Meeting Notice

A meeting of the following members of **Grievance Redressal Committee** will be held on 30 August 2019 at 12.30 pm.

1. Sh. Rajeev Chander Sharma
2. Sh. Praveen Mathur
3. Ms. Indra Yadav
4. Dr. Alka Sharma
5. Ms. Harroop Virk
6. Dr. Divya Jain
7. Sh. Sukhdev Singh Chauhan

Principal

Dr. Rajinder Singh
Sanatan Dharma College
Ambala Cantt.
Meeting Attendance

Members present in the meeting of the **Grievance Redressal Committee** held today on 30 August 2019 at 12.30 pm in the Principal’s Office.

The meeting was attended by the following:

1. Sh. Rajeev Chander Sharma
2. Sh. Praveen Mathur
3. Ms. Indra Yadav
4. Dr. Alka Sharma
5. Ms. Harroop Virk
6. Dr. Divya Jain
7. Sh. Sukhdev Singh Chauhan

Dr. Rajinder Singh
Principal
Smt. Narma Sharma College
Ambala Cantt.
Minutes of the Meeting

The meeting of the **Grievance Redressal Committee** was held on 30 August 2019 at 12.30 pm in Principal’s Office.

**Agenda:**

1. Resolution of grievances raised by students.

**Proceedings:**

1. Confirmation of the minutes of the Grievance Redressal Meeting held during previous session.
2. Convener, Sh Rajiv Chander Sharma, read out the minutes of the previous meeting. The same were approved and confirmed by all the committee members.
3. Convener, Concession Committee to take necessary actions to allow the needy students to pay fee in installments.
4. Dr Rajesh Phor to take necessary actions to level the ground which has been damaged after rail mela to resolve the issue raised by students.
5. Dr Alka Sharma to take necessary action to resolve the clash of PD Class with regular subject class of students of B.Sc Computer Science-II.
6. As there was no other matter to pursue, the meeting ended with a vote of thanks by the convener.

**Copy to:**

1. All members of Grievance Cell
2. Convener, Concession Committee [to take necessary actions against point no. 3]
3. Dr. Rajesh Phor [to take necessary action against point no 4]
4. Dr Alka Sharma [to take necessary actions against point no. 5]