ajay Gupta	
15.	Mr. Asish. Toyal.	

SANATAN DHARMA COLLEGE AMBALA CANTT

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES

(MEETING-SESSION 2018-19)

Meeting No : 02

Date: 05th July, 2018

Venue: Principal's office

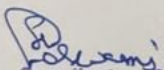
In the chair, Dr. Rajinder Singh, Principal

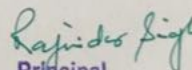
Agenda: To plan about career guidance activities to be undertaken by CGC (05th July, 2018).

Minutes:

The career guidance cell was advised:

- ❖ To increase the number of value added skill courses in order to acquaint the students with soft and professional skills. The suggestive areas can be public speaking, resume writing, interview skills, PowerPoint presentation skills etc.
- ❖ To focus on growth and development of administrative staff as well and plan to conduct psychological and practical skills development workshops for them.
- ❖ To coordinate with the HODs of various departments and implementing the mentoring system throughout the session and plan activities for skill development.
- ❖ To organize regular interactive classes of personality development by experts for students of all streams (Commerce, Science and Arts) to make them employable.
- ❖ To design the layout for a power point presentation for the final year students of all streams (Commerce, Science and Arts) to make them aware of the career and higher education options available after graduation and to discuss it with IQAC.


Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt


Principal
Sanatan Dharma College
Ambala Cantt.