

# **General Feedback**

## **Action taken Report**

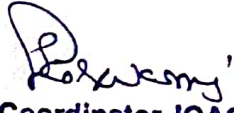
**2020-2021**


## Action Taken Report

(Session: 2020-2021)

Sr. No	Component	Proposed Action plan	Action Taken
1	Course offered by institution and Student centric methods. Value added courses/Training/Add-On courses given by institution for overall development.	More skilled courses should be conducted.	61 courses were offered to the students of different streams as per their requirements and for skill enhancement
2	Syllabi Satisfaction.	LMS can be used more rigorously curriculum delivery.	The faculty of most of the subjects used Moodle LMS information regarding their subject
3	Encouragement of students for participation.	Students should be motivated and counseled by the class mentors for the activities regularly also college should plan certificate competitions for active participations.	More than 200 Activities were organized by the various departments for the students
4	Teaching level of teachers and quality improvement in teachings.	FDP should be attended by teachers to enhance their skills.	142 staff members (Teaching and Nonteaching) attended various FDPs to enhance their skills.
5	Mentoring process beneficial to academic, social and personality growth.	Teachers should interview students and provide counseling as per situation.	Mentors are assigned to the group of students as per the practices from the previous sessions. There are meetings between students and mentors for the discussion on various problems faced by the students.
6	Institution takes active interest in promoting internship, student exchange, and field visit opportunities.	Teachers should make contacts with their domain experts so that internship and field visits can be done at large.	1281 students were benefitted through internships and other related exposures.

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7	Level of opportunities provided by the institution to develop soft skills, employability and entrepreneurship skills.	Teachers should motivate students for more practical work by presentation on same trade opportunities.	<ul style="list-style-type: none"> <li>• Workshop on Graphic Design was organized on 29 July, 2021</li> <li>• Invited Talk on Innovation and Entrepreneurship on 7 September, 2021</li> <li>• Invited Talk on Entrepreneurship and You on 21 September 2021</li> <li>• IDEATHON 2021 was conducted on 25 September 2021</li> <li>• Invited Talk on Entrepreneurship in Tourism Industry on 27 September 2021</li> <li>• National Level Quiz Competition on Entrepreneurship Skills on 4 October 2021</li> <li>• National Level Recipe Competition on 16 October 2021</li> <li>• Many more activities related to enhance employability skills.</li> </ul>
8	Availability of Text/Reference Books of your subject?	Visit to library should be must by the students and Library staff should be counseled for updation.	<ul style="list-style-type: none"> <li>• In 2021-22 College has enriched the library with e-resources by taking subscription of Springer, Nature and Pearson.</li> <li>• Free Book Bank Facility has been extended to 1204 students.</li> </ul> <p>Total Amount Spent of Books, In fracture and other facilities is Approx 19 Lacs in Session 2021-22</p>

  
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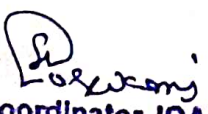



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9	Provision of books by the college under book bank facility.	Awareness should be done by the mentors and library staff.	The Departmental Libraries are established for the students from where they can get the books issued related to their subjects.
10	Personality Development (PD) program helps in improving personality.	Awareness should be done regarding course by all departments.	In year 2021-22, Various Activities related to soft skills and language skills were conducted for the grooming of the students: <ul style="list-style-type: none"> <li>• A self development workshop on 17 December 2021</li> <li>• A workshop on Mistaken Expressions on 9 December, 2021.</li> <li>• A workshop on Content writing on 28 December, 2021.</li> <li>• A session on Communication Skills was organized on 27 May, 2022.</li> </ul>
11	Career Guidance Cell helpful in guiding career.	More efforts and training programs may be organized to help students in terms of their career selection.	Various career Guidance sessions and Guest Lectures are conducted for the students to help them in their higher education and other career aspects. <ul style="list-style-type: none"> <li>• Career Guidance Cell and Management Association in collaboration with the Department of Commerce &amp; Management and E-Resource Cell organized online classes for UGC NET Examination From 1st June 2021 to 15th 2021.</li> <li>• A Seminar was organized by Career Guidance Cell on How to</li> </ul>

			<p>Crack Civil Services Examination to help students preparing for UPSC (26 Nov 2021)</p> <ul style="list-style-type: none"> <li>• Thirteen Days workshop on Goal Setting, Decision Making &amp; Problem Solving was organized by the Career Guidance Cell of the college from 10th November to 26th November 2021 in an offline mode for BBA 1st year students.</li> <li>• A Seminar on Career Counseling was organized by Career Guidance Cell of the college on 25th April 2022.</li> <li>• A Workshop on Secret Hacks to Crack Competitive Exams was organized by the Career Guidance Cell of the college on 10 June 2022.</li> </ul>
12	NSS/YRC activities helped in improving personality and guiding career.	Activities should be monitored and tracked at regular intervals.	<ul style="list-style-type: none"> <li>• Webinar on World Nature Conservation was conducted 28 July, 2021</li> <li>• First and Home Nursing Training was organized from 25 August ,2021 to 28 August 2021</li> <li>• District Level Speech competition was conducted on 16 December, 2021</li> <li>• Online Quiz and Poetry Competition was conducted on 12 January, 2022.</li> <li>• Volunteers participated in YRC Training Camp from 14 February 2022-22 February 2022.</li> </ul>

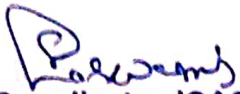


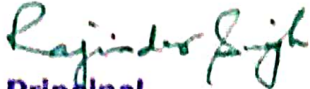
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13	Motivation/stimulation to participate in the sports activities.	Institution should celebrate sports activities by organizing sport events days rigorously and teachers should motivate students for the same for the participations.	The students of the Institute participated and excel in the various sports activities held at stat/ National and International Level. (Page-20 of the Annual report 21-22)
14	Subject related workshops, seminars and field study.	Course mentors should organize more workshops effectively by encouraging students.	Various Extension Lectures. Industrial visits and other activities are done by various Departments.
15	Satisfied with College Information Management System (CIMS) about attendance, results, internal assessment, notes etc.	System should be updated and maintained regularly by the faculty members.	The Institution has updation of CIMS regularly. Moodle LMS is also being used by the Teachers of various departments.
16	Awareness about the Scholarship and Earn while learn scheme.	Information should be uploaded on college website via notices.	More than 500 students benefitted through Scholarships and Earn while you Learn Scheme.
17	Awareness about various types of scholarships available in the college.	Information should be provided by the course mentors and scholarship committee.	Information was provided to students through Notice Boards, WhatsApp groups and Moodle Platform.
18	Arrangement of drinking water in the campus.	Water filters must be cleaned regularly.	The cleaning of the water coolers is done on regular basis.
19	Cleanliness and hygiene condition in college canteen. Quality and variety of eatables offered by college canteen	Canteen Contractor should be informed regularly through canteen Committee.	The arrangements of the Canteen were continuously observed by the Canteen Committee.

  
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20	Quality and variety of eatables offered by college canteen.	Role of YRC should be promoted & monitored by the volunteers.	The visiting Doctor is already available. In Session 2021-22, the medical facility is extended by adding Wheel chair for disabled people. YRC conducts medical checkup camp on the regular basis as per previous practices.
21	Ventilated and Clean Toilets in College.	Hygiene & Sanitation should be maintained.	Wash Rooms are cleaned and checked regularly. Vending Machines are also installed in Girls Washrooms to facilitate them.
22	Parking facility in college.	Space can be increased and maintained clean.	The renovation of the parking facility is under plan.
23	Space available to sit in the college campus during free hours.	Cleanliness should be monitored and maintained by college authorities.	Sitting Facility has been upgraded
24	Observations regarding grievances handling procedure.	Awareness should be spread for online/offline grievances submission via notices.	All the grievances are handled and solved in time.

  
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