General Feedback
Action taken Report
2018-2019
Alumni (Convocation) General Feedback Analysis & Action Taken

I. Analysis of Feedback by Students on their Current Status

Online Feedback was collected from the students at the time of the convocation of the college on Curriculum and other important aspects related to them. A five-point scale feedback form on the curriculum was developed for the same. A total 337 number of responses from the students of Arts, Commerce and Science were received.

Table showing Feedback by Students on their current status

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Particulars</th>
<th>Responses in %</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Higher Studies</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>What is your current status?</td>
<td>77.4%</td>
</tr>
<tr>
<td></td>
<td>Private Job</td>
<td>9.8%</td>
</tr>
<tr>
<td></td>
<td>Private through Placement Cell of SD College</td>
<td>1.5%</td>
</tr>
<tr>
<td></td>
<td>Government Job</td>
<td>1.5%</td>
</tr>
<tr>
<td></td>
<td>Self-Employee/any other</td>
<td>9.8%</td>
</tr>
</tbody>
</table>

Most of the students are doing higher studies. Few of the students are in private sector jobs and the rest are in government jobs or got employed through the placement cell of the S.D College.

**Action Plan:** The following actions will be implemented:

- More student-centric career-oriented workshops, seminars, guest lectures.
- Awareness programs related to career opportunities.

ii. Analysis of Student Feedback on the Curriculum

Table showing Student Feedback on the Curriculum

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Particulars</th>
<th>Response in %</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Curriculum is helping you in your Job Field</td>
<td>10.1%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>59.1%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>22.3%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>8.0%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.6%</td>
</tr>
</tbody>
</table>
3. Curriculum creates an interest to pursue post-graduation/research in/on the particular topic. 

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>30.6%</td>
<td>63.5%</td>
<td>19.0%</td>
<td>3.0%</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>72.1%</td>
<td>14.5%</td>
<td>8.3%</td>
<td>5.0%</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>19.3%</td>
<td>63.2%</td>
<td>15.4%</td>
<td>2.1%</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>17.2%</td>
<td>65.0%</td>
<td>13.9%</td>
<td>3.0%</td>
<td>0.9%</td>
<td></td>
</tr>
<tr>
<td>19.6%</td>
<td>59.1%</td>
<td>18.4%</td>
<td>1.8%</td>
<td>1.2%</td>
<td></td>
</tr>
</tbody>
</table>

Most of the students gave a positive response about all the questions asked to them related to the curriculum and agreed that the curriculum has proved beneficial for them. According to them the curriculum is interesting, stimulating, and informative, created skills, developed their personality and has got a perfect relationship between theory and practical.

**Action Plan**

- Placement Cell to call organizations/companies for Campus recruitment.
- Workshops/guest lectures on research methodology and skill development to make students employable.
- Spoken English classes to be conducted for final year students to improve their employability and personality.
- A proper balance between theory and practical lectures should be made.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars</th>
<th>Fair</th>
<th>Biased</th>
<th>Needs some improvement</th>
<th>Needs radical improvements</th>
</tr>
</thead>
</table>

Coordinator, IQAC
Sanatan Dharma College
Ambala Cantt.

Principal
Sanatan Dharma College
Ambala Cantt.
The feedback analysis shows that the college follows the internal assessment system strictly as prescribed by the university.

**Action Plan:**
- Timely display of internal assessment through the ERP system of the college.
- Timely handling of grievances related to internal assessment

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Particulars</th>
<th>Very effectively</th>
<th>Just satisfactorily</th>
<th>Sometimes effectively</th>
<th>Needs radical improvements</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>How well teachers were able to communicate</td>
<td>58.8%</td>
<td>26.4%</td>
<td>13.4%</td>
<td>1.5%</td>
</tr>
</tbody>
</table>

The majority of the students is happy with their teachers and believes that the teachers are well prepared for the classes, have good subject knowledge as well as good communication skills.

**Action Plan**
- Teachers to attend Faculty Development Programs on teaching methodology and use of ICT to communicate better

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Particulars</th>
<th>Excellent</th>
<th>Adequate</th>
<th>Inadequate</th>
<th>Very Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>What is your opinion about the library resources available for your subjects?</td>
<td>42.4%</td>
<td>51.0%</td>
<td>5.9%</td>
<td>0.6%</td>
</tr>
</tbody>
</table>

The above data shows that the majority of the students are satisfied with the availability of the library resources for their respective subjects.
**Action Plan:**

More addition to library resources in terms of books, journals and magazines related to the courses offered by the college.

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Particulars</th>
<th>Yes</th>
<th>No</th>
<th>Partially</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>Did you get the required information from the Career Guidance Cell of the college?</td>
<td>12.8%</td>
<td>87.2%</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

The feedback analysis revealed that students didn’t get the required information from the Career Guidance Cell of the college.

**Action Plan:**

- Orientation programme for all the students at the outset of the new academic year by the career guidance cell.
- Proper mechanism to inform students well in advance about the upcoming activities of the cell.

<table>
<thead>
<tr>
<th>Sr No</th>
<th>Particulars</th>
<th>Superior</th>
<th>Equal</th>
<th>Inferior</th>
<th>Cannot say</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td>When you meet students who have taken a similar program at another institution, how do you rate yourself?</td>
<td>8.0%</td>
<td>92.0%</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

The above table shows that all the students who had filled this questionnaire felt equal to the other students studying similar programs at some other institution.

**Action plan:**

- Motivational programs for the faculty to deliver quality content to students.
- Making available course-related books entirely free of cost for the students of post-graduate classes.
- Provide quality infrastructure to students.
14. Would you like to add any New Content/Paper/Course to the existing curriculum?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.2%</td>
<td>87.8%</td>
</tr>
</tbody>
</table>

The majority of the students was found to be happy with the existing curriculum and didn’t like to add any new content/paper/course to the existing curriculum.

**Action Plan:**

- Despite positive response from students, the college authority always strives to introduce new courses and content for students.
- New courses and content to make students skilled and market ready to be introduced.

<table>
<thead>
<tr>
<th>Sr No</th>
<th>Particulars</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.</td>
<td>Would you like to delete any Content/Paper/Courses in the existing curriculum?</td>
<td>8.0%</td>
<td>92.0%</td>
</tr>
</tbody>
</table>

The feedback table shows that students even don’t want to get any Content/Paper/Courses in the existing curriculum deleted. They are satisfied with the existing courses/content/paper.

**Action plan:**

- Minor revision in the existing courses/content/paper to be introduced.
# ACTION TAKEN REPORT

**Parameter:** Feedback by Students on their current status

**Action Plan:**
- More student-centric career-oriented workshops, seminars, guest lectures to motivate them to go for higher studies or job.
- Awareness programs related to career opportunities.

**Action Taken:**
- 25/07/19 Lecture on “Career Opportunities” Ms. Arti, Asst. Prof. in Electronics, B.Sc IT S.D College, Ambala Cantt.
- 22/08/19 Seminar on “Personality Development” Ms. Ruchika, MEDHA (NGO) B.A I,II,III.
- 27/08/19 & 28/08/19, Lecture on “Career Opportunities & Job Options” “by Ms. Ruchi, Asst Prof in Comp. S.D College, Ambala Cantt for the students of B.Sc & C.Sc.
- Oct & Training Classes for UGC NET Bulls Eyes All Students Nov 2019.
- January, (Every Wed.) 2020 Workshop on “Professional & Personal Etiquettes” by Mr. Narender Aggarwal, trainer, Gurukul Drona, Ludhiana for the Final Year Students.
- 29/01/20, 02/02/2019, 05/02,12/02 & 26/02/20. Workshop on “Interview Skills” by Mr. Narender Aggarwal, trainer, Gurukul Drona, Ludhiana for Final Year Students.
- 22/02/2019. “Presentation Skills Competition” by CGC for all the students.
- 02/03/20. Competition on “Speak your Mind” by CGC for all the Students.
- March2020. Competition on “Thinking out of Box” by CGC for all the Students.

**Parameter:** Feedback on the Curriculum

**Action Plan:**
- Placement Cell to call organizations/companies for Campus recruitment.

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Coordinator, IQAC
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Principal
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- Workshops/guest lectures on research methodology and skill development to make students employable.

- Spoken English classes to be conducted for final year students to improve their employability and personality.

- A proper balance between theory and practical lectures should be made.

**Action Taken:**

- From July, 2019, regular Classes of Personality development course by Career Guidance cell.
- A working model on Food Adulteration was prepared and two students participated in Chemistry Section in “Inter District Science Exhibition” held at Naraingarh from 10-11 Jan., 2020.
- Demonstration on “How to Use Usha Sewing Machine” was given by Usha Machine Company on August 10, 2019.
- Extension Lectures and Workshop (Electronics & IT):

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Topic</th>
<th>Resource Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Introduction to Microprocessors:</td>
<td>Dr. Rajinder Singh</td>
</tr>
<tr>
<td>2.</td>
<td>Project Development:</td>
<td>Prof Praveen Mathur</td>
</tr>
<tr>
<td>3.</td>
<td>Project Development:</td>
<td>Ms. Amandeep Kaur</td>
</tr>
<tr>
<td>4.</td>
<td>Career Opportunities in Electronics: Dr. Arti Arora</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>A Three Day Workshop “From Discrete to Assembly- A Hardware Project in Collaboration with Multi- Electronical Co. Systems</td>
<td>Mr. Gulzar Singh</td>
</tr>
</tbody>
</table>

**Date** | **Guest/Resource person(if any)** | **Topic** | **Strength**  
19.09.2019 | Mr. Sanchit Soni, Director Creative Way (Ambala Cantt.) Emergence in I.T Sector | 80  
5.10.19 | Mr. Amandeep Grover, Branch Manager Pehowa & Ms. Sughanda Star Solutions(Canada) Digital Marketing | App.  
22.01.2020 | Ms. Gurpreet Kaur, Eorian Solution, Mohali PHDCRUD Operations | 22  
31.01.2020 | Mr. Sanchit Soni, Director Creative Way (Ambala Cantt) Photoshop | 52  
3.02.2020 | Dr. Pardeep Kumar, DCSA, KUK Introduction to Linux | 50  
6.02.2020 | Dr. Kanwal Garg, DCSA, KUK Advanced Database applications | 25  
8.02.2020 | Mr. Shubham Kumar Code Development Centre, Gaziabad Python | 110  

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Ambala Cantt.  

**Principal**  
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Ambala Cantt.
Parameter: Internal assessment system prescribed by the university

Action Plan:
- Timely display of internal assessment through the ERP system of the college.
- Timely handling of grievances related to internal assessment

Action Taken:
- Awards and Internal Assessment is uploaded on the CIMS where it can be accessed by the student.
- Before CIMS was developed, the same was displayed on the college noticeboards. For more transparency the assignments, class tests are shown to the students. They have the option to post their grievances regarding this on CIMS.
- Students can check their internal assessment through their respective ERP accounts

Parameter: Ability of the teachers to communicate

Action Plan:
- Teachers to attend Faculty Development Programs on teaching methodology and use of ICT to communicate better.

Action Taken:
- An Orientation Programme for faculty was organised by Career Guidance cell of the college on 18/07/19. Mr. Narender Aggarwal from Gurukul Drona, Ludhiana was the Trainer.
- Workshop on “Mentorship” by Mr. Vikas Sethi on 29/8/2019 to 30/8/2019 for the Faculty Members from Arts and Commerce.
- Workshop on “Mentorship” by Mr. Vikas Sethi on 05/09/19-06/09/2019 for the Faculty Members from Science.
- Workshop on “Education 2020” by Mr. Narender Aggarwal, trainer on 17/12/2019 and 18/12/2019 for all the Faculty Members.
• Faculty Development Program on Moodle 13-05-2020 17 -05-2020 IIT Bombay Spoken Tutorial All India (participants:252)
• Faculty Development Program on Moodle 22-05-2020 26 -05-2020 IIT Bombay Spoken Tutorial All India ( participants: 350)
• Faculty Development Program on Moodle 03-06-2020 07 -06-2020 IIT Bombay Spoken Tutorial All India ( participants: 140)
• Faculty Development Program on E-Content Development 06-06-2020 12 -06-2020 DH E, Haryana Haryana ( participants: 390)

Parameter: Opinion about the library resources available for students’ subjects

Action Plan:

• More addition to library resources in terms of books, journals and magazines related to the courses offered by the college.

Action taken:

• E-books subscribed
  McGrawhill Express Library: 53 titles
  McGrawhill Express Library: 53 titles
• Multimedia Collection
  CD ROMs -1000
• E-Resources (N-LIST/ e-Shodh Sindhu Consortium) (e-journals and E-books) Collection (Printed)
  My library- McGraw Hill (1124 titles)
  World -ebooks Library (30,00,000 titles)
  South Asia Archive (though NDL)
  Library Books = 60000
  Periodicals = 85
  Newspapers = 25

Books Added in current session
  Library = 902
  Book Bank = 2237
Parameter: Information from the Career Guidance Cell of the college

**Action Plan:**
- Orientation program for all the students at the outset of the new academic year by the career guidance cell.
- Proper mechanism to inform students well in advance about the upcoming activities of the cell.

**Action Taken:**
- An introductory orientation program for all the students at the outset of the new academic year was organised by the career guidance cell to let students know about the activities and practices of the career guidance cell.
- Career guidance cell of the college has opted different platforms to inform students timely about the upcoming activities of the cell such as the website of the college, SMS, notices on notice boards, WhatsApp.

Parameter: When you meet students who have taken a similar program at another institution, how do you rate yourself?

**Action Plan:**
- Making available course-related books entirely free of cost for the students of post-graduate classes.
- Book bank facility to be enhanced.
- Provide quality infrastructure to students.

**Action Taken:**
- Book Bank facility was extended to 863 students and free distribution of book set to the students of M.Com. Upgradation of rooms, furniture and gardens, safe drinking water for students and installation of air-conditioners in library and reading room has been done.

Parameter: Addition/Deletion of any New Content/Paper/Course to the existing curriculum?

**Action Plan:**
- Despite positive response from students, the college authority always strives to introduce new courses and content for students.
- New courses and content to make students skilled and market ready to be introduced.
Minor revision in the existing courses/content/paper to be introduced.

**Action Taken:**

- **Value Added Course has been introduced by the Department of Physical Education**
  1. Self-defence Training Course (VPE 102) 10-09-2019 To 24-09-2019
  2. Yoga and Meditation Training Course (VPE 101) 06-02-2020 To 22-02-2020

- Training of online portals (like Swayam, NPTEL, Spoken Tutorials etc.) for their study through MOOCs and skills of programming in Python and other programming languages by Computer Science Department Coaching for logical based questions in competitive exams and specialization in creating Mathematics based puzzles and games by Mathematics Department.

- Training to file Income Tax Return (ITR), Different schemes of Insurance and Financial Advisor by Commerce Department.
  Data analysis programme for political parties and training to type different legal documents by Political Science Department.

- Computational Hindi and Hindi typing training to students by Hindi Department.

- Communication Skills, Spoken English Workshop and Drafting Skill Enhancement workshop by Department of English.

- Skill Development Programme on Tally ERP.9 organised by the Department of Commerce for all the students of commerce.

- **Add-on-courses on**
  1. Marketing
  2. International Trade Management
  3. Office Management and Secretarial Practice
  4. Computer Maintenance
  5. Computer Applications
  6. Cosmetology
  7. Functional English
  8. Web Designing

- **UGC Sponsored Vocational Courses** - B.Voc (Software Development) & B.Voc (Business Process Outsourcing) are already operational.