

# 2<sup>ND</sup> INTERNAL QUALITY ASSURANCE CELL (IQAC)<sup>DT</sup> MEETING HELD

ON 3<sup>RD</sup> JULY, 2017

S.NO	NAME	SIGNATURE
1.	Chairperson Dr. Rajinder Singh	Rajinder Singh
2.	Convenor IQAC Dr. Sushil Kansal	Sushil Kansal
3.	Co-Convenor IQAC Dr. Sonika Sethi	Sonika Sethi
4.	Members Dr. Sushil Kumar Dr. Krishan Kumar Ms. Kavleen Bhanej Ms. Amandeep Mehta	Sushil Kumar Krishan Kumar Kavleen Bhanej Amanth
5.	Head of Departments Mr. Naveen Mathur (Electronic & IT) Mr. Rajeev Chandex Sharma (Commerce) Dr. Naveen Gulati (Maths) Dr. Vijay Sharma (Hindi) Dr. Ashutosh Angirash (Sanskrit) Dr. Nirvair Singh (Punjabi) Dr. Ramesh Kumar (Political Science) Dr. Madan Rathi (History) Dr. Harvinder Kaur (Economics) Mr. Jitender Kumar (Mass Communication) Dr. Shashi Rana (Physical Education) Dr. Paramjeet Kaur (Music) Ms. Kamlesh Singh (Home Science)	Naveen Mathur Rajeev Sharma Naveen Gulati Vijay Sharma Ashutosh Angirash Nirvair Singh Ramesh Kumar Madan Rathi Harvinder Kaur Jitender Kumar Shashi Rana Paramjeet Kaur Kamlesh Singh

S.NO	NAME	SIGNATURE
	Ms. Indira Yadav (Chemistry)	
	Dr. Divya Jain (Botany)	Di
	Ms. Zeenat Madan (Zoology)	Zeenat
	Ms. Anuradha Goyal (Bio-Tech)	
	Dr. Balesh Kumar (Library)	Balesh
	Member, Management/Local Society	
	Dr. R. C. Sharma	
	Student Representative	
	Mr. Ravi Nagpal	Ravi
	Nominee, Alumni	
	Mr. Ajay Gupt	
	Nominee, Employer/Industrialists/stakeholders	
	Mr. Ashish Tayal	

# IQAC MEETING MINUTES REGISTER

## SESSION : 2017-18

MEETING - 02

### SANATAN DHARMA COLLEGE ,AMBALA CANTT

#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

##### MINUTES

(MEETING-SESSION 2017-18)

In the chair, Dr. Rajinder Singh, Principal

**Agenda: To plan and conduct smooth functioning of academic session (3<sup>rd</sup> July, 2017)**

**Minutes:**

A detailed discussion was conducted during the meeting to chalk out the smooth functioning of academic session.

❖ The following plan of activities were proposed to heads of different departments:

- All departments to motivate and enroll students in subject related certificate, diploma , Advanced diploma and add on courses offered by the respective departments to enhance their hard skills
- Teachers should make extensive use of ICT Tools, E-Resources for teaching, Lecture recording for future reference of students.
- Teachers should upload e-contents on College ERP for 24x7 hours access of the students.
- Teachers should upload assignments on College ERP to be accessed by students.
- Teachers should use Flipped Classrooms, Project based learning, Experiential learning. , Problem-based learning, Cooperative learning.
- Teachers should upload attendance, internal assessment marks on College ERP.
- All departments to collaborate and establish linkages with atleast 5 institutions of national, international importance, other universities, industries, corporate houses for  
Faculty exchange, Student exchange, Internship, Field trip, On-the- job training and research and other activities as per their respective areas.
- HODs should identify bridge courses for newly admitted students in various streams and plan for conduct of courses for them.
- All departments to conduct faculty development programs, workshops/seminars on latest trends in their respective fields and teaching methodologies for the teaching staff.

  
Coordinator, IQAC  
Sanatan Dharma College  
Ambala Cantt

  
Principal  
Sanatan Dharma College  
Ambala Cantt