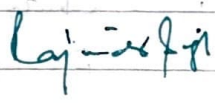
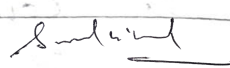
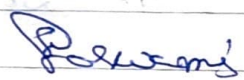



Internal Quality Assurance Cell (IQAC) Meeting Held On
3rd January, 2018

Date _____

Sr. No.	Name	Signature
1	Chairperson Dr. Rajinder Singh	
2.	Convener Dr. Sushil Kansal	
3.	Co-Convener Dr. Sonika Sethi	— leave —
Members		
4.	Dr. Sushil Kumar	
5.	Dr. Keishan Kumar	
6.	Ms. Kavleen Bhardwaj	Kavleen Bhardwaj
7.	Ms. Amandeep Mehta	Amandeep
8.	Member, Management / Local Society Dr. R. C. Sharma	
9.	Student Representative Mr. Ravi Nagpal	
10.	Nominee, Alumni Mr. Ajay Gupta	
11.	Nominee, Employer / Industrialists/ Stakeholders. Mr. Ashish Tayal	

IQAC MEETING MINUTES REGISTER SESSION : 2017-18

MEETING-10

SANATAN DHARMA COLLEGE, AMBALA CANTT INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES

(MEETING-SESSION 2017-18)

In the chair, Dr. Rajinder Singh, Principal

Agenda: To plan the work to be undertaken in the even semester by IQAC (3rd January, 2018)

Minutes:

A detailed discussion was conducted during the meeting to chalk out the work to be undertaken for the even semester:

- ❖ It was decided that the feedback analysis report of odd semester should be uploaded on the college website so that the stakeholders can view and ascertain the areas to be worked upon for next semester.
- ❖ College ERP & CIMS to be updated for Salary Bills. Provision to be made to upload/download student assignments, notes, Question Banks, grievances-content etc.
- ❖ It was planned that the Alumni association should conduct alumni meeting and discuss the contributions to be made for the college. The Alumni association should conduct Alumni meet in the month of March.
- ❖ It was decided that the area of online courses should be strengthen by the faculty members and teachers should be encouraged to enroll for online courses.
- ❖ IQAC to conduct internal and external financial audit of the accounts in the month of March.
- ❖ Duly signed response sheets of feedback to be submitted to feedback committee for analysis. Analysis report and suggestions given by all the stakeholders to be discussed with IQAC in the next meeting and governing body and Action taken report to be prepared and to be accorded.
- ❖ Internal Quality Assurance Cell to also discuss the quality initiatives in all the seven criteria of RAR in the next meeting. The members to chalk out the possible initiatives for the next year.



**Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt**



**Principal
Sanatan Dharma College
Ambala Cantt.**