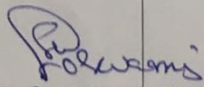
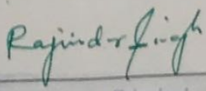


SANATAN DHARMA COLLEGE, AMBALA CANTT
 College with Potential for Excellence, UGC, New Delhi
 NAAC Accredited Grade "A+" with CGPA 3.51 in 3rd cycle

INTERNAL QUALITY ASSURANCE CELL
Session 2020-2021
Action Taken Report

Meeting No/Agenda Item No	Action Plan	Action taken
M1/A1,A2,A3	Preparation of Institutional Academic Calendar	Institutional Academic Calendar was prepared referring academic calendar issued by Kurukshetra University Kurukshetra for UG, PG classes and uploaded on College website on 20 th Nov, 2020.
	Action Plan for the session 2020-2021	Action Plan was prepared in consultation with Heads of all departments, Incharges of Cells/Associations and Principal for the session 2020-2021.
	Compilation of AQAR 2019-2020	AQAR 2019-20 was compiled and submitted to NAAC on October 27, 2021.
M2/A1	Record Keeping for Criteria-I	<ol style="list-style-type: none"> Office Clerk Meenu collected supporting documents from the faculty members who are members of UG BOS/PG BOS and filed. She also scanned the supporting documents and sent on IQAC mail id for record. Ms. Neelam Devi collected supporting documents from the faculty members who have performed the duty of paper setter and filed both hard copy and digital copy. All the faculty members were informed by IQAC to keep a copy of the evaluation sheet for their respective evaluation work performed. Feedback form was added by the members of CIMS committee in the College ERP for getting the responses of experience of online learning and responses of students were collected by the feedback committee. List of Activities of NSS was categorically compiled and submitted to IQAC for necessary actions. Reports of activities of Cells/associations were submitted

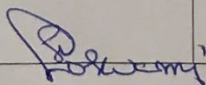

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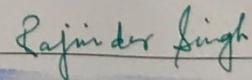

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IQAC MEETING MINUTES REGISTER

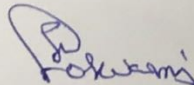
SESSION: 2020 - 2021

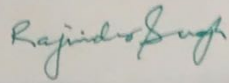
		<p>to IQAC for necessary actions.</p> <p>7. E-Resource Development cell had run 24 online skill oriented certificate courses for kids, professionals, house wives & students.</p> <p>8. General feedbacks and feedbacks on curriculum were obtained from all the stakeholders by each department and Analysis reports were submitted to IQAC for further course of actions.</p> <p>9. Dr. Girdhar assigned the duty of website updation to Ms. Shikha Verma, Assistant Professor in Department of Computer science who regularly check and update college website.</p>
M3/A1,A2,A3,A4	<p>1. Conduct of NAAC sponsored Online National Conference on "Quality Enhancement in HEIs and Evaluation with RAF of NAAC" scheduled for February 03, 2021.</p> <p>2. Plan and Conduct Workshops/Webinar/FDP/ATP for the Staff and Mentee institutions</p> <p>3. Conduct of Remedial Classes.</p> <p>4. Revision of Feedback Mechanism</p>	<p>1. IQAC organized NAAC sponsored one day National conference on Quality Enhancement in HEI & Evaluation with RAF of NAAC on Feb 3, 2021. With the motivation and efforts of IQAC, about 300 participants participated in the conference.</p> <p>2. One Day workshop on NAAC Assessment & Accreditation was organized by IQAC on 12th feb 2021 and about 202 participants participated.</p> <p>3. IQAC conducted Eighteen webinars / training sessions / workshops for the staff of mentee institutions</p> <p>4. IQAC in collaboration with E-resource development cell of Sanatan Dharma College, Ambala Cantt organized four faculty development programs for the training of development of E-resources and NAAC Accreditation.</p> <p>5. Administrative training Programs on Document Management Level-I and Level-II were organized on 15-16th March 2021 and 15th April 2021 respectively for office and library staff.</p> <p>6. Workshop on Care and Maintenance of Laboratory Equipments, Chemicals, Stock and Safety Measures to be followed in the Laboratory was organized for Lab Staff of the college on 3rd April 2021.</p> <p>7. Workshop on First Aid and Disaster Management was organized on 22 March, 2021 for non teaching staff</p> <p>8. Workshop on ICT Skills Level-2 was organized on 10th April 2021</p>


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		<p>for non teaching staff.</p> <p>9. Remedial classes were organized in the departments of Commerce & Management, Computer Science and English.</p> <p>10. Feedback committee in consultation with IQAC revised the feedback forms.</p>
M4/A1,A2	Development of Micro Sites	Micro Sites have been developed for <ul style="list-style-type: none"> a. Scholarships b. HRDC Research Centre c. College Journal Purva Mimansa
	Specially abled facilities in Library	Library is upgraded with Super Nova Magnifier & Screen reader and braille software
	Faculty Development Program on tools for data analyzing and visualizing	One Day Workshop on Programming with R for the teaching staff of departments of Computer Science, Maths, Physics & Commerce have been organized by E-Resource Development Cell on 27Mar,2021 . Total 39 Teaching Staff members have participated in the workshop.
M5/A1	Conduct of Academic and Administrative Audit	IQAC constituted a committee of three members from Chairperson, Department of Instrumentation, KUK, Principal, DMM College, Kurukshetra & Principal, IGN College, Ladwa and Conducted external Academic and Administrative audit on 22 March,2021.
M6/A1	Data Compilation of activities of CGC	CGC compiled the activities w.e.f the session 2017-18 and categorized them and submitted to IQAC.
M7/A1	Monitoring of Feedback, ATRs, Attainment of PO,PSO,CO, Progression of Students, Data pertaining to students Qualifying competitive exams	Respective In-charges collected the assigned data and submitted to IQAC.


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