

IQAC MEETING MINUTES REGISTER

SESSION : 2017-18

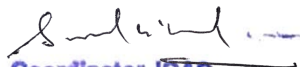
SANATAN DHARMA COLLEGE ,AMBALA CANTT

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(SESSION 2017-18)
ACTION TAKEN REPORT

Action Taken Report for the Meeting Held on 15-09-2017 for the Improvement in the Area of Research

1. "Sanatan Dharam Human Development Research & Training Centre (SDHDRTC)" was established in the college for the improvement of the research quotient of the teachers and to establish an environment for research and also applied for the research grants from Government as well as Industry to finance the research activities like Seminars, Workshops, etc. It was an action taken to the point raised in the meeting for the requirement of creating a Research Environment in the college. The SDHDRTC has carried out the following activities during the current session with the help of the grants received from different funding agencies:
 - i) A three days workshop was organized on "Comparative Religion" from 24-08-2017 to 26-08-2017. Sh. Neeraj Atri, Director, Council of Historical Research & Comparative Studies, Sector-15, Panchkula was the key resource for the event.
 - ii) A one day interdisciplinary national seminar was organized on "Critique of History, Philosophy, Practices & Literature of Bairagi Sect (Part-I) on 28-10-2017.
 - iii) A one day interdisciplinary seminar cum workshop was organized on "Defining Sanatan Dharma: A Process of Reconstituting India's Identity" sponsored by Haryana Granth Academy, Panchkula on 11-11-2017.
 - iv) A two days interdisciplinary national seminar was organized on "Culture of Yoga – Defining Healthy Life Practices in 21st Century" sponsored by DGHE, Panchkula from 19-01-2018 to 20-01-2018.
 - v) A two days interdisciplinary national seminar was organized on "Defining History of Hindus – Issues & Challenges" sponsored by ICSSR, New Delhi from 09-02-2018 to 10-02-2018.
 - vi) A three days workshop was organized on "Decoding Mind – Body Behaviour through Astrology" from 05-03-2018 to 07-03-2018.
 - vii) A one day interdisciplinary national workshop was organized on "Critique of Ambiguity in Sanskrit Shastras & Artificial Intelligence / Machine Translation" on 10-03-2018.
 - viii) A one day interdisciplinary national workshop, sponsored by CHR&C Studies – Panchkula, was organized on "Contribution of Bairagi Sect to Indian History, Culture & Religion" on 31-03-2018.
 - ix) Various Panel Discussions were held: "What I Know & What I Don't Know" (18-11-2017), "Critique of Questions in Indian & Western Tradition of Knowledge" (25-11-2017), "Critique of Higher Education System of Haryana: Teacher's Perspective" (01-12-2017), "Critique of Human Behaviour in Life Sciences & Indian Tradition" (09-12-2017), "Working Model of Critical Thinking in Western & Indian Tradition of Knowledge" (16-12-2017).
 - x) A Booklet on "Working Model of SDHDRTC" was released on 07-09-2017.


Coordinator, IQAC
College
Ambala Cantt


25


Principal
Sanatan
College
Ambala Cantt.

IQAC MEETING MINUTES REGISTER

SESSION : 2017 - 18

- xi) A Monthly Digital News Letter was released in October 2017 and overall Six Volumes of this digital bulletin were released during the session.
2. Other departments of the college also organized national seminars and workshops to promote the zeal for research in the faculty members like Department of Physical organized a national seminar on "Emerging Trends in Physical Education and Sports" on 27-02-2018 sponsored by DGHE, Panchkula; Department of Computer Science and Electronics & IT organized a two days national workshop on "E-Learning, MOOC and Basic ICT Tools for Educators" on March 10-11, 2018 sponsored by Guru Angad Dev - Teaching Learning Centre, New Delhi, a centre of MHRD, Government of India; Department of Computer Science and Applications organized a seminar on the topic "Online Passport Application Process" in association with Regional Passport Office, Chandigarh and Passport Seva Kendra, Ambala City on 22-03-2018; Department of Commerce organized a national seminar on "Global HRM Practices in India: Issues & Challenges" on 28-03-2018 sponsored by DHHE, Panchkula; and the Sanskrit Department organized two national seminars on "Culture of Yoga – Defining Healthy Life Practices in 21th Century".
3. During the session 2017-18, the faculty members published 60 Research Papers in UGC Listed Referred Journals, Proceedings and Edited Books. Also, the teachers presented 160 papers in various seminars and attended around 300 workshops.


Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt



Principal
Sanatan Dharma College
Ambala Cantt.

IQAC MEETING MINUTES REGISTER SESSION : 2017-18

Action Taken Report on feedback collection and its analysis:

The following plan of activities were conducted:

- ❖ It was decided that a Student Satisfaction Survey was reviewed by the feedback committee focusing on syllabus completion, teacher performance, infrastructural facilities, Library & IT facilities, teaching learning processes, mentoring system, skill development training etc. and Analysis report was generated by the feedback committee.
- ❖ Structured Feedback (both- online and hard copy mode) was taken from regular and meritorious students and Teachers at the end of academic year for curriculum development.
- ❖ During convocation a special committee was assigned to take Feedback from graduating students at the end of the program so that overall survey of the curriculum, infrastructure and progression report was prepared and submitted to IQAC.
- ❖ Feedback was taken from Alumni at the time of alumni meets about their progress and profession.
- ❖ Duly signed response sheets of feedback was submitted to feedback committee for analysis. Analysis report and suggestions given by all the stakeholders were discussed with IQAC and governing body and Action taken report was prepared.


Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt



Principal
Sanatan Dharma College
Ambala Cantt.

IQAC MEETING MINUTES REGISTER SESSION: 2017-18

Action Taken Report for infrastructure up gradation and renovation

The following plan of activities were conducted:

- ❖ The storage and reading space of college library was increased and renovation of flooring, ceiling and new electrification was conducted to increase in the number of books and convenient accessibility for the students and faculty members.
- ❖ Renovation work was carried in Girl's Common Room, fee counters, Boy's Toilets on the recommendation of feedback committee.
- ❖ Renovation and beautification of Department of Computer Science, Home Science, Commerce, Career Guidance Cell, NCC room was undertaken by College construction committee after the detailed discussion with their respective HODs.
- ❖ Wooden paneling of Seminar Hall and College Auditorium, as well as construction of Sports Complex and extending the college's boundary walls for increasing the college security was done for the current session.
- ❖ College Building was repainted to give a cleaner picture of the college premises.
- ❖ 12 CCTV cameras were installed at various places in the college for proper surveillance of the corridors, labs, ground etc.
- ❖ 40 iron benches were installed for enhancing the seating of students in free periods.
- ❖ Under Swachh Bharat Scheme 30 Dustbins were installed in college campus.


Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt


Principal
Sanatan Dharma College
Ambala Cantt.


IQAC MEETING MINUTES REGISTER

SESSION : 2017-18

Action Taken Report of Meeting conducted for Progression and placement of students

❖ The following activities were conducted:

- ❖ It was decided to identify Slow and Advanced Learners in the beginning of the session and hence remedial coaching for Slow learners and special programs for Advanced Learners was conducted throughout the session by departments of Commerce, Mathematics, Computer Science, Botany, Chemistry, Electronics and Zoology.
- ❖ A record of personal and professional grievances of students, their solutions by mentor, progression, achievements, strengths, weaknesses is to be maintained in College ERP and in the hard copy both as a result of which regular meetings of mentors with mentees was conducted throughout the session
- ❖ Placement cell conducted in-campus placement drives with reputed companies and MNCs like Concentrix, Wipro, ICICI Prudential and Tech Mahindra and total 284 were placed with the package ranging from 1.4 Lakhs per annum to 6 Lakhs per annum.
- ❖ Placement Cell along with Career Guidance Cell conducted workshops on Soft Skills Development, Interview Skills, Communication Skills etc. in this session.


Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt



Principal
Sanatan Dharma College
Ambala Cantt.


IQAC MEETING MINUTES REGISTER

SESSION : 2017-18

Action Taken Report for the Meeting conducted with career guidance cell

- It was decided that all the departments will introduce and run value added/Certificate/Diploma courses in collaboration with industry and total 18 value added courses were started such as digital marketing and web designing, research methodology, software and app development, ethical hacking, vermin-composting etc. and two certificate courses such as Electronic instrumentation and Tally in collaboration with MGM Education Bangalore were started in this session.
- Career Guidance to made students of all streams (Commerce, Science and Arts) aware of opportunities of Career and higher education after they complete graduation. Lectures on Career opportunities and job option were conducted by Ms Heena Dept of Commerce on 3rd, 17th and 19th Feb 2018, Ms Harleen Kaur Dept of Electronics on 8th, 13th Feb 2018, Ms Arti Dept of Economics on 13th Sept 2017 and 9th Jan 2018, Ms. Zeenat Dept of Zoology on 5th, 9th Feb 2018, Dr. Rajni Dept of Mathematics on 19th-20th Feb 2018 and Dr. Gulshan Dept of Chemistry on 23rd-24th Feb 2018.
- Orientation program were conducted for first year students acquainting them about the facilities and opportunities available within and outside the college from 21st-23rd August 2017.
- Training programs were conducted
 - Workshop on Soft Skill Development by Mr. Narender Aggarwal, Gurukul, Ludhiana from 5/7/2017 to 20-07-2017 for B.Voc (SD & BPO) students
 - Interactive session on effective communication skills by Mr. Rajiv Markandey, Bulls eye, Chandigarh on 6/10/2017 for B.Com final year students
 - Workshop on How to make effective Power Point Presentation by Dr. Pawan Mehta, Chitkara University on 13-03-2018
- Career Guidance Cell to conduct professional training program for competitive examination and consult feedback committee about the students demand for the same.
 - UGC-NET coaching by T.I.M.E. Faculty from July to August, 2017 and January to March, 2018
 - Bank Coaching by Trainers from T.I.M.E. Faculty from July to August, 2017 and January to March, 2018
 - Soft skills and Personality Development Program by Mr. Parveen Sharma, Uniskills School of Skill Development from August to October, 2017
- Workshop on Stress Management by Dr. Suman Kapila, Senior Scientist, Dept. of Bio-Chemistry, NDRI KARNAL, on 8/2/2018 for the Non Teaching Staff of the college
- Seminar on Aviation, Hospitality, Tour & Travels Industry on 14-09-2017 was organised for Arts and Commerce Students
- Seminar on Banking, SSC and other competitive exams by Mr. Parth, IBS on 15-09-2017 was conducted for the Students of B.A. and B.Com.
- Seminar on "Opportunities to be a Topper" by Dr. Harish Sharma, Director, Centre for psychometric and brain intelligence, Chandigarh on 13-02-2018


Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt


Principal
Sanatan Dharma College
Ambala Cantt.


IQAC MEETING MINUTES REGISTER

SESSION : 2017-18

ACTION TAKEN REPORT FOR THE MEETING HELD ON 9TH AUGUST, 2017 WITH VARIOUS CELLS AND CLUBS

It was decided in the meeting that the clubs and cells are to undertake some extension and outreach activities as a result of that NSS Volunteers tried to sensitise the society by performance, street plays, skits on current and burning issues of the society and also by organising various social relevant programme like adult education and literacy campaign, anti corruption campaigns, drug de addiction and prevention camps, rallies, community services.

- Its awareness and prevention camps were organised.
- Environment awareness camps and blood donation camps were organised. Free medical check up and health camps in an effort to alleviate the ills of the society.
- NSS volunteers are also provided with an opportunity to participate in national integration adventure, youth leadership and training camps.
- Campus cleanliness drive was run by the volunteers of NSS from 3rd to 5th August 2017 in which 226 students participated.
- One day camp was organised in college campus on 6th August 2017 in which around 300 students participated.
- One day camp was organised at Naggal Village on 8th August 2017 in which 146 students participated.
- Door to door cleanliness campaign was done in Naggal Village on 9th August 2016 in which 146 students participated.
- An outreach activity was performed 66 NSS Volunteers by Visiting S. D. Institute for blind Ambala Cantt on August 11, 2017.
- Another cleanliness drive of bus stand was done by NSS volunteers on 12th August 2017 in which 75 participated.
- NSS volunteers an outreach activity by dissemination of lunch and dinner to the participants of civil hospital Ambala Cantt on 14th August 2017 in which 35 students participated.
- Rally on cleanliness at Naggal Village and nearby, market areas was organised by NSS volunteers on 14th August 2017 and 135 students participated in that.
- One day workshop was organised by Disaster management by Mr Jitender Singh (Dept. Of Revenue and Disaster management, Govt. Of Haryana) and Mr. Sanjeev Kumar (Commander HIPA Gurugram) on 18th Sep, 2017 and around 76 students participated in it.
- A blood donation camp was organised at Saha by NSS volunteers on 20th September 2017.
- An outreach activity was performed by 100 NSS volunteers by making a rally on "RAKTH DAAN KAR KE DEKHO ACCHA LGTA H" at college Naggal village and nearby areas on 9th October 2017.

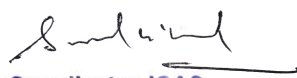

Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt


Principal
Sanatan Dharma College
Ambala Cantt.

IQAC MEETING MINUTES REGISTER

SESSION : 2017-18

- 40 NSS students distributed pamphlets and survey on Aids at Naggal village on 14th October 2017.
- An outreach activity was performed by making aware about earthquake safety week. Rally in Ambala market on 27th October 2017 around 90 students participated in that.
- 17 voluntaries of NSS were given first aid training by district disaster management authority Ambala on 23rd January 2018.
- A socio economic aid awareness swachhta survey was conducted at Naggal village on 24th January 2018 around 177 students participated in that.
- An outreach activity was performed by planting 200 saplings under tree plantation campaign in collaboration with DFO on 27th January 2018.
- A workshop was organised by NGO Zilla Yuva Vikas Sangathan (Ambala city) on women hygiene and cleanliness conducted by Mr. Tarun kaushal on 28th January 2018 around 117 students participated in it.
- Legal literacy cell organised a work shop titled " Save Environment – Save Life campaign" on September 01, 2017 and different types of events were also organised by cell like PPT, documentary, quiz, painting, declamation, essay writing, slogan writing etc.
- Women Cell organised two lectures for students first was on "Women and entrepreneurship: Passion to Profession" and the second one was on "Say no to Eve Teasing".
- Youth Red Cross Society organised an orientation programme for students on September 04, 2017. They also contributed towards society by organising different programme like Waste Management Programme in the I wards of Ambala, one week Palliative Care Programme, Pulse Polio Programme etc. A one day workshop was also organised on Disaster management.


Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt


Principal
Sanatan Dharma College
Ambala Cantt.