SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

SANATAN DHARMA COLLEGE

JAGADHARI ROAD , AMBALA CANTT
133001
https://www.sdcollegeambala.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sanatan Dharma College envisioned by the *great Sanatanis and Social Reformers* **Mahamana Pandit Madan Mohan Malviya Ji and Shri Deen Dayal Upadhyaya Ji** was established in **1916** at Lahore. The partition of India was a huge set back to the institution. However, it goes to the credit of **Tyagmurthi Goswami Ganesh Duttji**, who rehabilitated and re-established the college in Ambala Cantt in **1948**. The Ministry of Defence provided 10.32 acres of land and with the help of various philanthropists, the construction for the college building was in the pipeline.

The college is recognized under sections 2(f) and 12(b) of UGC Act 1956. The management, staff, students and the civil society have worked in tandem to establish it as a multi-faculty, premier, **co-educational institute of higher learning** which has acquired the dimensions of a mini-University. The college offers **16** undergraduate and **07** postgraduate courses. At present there are 99 teachers and around 2880 students.

After **106** years of its commitment to excellence in Higher Education, the institute extended its mission of integration of ICT in teaching learning and made a conscious effort to train campus community and teaching fraternity nation-wide. E-content development cell of the college has trained more than 5000 educators from different schools and colleges. As a result a huge collection of e-resources have been generated by the faculty. The quality conscious management readily became a part of the accreditation regimen. **1st Cycle of Accreditation** was carried out in **2003,** awarded **Grade B++;** followed by **2nd Cycle of Accreditation** in **2011 with** the award of **Grade A**; **3rd Cycle of Accreditation in 2017 resulted in Grade A+ with CGPA 3.51.**The college was awarded the status of **College with Potential for Excellence (CPE) by UGC twice in 2010 and 2014.**

Vision

The institution aims to blend traditional and modernistic approaches to education to uplift the society. It endeavors to inculcate *Sanatan Dharma* values while imparting western education in order to strike a balance between the two. More than a century later, the institution still upholds the vision of its founders.

The Vision of the college '*Tamso Ma Jyotirgamay*' Lead Me from Darkness to Light is an offspring of the lofty ideals of its founders and great educationists like 'Bharat Ratna' Mahamana Pt. Madan Mohan Malviya.

Mission

The primary mission of the college is to uplift the society through education. Like a beacon, nurturing a healthy human resource endowed materially, intellectually, morally and spiritually, the institution continues to spread the light of knowledge.

- The institution aims at generating a productive human resource by emphasising on "Improving the Quality of Life" through purposeful education in consonance with the mission
- To provide a congenial academic atmosphere.

- To extend the horizon of knowledge and skills keeping in mind National and global trends.
- To promote research by strengthening infrastructure and human resource.
- To provide different avenues to the students, ensuring social parity and gender sensitivity.
- To imbibe a spirit of National Character.
- To provide multi-faceted development of students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Legacy of **106** years as a distinguished institute of Higher Education
- NAAC accredited institution with **Grade A+ and 3.51 CGPA** in the third Cycle
- Recognized twice by UGC as a College with Potential for Excellence
- Wi-Fi-enabled and accessible campus
- Eco-Friendly-Sustainable campus which employs **60%** renewable energy with Solar Panels/Bio Gas Plant, Rain water harvesting, lush green lawns, Botanical Garden, Green House, waste/water management policies. College has bagged Green Champion Award from MGNCRE, Ministry of Education, GOI , State level energy conservation award by New and Renewable Energy Department Haryana
- First in the region to start UGC approved **Deen Dayal Upadhayaya Kaushal Kendra**
- Multi-Skill development through **225** Add On/Certificate/Value Added Courses with enrolment rate of **60.34%**, **284** capacity enhancement programs, **340** Sports/Co-curricular activities.
- Participatory Governance with clear delegation of authority
- Innovative ICT enabled student centric teaching-learning culture
- Pioneer in the region to deliver structured online/self paced courses through comprehensive in house customised Moodle LMS with **15220** users in **2853** courses.
- Leading institution for training over **5000** Educators from Higher Education nation-wide through E-Content Development Cell.
- Robust ICT infrastructure for academics/administration.
- Publication of multi-disciplinary/bi-annual/Peer–reviewed research journal titled **Purva Mimaansa**, with dedicated Website.
- Highly Qualified **(75.76%** Ph.D/NET) and Digitally empowered faculty**(100%**)
- Successfully implemented E-Governance in Admission/Administration/Finance/ Accounts/Examination system
- 24x7 Power Back Up
- Fully functional Online College Management Information System
- College offers **12** professional/vocational courses for skill enhancement and provide opportunities for industry linkages.
- Official YouTube channel with 3.69 K subscribers & 176,793 views, official Telegram Channel with over 8000 members
- Awarded **ISO 9001-2015 , ISO 14001:2015, ISO 50001:2018** certification
- Committed to community service with participation of **80%** students in extension/outreach activities through NSS/NCC/YRC/Subject associations.
- A galaxy of illustrious alumni who have upheld the institution's reputation.
- Fully automated, Rich Central library with a large number of books, journals, INFLIBNET/DELNET facility & perpetual access to E-Resources.
- Strong-Comprehensive feedback mechanism, grievance redressal and ATR system

- **28** Functional MoUs & **35** linkages with industry/institutions of high eminence.
- Financial assistance and Books to needy students

Institutional Weakness

- Because of government regulations, restrictions on expansion of the campus provide challenges
- Less number of CARE listed publications
- Number of students clearing Government Exams is relatively less

Institutional Opportunity

- To develop college into **Centre of Excellence**
- Setting up of MHRD supported incubation Centre
- Research tie-ups to cover all the disciplines
- To attract more organizations and institutions for international tie ups for online teaching, collaborative activities, student & faculty exchange and research.
- Inclusion of Faculty members as Experts in SWAYAM/NPTEL etc.
- To conduct more Outreach programmes in rural area
- MOUs and collaborations will help in taking up collaborative projects for the society
- Extending Alumni network to build strong support system for students.
- Extending the SDC innovation ecosystem to enhance number of start-ups.
- Introduction of Community Development Projects

Institutional Challenge

- To enhance students enrolment in the college.
- To introduce extra-curricular and co-curricular skill-training without diluting the emphasis on academics.
- Drastic fall in strength of certain traditional courses
- Evolving Strategies to improve student diversity from within and outside the country
- The College adheres to the curricula set forth by Kurukshetra University,Kurukshetra. The ever-changing demands of skill set required by the industry is met by adding relevant value-added courses/certificate/Add on programmes.
- To enhance high quality interdisciplinary research in all the Departments of the College.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

College offers professional courses in Computer Applications, Information Technology, Business Administration, B.Voc Programmes in Software Development, B.Com Vocational Programs in Computer Applications, Principles and Practices of Insurance, Advertisement, Secretarial Practice & Sales Management, Office Management & Secretarial Practice at UG Level and Innovative Masters of commerce (IT), M.Sc in Applied Physics & Maths at PG level for skill enhancement and provide opportunities for industry linkages.

Academic process for the teaching session is planned as per the workloads, ground timetable, departmental & institutional academic calendar, and feedback reports.

POs, PSOs & COs and a structured teaching plan prepared by the subject teachers is published on the college website. The College Exam committee frames guidelines for conducting the CIE in line with the Academic calendar which is followed by faculty in letter and spirit. Students are timely informed about the schedule of all activities like conduct of external & internal exams, assignments, attendance, internal assessment, daily attendance, class tests, university results, results of certificate courses/add-on-courses through the CIMS, LMS, academic calendar, and departmental notice boards, by teachers in the classrooms & whatsapp groups.

Curriculum is enriched with multi-Skill development through **225** Add On/Certificate/Value Added Courses with enrolment rate of **60.34%, 284** capacity enhancement programs & **340** Sports/Co-curricular activities.

The cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are embedded into the curriculum through various compulsory and optional courses at various levels of under-graduate and post- graduate courses. There are a total of **78** courses offered as core and supporting courses to address these issues. Apart from integration into curriculum, these issues are strategically envisioned in many of the programmes conducted by student cells like NSS,NCC,YRC, Environment awareness club & subject associations.

In the last academic year **1281** students which is **44.48%**of the total enrolled students undertook project work/ field work/internship.

There is an elaborate feedback system which is completely online through the CIMS. Strong & Comprehensive feedback mechanism, grievance redressal and ATR system.

Teaching-learning and Evaluation

The college follows university rules and regulations for admissions including academic admissions under unreserved and reserved categories and special admissions under sports and cocurricular categories with an enrolment percentage of **85.69**. Student teacher ratio **29.09** is maintained in the college and the percentage of full-time teachers against sanctioned posts during the last five years is **90.83%**. The college has highly qualified teaching faculty members with **75.76%** having PhD/NET.

With the phenomenal growth in ICT tools and networks at college, IQAC has been able to develop ICT enabled student centric learning culture in the college, such as experiential learning, participative learning and problem-solving methodologies for enhanced learning experiences. Fully Wi-Fi enabled campus with high speed **100 Mbps** of dedicated leased line powered with **19** Smart rooms, **four** Seminar halls, **one** AVR, **one** ICT equipped Auditorium with a seating capacity of **700**, Lecture Recording studio, **53** projectors, **520** Desktops/Laptops, **21** Smart Boards, **3** Visualizers, **15** Wacom Digital Pen, TV's Interactive Flat panel Display, Language Lab with audio/visual material.

Student Centric Methods like Industrial/Field Visits/On-the-Job Training/Project/Field Work. About 40% students are engaged in experiential learning through OJT/Project/Field work. Hands-On-Learning Experience is ensured through compulsory laboratory experiments in the curriculum of all Science stream, vocational courses, add-on/certificate/value added Courses. Group Assignments are given using Google-Docs/ Excel/Slides/Kahoot/Quizziz, for collaborative learning. Case studies, role play, mentoring system are used to

strengthen problem solving skills. As a result, the pass percentage of Students during five years is **80.65%.**

The Scheme & schedule of KUK prescribed internal assessment is transparent and is based on three components. **50%** of the total assessment is based on two Handwritten Assignments, **25%** is based on Class Test and the remaining **25%** is based on attendance.

POs, PSOs and COs are published on College Website and displayed on the Department Notice Boards, Handbook is kept in the college library & departmental library (KIOSKS) for reference.

Online student satisfaction survey regarding the teaching learning process is conducted regularly.

Research, Innovations and Extension

The college's Research Committee encourages, promotes and facilitates research projects. Grant of **100.68** lakhs received from Government/non-governmental agencies for research during the last five years.

The college has created a rich ecosystem for innovations with B.Voc. Program in Software Development under the UGC Scheme of DDUKK since 2015. **80%** of B.Voc graduates have started their own businesses or joined IT firms. EDC has conducted **34** programs in collaboration with Government agencies, entrepreneurs to showcase government schemes.

SDHDR&T has conducted nearly **150** awareness programs, discussion panels, seminars/webinars on Human Values, Professional Ethics, and collaborative research. **14** faculty members have completed their doctoral degree in the last five years.

IIC under the aegis of MoE's has conducted **18** activities spending **Rs 38000** to promote innovation, IPR, startup and entrepreneurships in the college. **13** students got placement in reputed IT Companies. About **15** students developed new products/ideas during Hackathon. With the guidance of the Centre about **126** students have started their own ventures.

105 seminars/symposiums/workshops/conferences organized during five years for knowledge sharing.

College has conducted more than **100** activities through **63** functional MoUs/collaborations with industries/institutions of high eminence for trainings, research, knowledge sharing.

19 industry sponsored research projects have been undertaken by the faculty for providing solutions for emerging problems. The research papers published per teacher in the Journals notified on UGC care list during the last five years is **1.3**. Number of books/papers in proceedings is **3.28**.

176 extension/outreach programs through NSS/NCC/YRC etc. The college has bagged Swachh College Award by Municipal Council, Ambala Sadar for three years in row. Under Swachh Bharat Abhiyan in Swachhta Survekshan the college has won A+ certification. Green Champion Award given away by MGNCRE, Govt. of India. The college diligently executed Swachhta Action Plan and proved itself on 5 parameters. For legal literacy promotion the college has been honoured with Recognition Certificate by the District Legal Authority. Haryana Kala Parishad has also recognized for promotion of Beti Bachao- Beti Padhao Abhiyan.

Infrastructure and Learning Resources

With a campus spanning over **10.32** acres of land, well connected to railway and bus stop. The college has **42** adequately ventilated/brightly illuminated, energy efficient LED lights fitted classrooms out of which **19** are smart classrooms. A total of 33 ICT-enabled & well-equipped laboratories. **Rs 28.93** Lakhs spent for infrastructure augmentation during last five years.

College's Central Library is one of the richest libraries, with air-conditioned reading room accommodating **300** readers at a time & attractive Wall Mounting & an open shelf system classified with Dewey Decimal Scheme containing **61,331** books, **13,975** textbooks in Book Bank, **35** rare books, subscription to **80** journals & magazines and **21** newspapers in different languages and old volumes of periodicals.

The E-Resource Center setup within the library has 40 computers with Wi-Fi Internet facility and two **6** KVA online UPS & provides access to e-resources subscribed through N-LIST/INFLIBNET/DELNET, Perpetual access to e-textbooks and e-journals from Pearson, McGraw-Hill, SAGE. An amount of approximate **25.7** Lakhs has been spent in the last five years on the up-gradation of library automation, development of IT infrastructure and surveillance through CCTV installation etc. Average Amount Spent on purchase of Books & Journals during five years is **11.68** Lakhs with **12.98%** per day library usage by students and teachers.

The entire College is Wi-Fi enabled with high speed **100 Mbps** of dedicated 1:1 leased line internet Bandwidth Connectivity from Netplus service provider. College has a huge repository of **37** licenced software,Supernova Screen reader & Magnitics & 116 Windows 10 Professional & 2 Apple Mac.E-Resource development cell set up its own Moodle LMS in March 2020 and all the teachers created structured courses for their respective subjects. E-Resources in the form of Videos, E-notes, recorded lectures, tutorials, question banks, sample papers are uploaded for all time access. College has **358** computers for students with **8.04** Student-Computer ratio and **162** for teaching and non-teaching staff. **428.95** Lakhs has been incurred on maintenance of infrastructure and expenditure on maintenance of academic & physical facilities is **1010** Lakhs during the last five years.

Student Support and Progression

The student is the first and most important stakeholder in the teaching-learning process whose needs vary due to the presence of various heterogeneous parameters. Hence, Student Support assumes paramount importance for the effective dissemination of quality education. The college extends scholarships/freeships to meritorious and needy students. **72.4%** of students benefited by scholarships provided by the Government and Non-Government agencies during last five years.

Capacity building and skills enhancement initiatives taken by the institution through **61** Workshops on Soft Skills such as Psychosocial Counseling and Helper Skills, Public Speaking/Personality Development, **37** activities on language and communication skills, **13** Certificate Courses and **89** Programs on Life Skills like First Aid Training, Harmful Effects of Stress, Disaster Management, Yoga and Meditation etc. and **93** ICT skills workshops/seminars/invited talks/activities.

Structured mechanism for career guidance and placement with seminars, workshops, extension and guest lectures, field trips, industry visits, exhibitions etc. **75.31%** of students benefited by guidance for competitive examinations and career counselling offered by the Institution. **47.21%** of placement of outgoing students and students progressing to higher education and **218** students have qualified in state/national/ international level

examinations during the last five years

Glorious achievements in the fields of Sports and Co-curricular activities. **161** Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level during the last five years. Prolific participation in sports, games, cultural and other extra-curricular activities by students with an average of **67.4**.

Alumni Association bearing registration number **HR002202100646**. The association is active and frequently brings the alumni together through reunions and invitations as resource persons & chief guests. The alumni of the college have been leading figures in the political, administrative, sports and academic fields. Over the last five years, alumni have contributed **25.09** Lakhs in financial assistance to deserving students.

College has an Internal Committee against Sexual Harassment (ICASH) as per Govt./UGC guidelines and Anti-ragging Committee as per the latest guidelines of Supreme Court/UGC to maintain a transparent mechanism for timely redressal of student grievances.

Governance, Leadership and Management

The College's vision and mission flow seamlessly from the highest level of governance to the lowest one, demonstrating effective leadership and management reflected through:

Curriculum enrichment with skill oriented/value added/add on/certificate programs to inculcate employability skills, Up-gradation of infrastructure to impart professional training, adopting latest pedagogies and ICT tools for effective teaching to strengthen students intellectually.

Transparent, responsive, Consensus oriented effective governance through participation of teachers & students in the decision making. Participation of all the stakeholders in policy making and development of the institution through a strong feedback mechanism. The IQAC ensures quality assurance of all academic and administrative activities.

College empowers all its stakeholders with functional autonomy in decision making, planning and institutional goal attainment by incorporating policy of Decentralization and Participative Management. Heads of various Departments and Conveners of various cells/committees/subject associations enjoy full operational autonomy for carrying out the activities of their departments/cells/associations. Heads of the departments are free to plan and execute the academic activities in consultation with the faculty of the department and approval by the Principal. HOD's also participate in the recruitment process of the faculty of their respective departments.

The College has developed effective welfare measures for intellectual, professional, and economic development of both teaching and Non-Teaching Staff.

The performance appraisal of the teaching faculty is done through API, ACR for CAS; it is based on three parameters; academic, research and extra- curricular activities. The ACR, Annual Confidential Report known as the annual appraisal, is an internal appraisal system and is assessed by the principal and management.

70.65 % of teaching and non-teaching staff participated in Faculty development Programmes (FDP), professional development /administrative training programs. **54.34%** of teachers are provided with financial support to attend conferences/workshops and towards membership fees of professional bodies during the last

five years.

College has conducted internal and external audits and has been awarded **ISO 9001-2015** certification for its invaluable contribution in the education sector and administrative excellence. The institution has also bagged **ISO 14001:2015** and **ISO 50001:2018** certificate for its effective environment management system.

Institutional Values and Best Practices

62 Curriculum courses on human rights, governance and gender equality, professional ethics, and environmental sustainability. Gender Sensitization programmes run by the gender sensitization cell and women cell. NSS, YRC, NCC, Legal literacy cell, rotaract club & different associations organized programmes for the students to recognize their potentials and cross gender barriers in the form of awareness programs/workshops/guest lectures /rallies during the last five years to promote gender equity.

The College celebrates and organizes national/international commemorative days, events, and festivals to acquaint the students with the emerging concerns at the global level and develop a sense of national pride, educate the public, address the global problems, and find the possible solutions.

Institutional efforts in providing an inclusive environment are reflected from the admission policy of the college and from about **150** awareness programs/discussion panels, seminars/webinars on Human Values/Professional Ethics, Nationalism.

Eco-Friendly and Sustainable campus which employs **60%** renewable energy with Solar Panels and Biogas Plant. It has rainwater harvesting and storage tanks, lush green lawns dedicated to various flora and fauna including plant species, Botanical Garden, Green House, policies for waste and water management. College has bagged the Green Champion Award from Mahatma Gandhi National Council of Rural Education(MGNCRE), Ministry of Education, Govt. of India , state level energy conservation award by New and Renewable Energy Department, Haryana.

College has institutionalized the practice of Community engagement through Extension and Outreach by making it mandatory for all the subject associations to include extension & outreach programs as prime activity in their planner. **80%** of the students are involved in extension and outreach programs. The college has bagged Swachh College Award by Municipal Council, Ambala Sadar for three years in row. Under Swachh Bharat Abhiyan in Swachhta Survekshan the college has won A+ certification and award.

In tune with the vision of Uplifting the society with education and mission of fostering a healthy human resource that is endowed materially/intellectually/morally/spiritually, college strives to foster multiple skill development for Global competencies among students as its institutional distinctiveness.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SANATAN DHARMA COLLEGE
Address	Jagadhari Road , Ambala Cantt
City	Ambala Cantt
State	Haryana
Pin	133001
Website	https://www.sdcollegeambala.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Rajinder Singh	0171-2630283	9466596782	0171-2630283	principal@sdcollegeambala.ac.in
IQAC / CIQA coordinator	Sushil Kumar	0171-26300283	9416990024	0171-2630283	drsushilgoswami@yahoo.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	

State	University name	Document
Haryana	Kurukshetra University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-1916	View Document
12B of UGC	01-01-1916	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Jagadhari Road , Ambala Cantt	Urban	10.23	16636.93

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	Senior Secondary	English,Hindi	60	28
UG	BVoc,Science	36	Senior Secondary	English,Hindi	50	50
UG	BSc,Science	36	Senior Secondary	English,Hindi	40	24
UG	BSc,Science	36	Senior Secondary	English,Hindi	175	76
UG	BSc,Science	36	Senior Secondary	English,Hindi	30	10
UG	BCA,Science	36	Senior Secondary	English,Hindi	88	88
UG	BA,Humanities	36	Senior Secondary	English,Hindi	50	49
UG	BA,Humanities	36	Senior Secondary	English,Hindi	20	0
UG	BA,Humanities	36	Senior Secondary	English,Hindi	50	42
UG	BA,Humanities	36	Senior Secondary	English,Hindi	380	375
UG	BCom,Commerce And Management	36	Senior Secondary	English,Hindi	40	32
UG	BCom,Commerce And Management	36	Senior Secondary	English,Hindi	45	45
UG	BCom,Commerce And Management	36	Senior Secondary	English,Hindi	40	6
UG	BCom,Commerce And Management	36	Senior Secondary	English,Hindi	160	160
UG	BBA,Comm	36	Senior	English,Hindi	66	65

	erce And Management		Secondary	i		
UG	BCom,Commerce And Management	36	Senior Secondary	English,Hindi	40	0
PG	MSc,Science	24	Graduation	English,Hindi	40	21
PG	MSc,Science	24	Graduation	English	40	34
PG	MA,Humanities	24	Graduation	English	50	46
PG	MA,Humanities	24	Graduation	Hindi	50	30
PG	MCom,Commerce And Management	24	Graduation	English	50	33
PG	MCom,Commerce And Management	24	Graduation	English	20	8
PG Diploma recognised by statutory authority including university	PGDCA,Science	12	Graduation	English,Hindi	20	9

Position Details of Faculty & Staff in the College

Teaching Faculty

	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				21				51
Recruited	1	0	0	1	11	10	0	21	11	13	0	24
Yet to Recruit				0				0				27
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				58
Recruited	0	0	0	0	0	0	0	0	10	48	0	58
Yet to Recruit				0				0				0

Non-Teaching Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				53
Recruited	32	8	0	40
Yet to Recruit				13
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	14	2	0	16
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	11	8	0	9	6	0	35
M.Phil.	0	0	0	0	2	0	0	1	0	3
PG	0	0	0	0	0	0	2	6	0	8
UG	0	0	0	0	0	0	0	0	0	0

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Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	8	0	10
M.Phil.	0	0	0	0	0	0	1	6	0	7
PG	0	0	0	0	0	0	7	32	0	39
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1302	212	0	0	1514
	Female	1020	80	0	0	1100
	Others	0	0	0	0	0
PG	Male	91	7	0	0	98
	Female	131	28	0	0	159
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	4	1	0	0	5
	Female	4	0	0	0	4
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category			Year 1	Year 2	Year 3	Year 4
SC		Male	246	289	270	263
		Female	181	216	217	213
		Others	0	0	0	0
ST		Male	2	1	0	0
		Female	1	1	0	0
		Others	0	0	0	0
OBC		Male	399	385	394	355
		Female	321	322	295	258
		Others	0	0	0	0
General		Male	952	877	903	838
		Female	910	866	790	764
		Others	0	0	0	0
Others		Male	15	12	5	4
		Female	13	8	6	5
		Others	0	0	0	0
Total			3040	2977	2880	2700

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Sanatan Dharma College is a premier multi-disciplinary, co-educational institution affiliated to Kurukshetra University, Kurukshetra. College has 19 departments offering UG & PG programs in the streams of Humanities, Commerce & management and Science. Affiliating University has adopted the curriculum based on CBCS-LOCF system in accordance with NEP-2020 w.e.f 2022-2023 in a phased manner session and planning to implement in affiliated colleges w.e.f the session 2023-2024. The college is fully prepared and able to implement NEP-2020 compliant curricula. As for now, The college offers a variety of combinations in the Arts, allowing students to select electives based on their

interests. Students in the Commerce and Management streams can choose a vocational course from the B.Com Vocational programmes, Computer Applications, PPI, ASPSM, and OMSP. In the second year of B.Com General Program student can choose between Computerized Accounting system and Entrepreneurship Development and in their third year they can choose between Income Tax, Indian Economy & Fundamentals of Stock Market. Students in the Science stream have a choice of Computer Science, Computer Application, Physics, Chemistry, Electronics, Mathematics, Botany & Zoology, and in the second year of the B.Sc. programme, they can choose any language they like. Environment Studies is compulsory in all UG-I programs and Computer Awareness Level-I is compulsory for all UG-I programs where computer is not taught as subject for holistic development of student. Under the Choice Based Credit System (CBCS) adopted by the college, the program of B.Voc (Software Development) allows multiple entries and exits for students under the scheme of Deen Dayal Upadhyay Kaushal Kendra. The students can avail multidisciplinary and interdisciplinary options in certificate courses, add-on courses facilitated by the college to develop global competency. The research committee of the college motivates the faculty members to undertake multidisciplinary research projects and the college has undertaken 18 minor and 1 major project funded by non-government organisations. The NEP 2020, provides a scope to offer maximum options to subjects across disciplines, maximum combinations of subjects to promote interdisciplinarity and also to create a research ecosystem to promote research among students. The college has taken various initiatives to upgrade the knowledge of faculty members and students about the concept of new education policy framework, implementation and challenges through invited talks and workshops. 1. Faculty members attended training of master trainers for NEP 2020 from Kurukshetra University, Kurukshetra in May 2022 2. Five days' workshop on implementation of NEP 2020 on 13th July 2022 3. One day national conference on paradigms of institutional accreditation in India in collaboration with NAAC, Bengaluru on 21st Oct 2022 4. All the faculty members registered under Professional Development Programme on implementation of NEP

	2020 for university and college teachers organised by IQNOU in 2022 Sanatan Dharma College pledges to offer maximum options to subjects across disciplines, maximum combinations of subjects to promote interdisciplinarity and also to create a research ecosystem to promote research among students once directed by the Kurukshetra University to adopt the NEP.
2. Academic bank of credits (ABC):	Academic Bank of Credits (ABC) is a virtual/digital repository that houses data on the credits that certain students have accrued over the course of their academic careers. Students will be able to create an account and have a variety of alternatives for enrolling and exiting colleges or universities. Once the NEP is adopted by the college, as per the consent of the affiliating university (Kurukshetra University), academic bank of credit will be implemented. The college is equipped with the conceptual knowledge about ABC and has disbursed the same to its faculty members and students through orientation and talks.
3. Skill development:	In order to improve the students' skill-based education and vocational training Sanatan Dharma College runs skill based vocational courses B.Voc (SD) and B.Voc (BPO) under Deen Dayal Upadhyay Kaushal Kendra Scheme.Under commerce and management department four bachelor vocational courses (CAV, PPI, OMSP, ASPSM) are run under the affiliation of Kurukshetra University. Holistic development is the core objective of the college which enhances soft skills, ICT skills, language and communication skills and life skills in the students. The college has conducted 284 capacity enhancement programs and 225 add on/certificate courses to nurture a human resource which is globally competent. The college has a policy of collaboration and signing MOUs for skill development initiatives. Under the NEP 2020 Skill Enhancement Courses (SECs) will be offered to students across subjects which is a mandatory requirement of every course curriculum under this scheme as soon as it is approved by Kurukshetra University, Kurukshetra.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Sanatan Dharma College strives to sustain the Indian knowledge system with vigour and pride and is aware of the value of Indian languages and culture. Apart from core courses, the institution offers courses in Hindi Language and e-Shiksha, Functional English,

	and Computational Sanskrit. The college includes four language departments: Hindi, English, Punjabi, and Sanskrit. For first-year Arts students, Hindi and English are required, and English is required for all UG-I students across all streams. Sanskrit and Punjabi are optional. College has also set up Sanatan Dharma Human Resource Development Centre which organizes various programs on religion, Indian culture, Indian Languages, human values in both online and offline mode. In the proposed NEP, it is mandatory for students to do two courses of Indian languages under Ability Enhancement Course (AEC) and Sanatan Dharma College is one of the most prepared for the same.
5. Focus on Outcome based education (OBE):	Sanatan Dharma College adheres to outcome based curriculum framework and prepares POs, PSOs and Cos and developed a mechanism for measuring the learning outcomes of the students enrolled in different programmes. Students are continuously evaluated for their attainment of level of learning in the subject by the faculty through Class Tests, Assignments, Power Point Presentations, Group Discussions, Quizzes, Case Studies, Seminars, Projects, On the Job Trainings etc. Result of each evaluation is recorded by the faculty for further improvements. Tests, Assignments, Quizzes, Topics for presentations, GDs and Case Studies are designed by the faculty as per the learning outcomes of the course. Course Outcomes are mapped against the questions and analysis is done by the faculty for further action plan. • The results of the theory exams conducted by the University at the end of the semester are considered for evaluating the course Outcomes. • Results of Internal Viva conducted by the faculty and final practical examination conducted by the external examiner are considered for evaluating learning outcomes of the course. Feedbacks from Passing out students, alumni and employers are conducted to evaluate the attainment of Program & Program Specific outcomes. Results of Placements, Startups and progression to the higher education are considered to evaluate program/program specific outcomes. The attainment level of each CO is computed by setting weights as follows: 50% of Student Above 40% – 1 (Low) 60% of Student Above 40% – 2 (Medium) 70% of Student Above 40% – 3 (High).

6. Distance education/online education:	The college adopted online education during the lockdown period igniting the need of customized institutional level learning management system (LMS).The faculty prepared PowerPoint presentations, videos, case studies, animations, quizzes, interactive tools like mentimeter, gamified quizzes, Google forms, padlet etc. to lever the student's engagement and motivated them to learn with enthusiasm. The college has its own lecture recording studio which was used by the faculty members at their disposal. Many faculty members were also involved in EDUSAT content development. Various digital platforms namely Google Meet, Google Classroom, Zoom link etc. have been used for effective curriculum delivery. As per UGC guidelines, examinations were conducted through online mode, for which the college purchased Google workspace formally known as G-Suite which provides a customized and secured organizational email and a facility of Google Meet with 250 participants, recording, attendance tracking, noise cancellation and in domain live streaming as well unlimited storage in Google drive and Gmail. The college is well equipped with the NEP guidelines for uploading the course material and smoothly functioning the policy.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2880	2700	2880	2977	3040

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 160

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
99	89	99	102	105

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
339.4816673	259.6500195	294.2365735	287.7091081	301.7649282

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Being affiliated to Kurukshetra University, Kurukshetra, College follows the syllabus designed & prescribed by the university. However, College adopts various innovative practices to enrich the curriculum & its effective delivery for the holistic development of the students.

1. Academic processes are planned with workloads, ground time table, departmental & institutional academic calander, feedback reports well in advance of teaching session. PO's, PSO's & CO's and a structured teaching plan prepared by the subject teachers is published on the college website.
2. Six faculty members are part of BOS in the KUK who become instrumental in the review, design & upgrade of the syllabus as per the market trends.
3. Internal Board of Studies approves the scheme and syllabus of certificate/add-on-courses proposed by HOD's to be introduced in the session.
4. Students are informed about syllabus, scheme, examination pattern, rules of internal assessment, learning outcomes and time table during orientation program and same is uploaded on website.
5. Bridge & Remedial courses are conducted for weak & slow learners to enhance their competency level.
6. Knowledge and teaching skills of the teachers are upgraded regularly by conducting professional development programs.
7. **100% t**eachers use ICT tools for curriculum delivery. Teaching is facilitated through digital solutions like comprehensive CIMS, LMS, Youtube Channel, G-suite, Webex & special infrastructure for disable students like braile, Super Nova Magnifier & Screen reader. Facilitated by technology, college very smoothly transited to online teaching during covid19 pandemic. Teaching learning was streamlined through Institutional Moodle LMS to design & deliver structured courses online. About **2853** courses have been designed on LMS with the amalgamation of quality PPTs, audio-visual tutorials,E-Content,PDF's, recorded lectures etc.
8. Experiential learning approach through on the job trainings, workshops, Project trainings, field trips, industrial visits etc is incorporated.
9. College library gives access to institutional repository of international and national journals, papers, e-books, e-resources to support teaching and learning processes.
10. Curriculum is enriched by offering **225** Certificate/Add-on-courses & **284** Capacity enhancement programs to students during last five years.
11. College focuses students' academic and mental health through the mentor-ward system, in which each student is allocated a faculty mentor for academic and extra-curricular supervision. Students' academic and other concerns are addressed appropriately through concentrated interactions and advice provided by mentors.
12. Progress of teaching plan is monitored regularly by HODs**.**
13. As per the guidelines of the university internal assessment is based on two handwritten assignments, one class test and attendance. Schedule of assignments and class test is fixed on the

institutional academic calendar.

14. The College Exam committee frames guidelines for conducting the CIE in line with Academic calendar which is followed by faculty in letter and spirit. Students are timely informed about the schedule of all activities like conduct of external & internal exams, assignments, attendance, internal assessment, class tests, university results, results of certificate courses/add-on-courses through the CIMS, LMS, academic calendar, and departmental notice boards, personally by teachers in the class rooms & whatsapp groups.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 134

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 60.34

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1815	1632	2010	2207	1071

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Sanatan Dharma College with the objective to transform lives with innovation and technology nurtures the young talents with domain knowledge, soft & life skills, human & professional values through well planned and structured curriculum delivery mechanism to enable them to contribute to the growth and development of the nation. Along with the academic skills, college focuses on honing an individual's capacity to make moral and ethical decisions and actions.

The cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are embedded into the curriculum through various compulsory and optional courses at various levels of under-graduate and post- graduate courses. There are total of **78** courses offered as core and supporting courses to address these issues.

Apart from integration into curriculum, these issues are strategically envisioned in many of the programmes conducted by student cells like NSS,NCC,YRC, Environment awareness club & subject associations.

1. Environment and Sustainability:

1. Mandatory course of Environmental Studies (Qualifying Paper) offered in the first year of all UG Courses
2. Organic & Inorganic Chemistry offered in B.Sc –I
3. Certificate course on
    1. Vermi-composting
    2. Soil testing
    3. Waste Management
4. **20** programs to raise awareness of sustainable waste management practices amongst students organized by cells.
5. **21** plantation drives, **35** cleanliness drives are conducted to sensitize students about environment during last five years.

2. Professional Ethics:

1. **47** courses in curricula addresses the issues related to professional ethics.
2. Certificate course on
    1. Youth parliament
    2. Ethical hacking
3. NSS, NCC, YRC, Rotaract Club, subject associations, Legal Literacy Cell, Career Guidance Cell and various departments are in themselves designed to inculcate **ethics** and **human values** among students through guest lectures and workshops.
4. The college has Code of conduct and professional ethics committee which lay down code of conduct for various stakeholders following the guidelines of UGC, monitors its implementation and conducts activities throughout the academic year. The Committee is also responsible for advising the College on the establishment, implementation, and revision of institutional processes and

guidelines relating to ethical concerns emerging from teaching, research, and other related institutional activities.

3. Gender:

1. **3** courses in curricula are related to gender sensitive issues.
2. Certificate course on Gender sensitization
3. **35** activities including Lecture on Sexual Harassment at Work Place and Women Laws in India, Nukkad Natak on Women Equality, Five days National Level workshop on Women Empowerment and gender equity etc. are conducted in the last five years to address gender equity issues are conducted in the last five years. Women Cell of the college holds several seminars, workshops, and film screenings in furtherance of its objectives

???????4. Human Values:

1. **25** courses in curricula address the issues related to human values
2. Certificate course on human rights and values
3. Guest lectures, panel discussions and seminars are conducted to inculcate human values in students by SDHDRT Centre of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 44.44

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1280

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 86.19

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1231	1027	1172	1280	1198

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1335	1265	1375	1427	1453

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 68.05

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
458	383	398	476	387

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
533	535	581	603	837

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 29.09

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

With the phenomenal growth in ICT tools and networks at college, IQAC has been able to develop **ICT enabled student centric learning culture** in the college. Teachers are able to create flexible and open learning environment with interactive, experiential and multimedia based delivery system. Various initiatives undertaken to integrate ICT with SCL pedagogy are:

ICT Tools for Interactive, Experiential & Exploratory Teaching Learning Environment:

Fully Wifi enabled campus with high speed **100 Mbps** of dedicated leased line powered with **19 Smart rooms**, **four** High tech Seminar halls, **one** AVR, **One** Auditorium with latest ICT Tools & seating capacity of 700, Lecture Recording studio, **53** projectors, **520** Desktops/Laptops ,**21** Smart Boards, **3** Visualizers, **15** Wacom Digital Pen Display, TV's Interactive Flat panel Display,Language Lab with latest audio/visual material.

Software/Collaborative Tools/E-Resources

- **Moodle LMS** developed by E-Resource development cell used to train its own faculty & over **5000** faculty from all over India for E-content Development & Online Teaching.
- **OBS, Canva, CMaps, Renderforest, Powtoon,Powerpoint** used by teachers to design their own tutorials, videos, audios, PPT's, E-resources, animated videos to be uploaded on LMS and Youtube channel for **24x7** day access by students for self paced learning.
- **Fully automated library with remote access to E-Resources from NLIST/INFLIBNET, DELNET, E-Books/E-Journals** subscribed from SAGE, TATA McGraw Hills,Springer &

Pearson publications.

- **E-Resources/Moocs,OER's** through Swayam, NPTEL, Coursera, Spoken Tutorials by IIT Bombay for self paced learning..
- **Digital platforms like G-Suite,Webex, Google Classroom ,CIMS, LMS,Youtube Channel** have been used by the staff to deliver their lectures in online mode during pandemic.

Student Centric Methods adopted by Teachers:

Experiential Learning:

- **Industrial/Field Visits:** On-site learning is encouraged through Field trips, visits to Industries, heritage sites, corporate houses, Stock Exchanges, MNCs, Counseling Centers, Rehabilitation Centers for Special Children, Old Age Homes.
- **On-the-Job Training/Project/Field Work** is compulsory in the curriculum of vocational, professional & Add-on-courses to enhance students' real life application development skills. About **40%** of total students are engaged in experiential learning through OJT/Project/Field work.
- **Hands-On-Learning Experience** is ensured through compulsory laboratory experiments in the curriculum of all Science stream, vocational courses, Add on/certificate/value added Courses and Compulsory Computer Awareness courses in the curriculum of UG-I.
- **Earn While You Learn** Schemes provide hands- on experience in the College Library, office & Labs.
- **Working Models on Science/Technology** are developed by students to compete in inter district & state level science exhibitions**.**
- Flipped Classroom, Surveys, Mock Parliament,Workshops,Guest Lectures, Exhibitions, Seminars are organized to supplement the teaching process**.**

Participative Learning: Students are encouraged to perform collaborative activities in groups where they learn by doing with active participation.

- **Group Assignments** are given using Google-Docs, Excel, Slides, Kahoot/Quizziz,Mentimeter for collaborative learning.
- Rural Camps/Health Awareness Drives/Drives against Social-Evils, Talent Show, Youth Festival, Competitions by associations are conducted to develop team work,creative quotient & selfless service-mindedness amongst students.

Problem Solving Methods:

Case studies, role play, brainstorming activities, regular Aptitude Tests, mentoring system are used to equip the students with problem solving skills.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
99	89	99	102	105

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 75.71

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
71	68	75	81	79

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Scheme & schedule of internal assessment is as per the KUK guidelines vide its Academic Council resolution No.39(05.08.2011).Scheme of Internal assessment is based on three components as prescribed by KUK. **50%** of the total assessment is based on two Handwritten Assignments, **25%** is based on Class

Test and remaining **25%** is based on attendance.

For continuous internal evaluation various assessments methodologies like Mock tests, Quizzes, Practical, Assignments, Project work, MCQ, Report Writing, Presentations, Discussions/Debate are used.

Transparent Mechanism:

The scheme and schedule of internal assessments are provided to students via prospectus, academic calendar published on college website and orientation programme at the start of each session. To keep students and parents up to date, student attendance is posted to the CIMS every day. Internal assessment awards are uploaded on CIMS at the conclusion of the semester for students' convenience.

Students who participate in state/national level sports/cultural events or represent college at university/interuniversity level through NSS/NCC/YRC are given additional time to submit assignments and appear in class test.

Results of the assessments are communicated to students and answer sheets are discussed for improvement in the performance in final examinations.

Awards of Internal assessment are posted on KUK Portal for timely declaration of results.

Awards of University examination are also posted on CIMS as soon as result is declared and Gazzete is shared on Whatsapp groups.

Internal Examination Grievances Redressal Mechanism:

College has a well defined Examination Committee with a Registrar at the top. Any grievance regarding examination is solved by the subject teacher at the lowest level. If not resolved by the teacher, then to HOD and at last it reaches the registrar. The Registrar resolves the issue after deliberating with the examination committee. If the issue is still not resolved then the matter is forwarded to the Principal. Principal resolves the issue after a deliberation with the examination committee, HOD & teacher in charge. Every project, seminar, and assignment is time bound and rules for evaluation are conveyed to the students well in advance. Any grievance regarding assignments, tests, projects/OJT is resolved by the Examination Committee, in presence of the concerned Teacher and HOD. The committee promptly deals with mistakes/errors related to attendance or assessment of the students. The CIMS has a mechanism for posting grievances online in order to expedite and effective grievance redressal.

University Examination Grievance Redressal Mechanism

Grievances related to university question papers like out of syllabus question, misprint question , university results like absent on the DMC, incorrect internal assessment marks, misspelled name etc are communicated to the dealing hand at university by the Principal after taking representation from student & concerned teacher. If students are not satisfied by the marks they can apply for reevaluation following the rules laid down by the university. Grievances with respect to receipt of question papers and extra-writing time in emergent situations during online exams in pandemic phase were timely handled by Nodal officer, Examination committee and Principal telephonically, through email and whatsapp groups.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

As per the guidelines and training provided by the Internal Quality Assurance Cell, Faculty of every department prepares POs, Program Specific Outcomes(PSOs) and COs using Bloom Taxonomy. Comprehensive and well defined Program & Course outcomes not only help teachers to prepare teaching plans & learning activities but also help them to assess the progress of a student in holistic learning and the overall development of a student. Clear idea of skills and competencies to be acquired helps students to set up learning goals.

Communication of POs, PSOs and COs to teachers and students

- POs, PSOs and COs are published on College Website and displayed on the Department Notice Boards.
- Handbook of POs, COs & PSOs is kept in the college library & departmental library for the reference of the teachers & students.
- POs, COs & PSOs are also uploaded on KIOSKS available in the library for the access of students.
- Students are informed about POs, PSOs and COs in the department connect session of orientation program conducted by the college in the beginning of the session.
- Students are also informed about learning outcomes by the concerned subject teachers during the initial classes.

Common graduation outcomes such as critical thinking, communication skills, teamwork, leadership traits, digital literacy, moral and ethical awareness etc are instilled in students through the activities of Cells and Subject Associations.

Attainment of POs,PSOs and COs:

COs are evaluated at the end of each semester. Benchmarks for the attainment level of the course outcomes are set by the HODs, based on the performance of the previous years and are evaluated at the end of each semester using direct and indirect methods. Course Outcomes of each course are mapped to the program outcomes.

Program/Program Specific Outcomes are evaluated on the completion of the program.

Direct Method:

Continuous Evaluation: Students are continuously evaluated through Class Tests, Assignments, Power

Point Presentations, Group Discussions, Quizzes, Case Studies, Seminars, Projects, On the Job Trainings etc. Result of each evaluation is recorded by the faculty for further improvements. Evaluation methods are designed by the faculty as per the learning outcomes of the course.

University Semester-end Theory Exams: The results of these Exams are considered for evaluating the COs.

Practical Results: Results of Internal Viva conducted by the faculty and final practical examination by the external examiner is considered for evaluating the analysis & application of learning outcomes of the course.

Indirect Method: Feedbacks from students, alumni and employers, Results of Placements, Startups and progression to higher education are considered to evaluate program/program specific outcomes.

The attainment level of each CO is computed as follows:

50% OF STUDENT ABOVE 40% – 1 (LOW)

60% OF STUDENT ABOVE 40% – 2(MEDIUM)

70% OF STUDENT ABOVE 40% – 3 (HIGH)

Attainment level may change with complexity level of subject to be decided on the basis of results of previous years.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 80.65

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
570	854	807	602	639

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
861	861	821	864	898

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.96

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 100.68

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.46597	1	54.93271	29.03109	11.25

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

College has developed Local Innovation Ecosystem by collaborating with Government agencies**,** Mentors, Entrepreneurs, Alumni, Industries, Academicians, Institutions of High Eminence for innovative & entrepreneurial practices, knowledge creation/sharing.

Institution's Innovation Council: IIC established in June 2021 under the aegis of MoE's has conducted total **18** activities by spending **Rs 38000** to promote innovation, IPR, startup and entrepreneurships in the college. It has trained **25** students under the Haryana Government Scheme of **E-Karma** and placed **13** students in reputed IT Companies. About **15** students developed new products/ideas during Hackathon organized by the council.

Skill Development: College is running B.Voc. Program in Software Development under the UGC Scheme of DDUKK since 2015. **80%** of B.Voc graduates have started their own businesses or joined IT firms. College has conducted **225** Add-on/Certificate courses & **284** capacity enhancement programs to generate skilled human resource.

Entrepreneurship Development Cell: EDC has conducted **34** programs in collaboration with Government agencies, entrepreneurs and Industry to aware students with government schemes for startups

and types of financial support available for entrepreneurs.

Zila Rojgar Srijan Kendra: College has collaborated with Swadeshi Jagran Manch and established Zila Rojgar Srijan Kendra. The Kendra organized various seminar/workshops in support of Swavlambhi Bharat in collaboration with DGHE & KUK .

SDC Incubation Centre: With the support and guidance of the centre about **126** students have started their own ventures.

Sanatan Dharma Human Development, Research & Training Center: Established in 2017 to promote research & ethics in the institute, the centre has conducted near about **150** awareness programs, discussion panels, seminars/webinars on developing Human Values, Professional Ethics, Nationalism and collaborative research. With the motivation of the cell **14** faculty members have completed their doctoral degree in the last five years.

Research Journal: College publishes its own open access research journal, **"Purva Mimaansa".** Total **13** volumes have been published with rich content till date.

Institutional Repository: College has set up institutional repository in the central library which has huge collection of intellectual output of the students & faculty members of the college in the form of thesis, papers in the proceedings, project work, E-books, articles, E-Notes etc.

College Magazine: College publishes its magazine –**Sanatan Sancharika** every year. Editorial board consists of teachers and students covering six sections-Hindi, English, Punjabi, Sanskrit, Commerce & Science.

Seminars/conferences: About **23** seminars/conference have been organized during last five years for knowledge sharing.

Collaborations: College has conducted more than **100 activities** through **28** functional MoUs & **35** collaborations with industries/institutions of high eminence for trainings, research, knowledge creation and sharing.

Research Projects: 19 industry sponsored research projects have been undertaken by the faculty for providing solutions for emerging problems.

E-Resource Development Cell: The E-Resource Development Cell has been working actively since 2016 to develop E-Resources and to train faculty nationwide for E-Content Development. During COVID-19 period, the cell has organized many FDPs and trained more than **5000** teachers from all over the country.

Lecture Recording Studio: College has set up its own Recording studio for E-Resource Development for the students, teachers, and research scholars.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 99

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
37	12	18	15	17

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 1.3

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
86	20	55	24	23

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.66

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
200	9	38	2	16

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

With the mission to nurture a healthy human resource committed to society, the college undertakes numerous extension activities, in the college-campus, neighborhood, and **05** adopted villages with association of NGOs, local administration and community. About **176** extension activities to sensitize the students/community have been carried out through NSS/UBA/YRC/Women Cell/NCC/associations.

- Observing national events like Independence Day, Republic Day, National Youth Day, World Population Day, World Environment Day, World Aids Day, Hindi Diwas, and Constitution Day, holding rallies and webinars on national/human values, are all annual activities that help students develop holistically.
- Students maintain a clean campus and neighbourhood through the Swachh College, Swachh Bharat Abhiyan, Swachhta Hi Seva, Swachhta Pakhwada, and Swachh Bharat Summer Internship Programs. Conducted extensive cleanliness drives in villages, on bus stands, old age homes etc under Swachhta Abhiyan in collaboration with Municipal Council Ambala Sadar.
- Conducted Campaign against Drug Abuse, AIDS Awareness, observance of international Drug Abuse Day, Mental Health Care etc. to prevent development of illicit practices in the youth.
- Organized Blood Donation, First Aid, COVID-19 Vaccination Camps, Community Health Check Up Camps to provide free medical aids to community.
- Conducted programs like Crop Residue Management, Solid waste Management, Vermicompost, Tree Plantation Drives for sustainable environment.
- Conducted sensitization Programs like Awareness Rallies on social issues, Vittiya Saksharta, Digital Literacy, Gender Sensitization, Beti Bachao Beti Padhao, Women Empowerment, Girl

Education Promotion, A Fair Chance for Education, Samagr Shiksha Abhiyan, Basic Legal Education and Remedies, POSHAN Abhiyaan: Prime Minister's Over Reaching Scheme for Holistic Nourishment; Road Safety Programmes, Voters' Awareness Programmes like SVEEP etc

- **60** NSS volunteers carried out ASER Survey in **30** villages of District Ambala to assess rural children education level of age 5-16 on one-on-one basis for their basic reading/arithmetic abilities.
- Organized Special projects like **Sanitary Napkin Distribution** in schools, Surveys on Status of Women Safety/Women Health/Women Equality, to address the health/safety issues of Women.

Impact:

1. **80%** students of the college are engaged in community service.
2. Following facilities created for community:
    1. Community library in the adopted village Rollon
    2. RO Purifier in association with Rotaract Club
3. Developed a skilled human resource compassionate for the downtrodden, brotherhood and harmonious attitude towards community, animals and destitute.
4. Strengthened connections between students and NGO to carry out humanitarian work in future projects.
5. Developed New Greenery, elevated groundwater level, and cleaner surroundings in adopted villages. Educated villagers for environment conservation practices like rainwater harvesting and solid waste management.
6. Medical health check-up camps have boosted the villagers' confidence in healthcare providers and inspired them to get regular examinations.
7. Digital literacy/Vittiya Saksharta has equipped community with a better understanding of various government schemes for financial assistance.
8. Declined number of covid cases and increased immunization rate due to vaccination/ information campaigns about the pandemic's severity.
9. A rise in the number of blood donors.
10. Higher enrolment rate of Girls students in the school/colleges.
11. More than 5000 direct beneficiaries(local residents/villagers and students) every year.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Sanatan Dharma College, Ambala Cantt reiterates its deep commitment and determined resolution towards the holistic development and achievement of ideal society by carrying out extension and outreach programmes. The college has dedicated cells like NSS, NCC, YRC, Women Cell, Legal Literacy Cell and Environment Awareness Club along with subject associations which provide ample platforms to promote

extension and outreach activities through the active participation of students and teachers for their own development and upliftment and better transformation of the society as a whole. Numerous activities conducted under the umbrella of extension and outreach programmes have bagged prestigious awards, certificates of appreciation and recognition to the college and the faculty members. Some awards/certificates of appreciations/ recognitions are given below:

- **State YRC Award** for **commendable work** in human welfare activities by Honourable Governor for 2017-18 and 2019-20.
- **NSS Unit** was recognised for **excellent services to the community** by Kurukshetra University Kurukshetra during 2017-18, 2019-20,2020-21.
- **Swachh College Award** for Swachhta and Environmental Promotion activities in and around campus during Swachhta Survekshan 2020,2021,2022 by Municipal Council Ambala.
- **Certificate of Recognition** to Legal Literacy Cell for **Legal Services Awareness** by District Legal Services Authorities
- **YRC Unit** for outstanding contribution in **Fight against COVID**-19 by Indian Red Cross Society Ambala.
- NSS Unit for **Voluntary Blood Donation** by PGIMER, Chandigarh.
- NSS Unit for exemplary work done under **Clean India Campaign** by Regional Directorate of NSS, Delhi.
- Recognition for promoting Gender Sensitization and Female Literacy under "**Beti Bachao , Beti Padhao"** programme by Haryana Kala Parishad.
- **District Green Champion Award** by Mahatama Gandhi National Council for Rural Education, Ministry of Education, GoI.
- NSS Unit for **community development and rural upliftment** by Mahatama Gandhi National Council for Rural Education, Ministry of Education, GoI.
- Recognized as member of **Beat Covid Campaign** by Mahatama Gandhi National Council for Rural Education, Ministry of Education, GoI.
- NSS Unit for **community service** and contribution towards Plastic Free Campaign, Solid Waste Management by Municipal Council, Ambala Sadar.
- NCC Unit for **Clean India Programme and Swachhta Pakhwada** by 1 HR (G) Batallion NCC Ambala Cantt.
- Dr. Rajinder Singh, Principal and Ms. Zeenat Madan NSS P.O were honoured for piloting of **Fair Chance for Education's Outreach Activity Resource** by Fair Chance Foundation.
- Dr. Jaideep Chauhan, YRC Counsellor awarded by Honourable Governor,Haryana for **exemplary work in the field of Health and Education** for 2017-18 and 2019-20.
- Ms. Zeenat Madan NSS P.O was awarded **University Level NSS Award** by Kurukshetra University for the year 2019-20, 2020-21 and honoured for community service and Swachh Bharat Mission by Municipal Council, Ambala Sadar.
- Dr. Rajinder Singh, Principal and Ms. Zeenat Madan NSS P.O were honoured on Republic Day by District Administration Ambala.
- Dr. Naveen Gulati and Ms. Zeenat Madan NSS P.O for **contribution during COVID -19** by Indian Red Cross Society Chandigarh.
- Dr. Naveen Gulati for **commendable work** for Social Welfare by District administration for 2017-18 & 2018-19.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 163

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
46	20	39	26	32

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 60

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

With a campus spanning over **10.23** acres of land that is connected to a railway and a bus stop within 3.3 kilometers, the institution provides a wide range of facilities and resources to train students. The campus is outfitted with cutting-edge technology and instructional tools. Keeping the goal of ecological sustainability, the college campus's periphery is lined with shady trees.

Administrative Block is well planned, spacious & fully computerized which houses Principal's Office, Personnel, Accounts & Fee Section, Data Centre, Record Room & IQAC Room.

Classrooms: 42 classrooms are adequately ventilated and brightly illuminated with energy efficient LED lights out of which **19** are smart classrooms.

Laboratories: A total of **33** ICT-enabled & well-equipped laboratories with stores include 3 chemistry, 5 physics labs, one workshop, 2 dark rooms, 12 Computer Science, Electronics & IT labs, 2 Botany/Zoology & 1 Environmental, 1 Mathematics, 4 Home Science and 2 Music Labs. The college also has a rich Biology Museum.

ICT Facilities:

- Fully Wifi enabled campus with high speed **100 Mbps** of dedicated leased line powered with **four** High tech Seminar halls, **one** AVR, **One** Auditorium with latest ICT Tools, Lecture Recording Studio, **53** projectors, **520** Desktops/Laptops ,**21** Smart Boards, **3** Visualizers, **15** Wacom Digital Pen Display, TV's Interactive Flat panel Display, Language Lab & Electronic Display System, **23** Podiums, All in One Printers, Reprographic facilities, IBM server, Power backup with five 3 KVA and fourteen 6 KVA online UPSs.
- **Digital Library resources:** The E-Resource Center setup within the library has **40** computers with Wi-Fi Internet facility and two 6 KVA online UPS & provides access to a large number of e-resources subscribed through N-LIST/-INFLIBNET, DELNET, Perpetual access to e-textbooks and e-journals from Pearson, McGraw-Hill, SAGE.

Sports & Cultural Infrastructure:

- State of the Art Sports Complex, Fully Equipped Gymnasium, Table Tennis Room, 400-metre Running Track, All-weather Cricket pitch ,Basket Ball Court, Boxing Ring.
- Well furnished Multi Purpose Auditorium & 2 Music Rooms for Cultural & Sports Activities
- Yoga and Meditation Sessions are held in the Auditorium, Lawns and in the grounds.

Support Services infrastructure: Teaching is supported with Fully furnished Departmental Rooms(17),Placement/Career Guidance Cell, Offices of YRC,NSS,NCC(Boys'&Girls'), Cultural Affairs, Women Cell, Controller of Examination Room, Health Care Centre, Staff Room, Girls' Common Room,

IIC, Srijan Rojgar Kendra, Open Air Theatre, Water Tank with storage capacity of 30000 litres.

Utilities: 110 KW Solar Power Plant,Rain Water Harvesting, Vermicompost & Bio Gas Plants, Centralized EPABX System, Electrical Control Room, Generator Sets(3), 24×7 CCTV based Security System with **97** cameras, Fire Fighting Equipment, Cafeteria, Parking Area, Water Coolers, RO Purifiers, Water Distribution/Pumping Facility/Tube wells, Sanitary Pad Dispenser, Fire Hydrant Safety System, Sensor based lights, Flood Lights & Digital display system in the library.

Luxurious Greenery of the Campus

College has developed Green House and Harit Dhara Botanical Garden & Podha Bank, SD Arboretum, SD Rosarium, SD Medicinal & Floral Garden with enough number of concrete benches for students to sit in their leisure periods.

Facilities for Differently-abled

Two full-fledged and **14** minor Ramps, Wheelchairs, Super Nova Magnifier, Screen Reader, Braile,Signage and reserved parking spaces for differently-abled students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 28.93

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
146.11962	76.69884	120.64749	20.18129	65.30331

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Recognizing the importance of a well-equipped library for the growth of students and thus the institute, the college's Central Library is one of the richest libraries in the region, with air conditioned reading room accommodating **300** readers at a time & attractive Wall Mounting & an open shelf system classified with Dewey Decimal Scheme containing **61,331** books, **13975** textbooks in Book Bank, **35** rare books, subscription to **80** journals & magazines and **23** newspapers in different languages and old volumes of periodicals.

OPAC(Online Public Access Catalogue)

College Library is fully automated with LMS LSEase developed by Libsys Limited which had various integrated modules including **OPAC.** Library users can access the Web-OPAC anywhere anytime and a link to this has been provided on the college website and on two e-Kiosks in the library to assist in searching and locating the books on shelves. The whole library collection is bar coded that helps in automated circulation and stock verification.

LMS KOHA

In 2017, library automation was taken to the next level with the adoption of a web-enabled LMS, namely the open source **LMS Koha version 16.05.110.000** compatible with the Linux operating system. All library operations are fully automated, and its server is now hosted on the cloud, making it accessible remotely and beyond the library's walls.

E-Resource Center

The E-Resource Center has 40 computers with Wi-Fi Internet connectivity and two 6 KVA online UPS to provide uninterrupted power supply. An amount of approximate **Rs. 25,70,272** has been spent in the last five years on the up-gradation of library automation, development of IT infrastructure and surveillance through CCTV installation etc.

Subscription to E-Resources. The College Library has developed a sound collection of under listed online and offline e-resources:

- More than 1000 CDs and DVDs of educational e-contents.
- Membership of N-LIST program of INFLIBNET, now a component of E-Shodhsindhu Consortium with subscription to more than **6000** e-journals and **16500** full texts of e-books published by national and international publishers.
- Institutional membership of DELNET which provides access to selected international full-text e-books and e-journals in various fields.
- Perpetual access to **113** e-books from Pearson E-Library, McGraw Hill Express Library accessible on android and window applications.
- Subscription of 10 e-journals (with print) from Sage Publishing in addition to the e-journals subscribed through N-LIST membership and Springer Link E-books
- E-resources generated by the college staff are also made available to students via the LMS-Moodle

and the college library.

- Library provides links to access the various OER's like: National Digital Library of India, Directory of Open Access Books, e-PG Pathshala, NPTEL, SWAYAM and SWAYAM Courses.
- The college has also become the member of Vidwan: Experts Database and National researchers' network maintained by INFLIBNET.

Amount Spent on Purchase of Books & Journals:

Year	2017-18	2018-19	2019-20	2020-21	2021-22	
Amount in Rs	6,93,657	12,63,289	12,42,602	8,13,332	17,94,717	

Average Amount Spent on purchase of Books & Journals during five years= Rs 11.68 Lakhs

Percentage per day library usage by Students and teachers= 12.98%

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

In order to produce quality professionals with excellent results, college provides leading edge IT infrastructure to the students. IT Cell of the college constantly keeps on upgrading the IT infrastructure as per the latest technologies.

Hardware

- Number of **Computers/Laptops** were increased from **402** to **520** and updated with latest technology from dual core to **Core i5** processors including **2 Apple Mac Book Air A-1466** during the last five years**.**
- **3 Panasonic VX-425ND & BENQ MX808STH** projectors have been added, bringing the total to **53** projectors installed in laboratories, Seminar Halls, and Smart Classrooms.
- **21 Smart Boards** have been installed in the laboratories, Seminar Halls and Smart Class rooms.
- **Three visualizers** have been installed in the Electronics and Botany lab.
- **10 Wacom Digital Pen Display** are added to existing **5 Pen Display** for interactive teaching.
- **23** podiums are available in the labs and smart classrooms.
- Compatible High-end **IBM** server with Firewall service from Nabero.
- **Seminar Hall** & IQAC Room is equipped with Interactive Flat Panel
- **2 E-Kiosk in Library**
- 3 Digital Display standees

- **Power backup** facility through five 3 KVA and Fourteen 6 KVA capacities of Online UPS for un-interrupted power supply.

Security System

- **97 CCTV surveillance** systems have been installed for the security and safety of the students.

Network

- The entire College is **Wi-Fi** enabled with high speed **100 Mbps** of dedicated 1:1 leased line internet Bandwidth Connectivity from Netplus service provider. Well connected 'CAMPUS-NETWORK' via structured Optic-Fibre and CAT6 cabling at the entire campus for anywhere data access. 10 OAW AP 1221 RW Access points have been added.

Digital Library resources

The E-Resource Centre setup within the library has **40** computers with Wi-Fi Internet facility and two 6 KVA online UPS. The centre provides access to a large number of e-resources subscribed through the N-LIST/-INFLIBNET, DELNET, Perpetual access to e-textbooks/e-journals from reputed e-resource providers.

Software & Social Media

- **College has a huge repository of 37 licensed software with the addition of** Supernova Screen reader & Magnifier & **116** Windows 10 Professional & 2 Apple Mac.
- To showcase the infrastructure, resources, cells, achievements, notifications and activities of the institution, college has developed a dynamic **website**.Every year website is upgraded to include new features. New pages for Scholarships, IIC, Research Journal titled Purva Mimaansa & Alumni have been added & upgraded User Interface.
- E-Resource development cell has set up its own **Moodle LMS** and all the teachers created structured courses for their respective subjects. E-Resources in the form of Videos, E-notes, recorded lectures, ppt's, tutorials, question banks, sample papers are uploaded for easy and all time access of the students.
- **YouTube channel** was created in May 2020, which has **2800+** subscribers and 130000+ views currently. Videos of all webinars, FDP's, e-content designed by faculty is uploaded on the channel for the participants.
- **Official Telegram channel** created with over **8000** members connected with college.
- **College Information Management System** is upgraded with new features.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 8.04

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 358

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 68.14

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
178.4877673	180.0980295	164.7501635	256.2940681	230.7407282

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 72.23

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2062	1770	2234	2119	2272

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 70.76

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2735	245	1824	2839	2601

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 40.93

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
218	329	300	259	315

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
570	854	807	602	639

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
102	67	29	16	4

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
102	67	29	16	4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 162

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
29	31	38	47	17

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 58.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
88	41	61	53	50

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Sanatan Dharma Alumni Association is registered with the name SDC Ambala Cantt. Alumni Association bearing registration number **HR/002/2021/00646 dated 07-05-2021**. The association is active and frequently brings the alumni together through reunions and invitations as resource persons & chief guests.

The alumni of the college have been leading figures in the political, administrative, sports and academic fields. Hon'ble Former Union Minister for External Affairs, Smt. Sushma Swaraj,GOI, Hon'ble Minister

of Health & Sports, Sh. Anil Vij, Govt. of Haryana, Hon'ble Sh. Rattan Lal Kataria, Member Parliament, Sh. H.Dhawan, Former Union Minister of State for Civil Aviation, GOI, Sh. N N Vohra, Governor J & K, Mr. B K Goswami, Former Advisor to Governor J & K and U P, Mr. Swatantar Alok, Former, UNFPA Representative Kathmandu Nepal, Padam Sh. F C Garg, Former Deputy Secretary, GOI, Mr. Bhavani Singh, Former Chief Justice, Himachal Pradesh High Court, Judicial Officers Ms. Neelima Shangla, Mr. Sajeev Magoo & Mr. Jagjeet Singh, Noble Laureate Abdus Salam, Mr. Yogesh Gupta Executive Director HAL, Mr. Rajesh Behl, Senior Scientist ISRO, Dr K C Malhotra, Former Vice-Chancellor, Himachal Pradesh University, Shimla, Dr Lokesh Chander, Director International Academy of Indian Culture, New Delhi, are some of distinguished alumni of the college.

We are proud of our Alumni Sqn Ldr Minty Aggarwal who is an IAF Flight Controller and has become first woman to receive Yudh Sewa Medal by President of India.

Alumni are the college's backbone, actively contributing to its development and progress.

Academic Support Service:

- College has collaborated with Alumni who are successful Technology entrepreneurs for Skill Trainings, placements and Industry-Academia linkages.
- Mr Jatinder, a alumni, is member of IQAC and assists the college in crucial curriculum and industry collaboration choices.
- Alumni also contribute in mentoring the students and their career guidance through talks, invited lectures and motivational & counseling sessions.
- The alumni are the member in the Internal Board of Studies.
- The vibrant Alumni association is instrumental in overall expansion of the college, research and innovation ecosystem through feedback on quality parameters.
- Apart from the annual alumni meet the college invites its former students every year on its Convocation, Prize Distribution, Blood Donation & NSS Camps.

Financial Support Services:

- Over the last five years, alumni have contributed approximately **Rs. 25,09,187/-** in financial assistance to deserving students.

Innovation Support Service:

- Alumni play a vital role in encouraging students to pursue science and innovation by providing knowledge and a support network.
- Alumni serve as Advisors in Rotaract to arrange and manage social activities.
- The SDC Incubation Centre strives to nurture and promote alumni unique ideas and motivate them to launch successful start-ups. It houses alumni businesses such as Devzamark Consulting Pvt. Ltd., Lord Shiva Education Temple, Project Point, Face Scarf etc.

Promoting Sports

- Alumni contribute by leading Yoga training workshops and giving invited presentations on physical fitness and future sports opportunities.

Alumni Connect

The college has created a dedicated portal with 2355 registered alumni to connect and share their experiences.

File Description	Document	
Upload Additional information	[View Document](#)	
Provide Link for Additional information	[View Document](#)	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Vision: Lead me from Darkness (illiteracy) to light (literacy-light of knowledge)

Mission:

1. To **uplift the society through education**.
2. Nurturing a healthy human resource that is **endowed materially, intellectually, morally and spiritually.**

The College's vision and mission flow seamlessly from the highest level of governance to the lowest one, demonstrating effective leadership in accordance with the vision and mission of the college which can be reflected through following practices:

- Curriculum enrichment with skill oriented/value added/add on/certificate programs to inculcate employability skills.
- Up-gradation of infrastructure to impart professional training.
- Development of Green and Eco friendly campus to provide congenial working environment to staff and students to foster healthy human resource development.
- NSS, YRC, Rotaract, Environment Club, Women Cell, Legal Literacy Cell, Subject Societies concentrate on up liftment of the society through social work(Adoption of villages, Swachtha Abhiyan, Drug De-addiction Programs, Medical Camps, Blood donation camps, Donations, Literacy Programs in slum/rural areas, Digital literacy in schools, volunterring with NGO's)
- Financial aid in form of scholarships, free ships and concessions to give access of education to weaker section of the society.
- Adopting latest pedagogies and ICT tools for effective teaching to strengthen students intellectually.
- Collaboration and signing of MoUs, orienting and molding the young staff, organizing leadership and capacity building programmes, and ensuring the implementation of MHRD and UGC schemes are part of the perspective plans of the institution.
- Inculcating human values through training programs and celebrations of days of cultural & national importance to produce morally responsible citizen.
- Transparent, responsive, Consensus oriented effective governance through participation of teachers & students in the decision making.
- Participation of all the stakeholders in policy making and development of the institution through strong feedback mechanism.

Decentralization and Participative Management:

College empowers all its stakeholders with functional autonomy in decision making, planning and

institutional goal attainment by incorporating policy of Decentralization and Participative Management.

- Teaching & Non Teaching staff are appointed as representatives in the Governing Body.
- Bursar and PRO are appointed from teaching staff to fulfill administrative, financial and executive responsibilities.
- The Staff Council is constituted with Principal as chairman and elected teacher as secretary.

- The institution is in practice of forming committees for various academic and non academics affairs. College has **52** committees and **18** subject association to perform various functions of the college. The authority is delegated to committees & accountability is set up for the effective performance of the committees which reflects the decentralized governance system in true spirit.

Heads of various Departments and Conveners of various cells/committees/subject associations enjoy full operational autonomy for carrying out the activities of their departments/cells/associations. Heads of the departments are free to plan and execute the academic activities in consultation with the faculty of the department and approval by the Principal. HOD's also participate in the recruitment process of the faculty of their respective departments.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

College has well defined organizational structure to implement the policies of the institution:

Department of Higher Education Haryana: College being the government aided, receives its salary grant from the DHE. All staff recruitments are approved by the DHE and KUK following the UGC regulations.

Kurukshetra University: College is affiliated to KUK and follows the rules and curriculum framed by it.

Apex Bodies:

Board of Management(BOM): The management keeps a strict check on the adherence of all policies/guidelines.

Governing Body constituted with the members of BOM, representatives from DGHE, Haryana & KUK

and Principal as the Member Secretary defines the policy framework.

Role of Principal:

Being the administrative and academic head,Principal closely monitor all the academic affairs assisted by Vice Principal, Planning Board, IQAC and HOD's.

Academic & Administrative Bodies:

Internal Board of Studies comprised of faculty and external members from management and industry makes all major decisions for curriculum enrichment.

Examination/University Works Committee headed by the Registrar is responsible for the conduct of exams, compilation & publication of results/internal assessment.

Internal Quality Assurance Cell is set up as per UGC/NAAC guidelines for effective policy- making, quality related initiatives, resources up-gradation etc.

The Advisory Committee assisted by Planning Board constituted from the senior faculty members and Librarian of the college plan for future development actions.

Library Advisory Committee provides planning, and goal advice for the Library in support of the College's teaching/learning and research.

Research Bodies:

Sanatan Dharma Human Development Research & Training Centre(SDHDR&TC) & UGC Coordination Committee works to promote research among the faculty and students in all disciplines.

Professional Ethics Committee identifies, reviews, incorporates and monitors adherence to the Code of Conduct on campus.

Institution's Innovation Council works for the promotion of Innovation & Entrepreneurship in the institution.

Statutory Cells include Grievance Redressal, Anti Ragging/Discipline Committee, SC/ST/OBC/Minority Cell.

Inclusive Education Bodies

Scholarship/Fee Waiver Committee works to inform & enroll students in various scholarships, Concessions, Earn While You Learn schemes.

Environment Awareness Club works to conduct green initiatives in the campus.

Appointment/Service Rules

For appointment and service-related procedures, all service regulations specified in the KUK calendar and

the DGHE, Haryana are strictly followed. There are well-defined UGC ratings for API in the CAS for academic members' promotion.

Deployment of Institutional Strategic plan

Following the suggestions of the Cycle III Peer Team, IQAC established the college's Perspective Plan for the assessment period in conjunction with all stakeholders. The two main recommendations made by the peer team in 2017—improving industry-institution links and making the best use of ICT in teaching/learning—are the key performance categories in which the college has continually performed well to deploy perspective plan:

1. **225** value added/certificate/Add/On Courses & **284** capacity enhancement programs have been offered during the last five years to give students a leading edge in the market.
2. **63** functional MOU's & collaborations/linkages have been signed with industry and prestigious institutions for trainings/collaborative initiatives.
3. Infrastructure is upgraded with new Computers, Projectors, Sound proof Lecture recording studio, Moodle LMS, Green House, Fire Hydrant Safety System, Sensor based lights, Flood Lights & Digital display system.
4. All the faculty members are trained for E-Content Development and use of ICT tools
5. Innovation Ecosystem is strengthened with IIC & EDC.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The College has developed effective welfare measures for intellectual, professional and economical development of both teaching and Non-Teaching Staff. Following facilities have been provided to the staff:

1. **Annual Leaves:**

- Casual Leave
- Medical Leave
- Maternity Leave
- Sabbatical Leave
- Extra Ordinary Leave
- Compensatory leave in lieu of vacation
- Quarantine Leave
- Study Leave
- Earned Leave Encashment

2. Financial Incentives & Social Security:

- Provident Fund and ESI Coverage for all as per rules
- Free Medical Facility for teaching and Non-Teaching Staff in college campus
- EPF Gratuity Facility
- Advance loan in case of exigency
- Medical Insurance scheme
- Group Insurance

3. Financial Assistance:

- Employee Ward Concession
- Free books from Book Bank for Employee Wards
- Financial assistance to attend conferences/seminars to teaching staff

4. Professional Development:

- Organizing Workshops for teaching and non-teaching staff for their holistic growth.
- Professional & administrative training Programs for Teaching & Non-Teaching Staff

5. Recreational Facilities:

- Free Gymnasium to use in free hours
- Play Ground to play in free hours
- Auditorium for indoor games and yoga
- d. Excursions

6. Other Facilities:

- Medical camps
- Festival Gifts
- Uniform to non teaching staff
- Free parking facility for two wheelers and cars

- Canteen Facility
- Well-equipped and well-furnished staff rooms along with Departmental Libraries
- Free Laptops for academic & personal work

7. Staff Club:

- Important Days celebrations
- Retirement Parties
- Fund Collection to help employee/society

Performance Appraisal System:

• The performance appraisal of the teaching faculty is done through API, ACR for CAS; it is based on three parameters; academic, research and extra- curricular activities. The ACR, Annual Confidential Report known as the annual appraisal, is an internal appraisal system and is assessed by the principal and management.

• Academic Performance Index known as API is for regular teaching staff which assesses the members on three criteria namely teaching, learning and evaluation related activities, co-curriculum, extension and professional development related activities and research and academic contribution.

• As per UGC norms API has been divided into three stages for Assistant Professor to become Associate Professor, from stage I to III the documents are screened and from III to IV screening is done with interview. The college also follows CAS for the associate professors.

• Non teaching staff members are evaluated based on certain parameters mentioned in their self-appraisal proforma.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 54.45

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
52	43	60	56	58

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 16.67

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
93	0	0	38	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
54	57	60	61	60

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Various government agencies are approached for the purpose of research under schemes such

Institutional Strategies for Fund Generation:

Main sources of fund generation:

- **95%** of salary grant is received from DGHE.
- College approaches various Government agencies such as UGC, CSIR, DGHE, ICSSR, MLA grant for research, seminars, skill development & infrastructure up-gradation
- Student Fee
- Alumni Contribution towards scholarships of needy and meritorious students.
- Staff Contribution towards scholarships and donations.
- Endowment Fund
- Funds from certificate courses run by E-Resource Development Cell for students (other than college), professionals, housewives.
- Funds raised from Alumni, philanthropists, Societies, Trusts, and private organizations for scholarships & earn while you learn scheme.
- State Government funding for NSS
- Amalgamated fund

Institutional Strategy for mobilization of funds:

- Financial requirements are invited from all departments and the Annual Budget is prepared accordingly.
- The Bursar, Finance Committee, conveners/HOD's of various committees/Departments work in tandem to formulate the details of the Annual Budget.
- The Annual Budget is presented to the Managing Committee for its approval. All transactions are done through the bank. All expenditure — recurring and non-recurring is incurred through cheques.

Institutional Strategy for utilization of Funds:

- Funds generated through government agencies are utilized as per the heads sanctioned by the agencies and utilizations duly signed by CA are submitted to the agencies.
- As far as UGC grants are concerned data is also entered on PFMS (Public Financial Management Systems)
- Deductions for Income Tax and Provident Fund as per the government rules of salary.
- Institution conducts internal and external financial audits regularly to keep transparency and governance in place.

Internal Audit: The Accounting Department of the College is in charge of overseeing all of the institution's accounting procedures. Periodically, it does internal financial audits by going over and cross-checking each transaction with the principal, the bursar, and the accounts officer.

External Audit: The requisition form is duly filled for purchases and approval is taken from the Principal and submitted to the accountant in the administrative office of the college. The college has a finance committee and the bursar who keeps a strict supervision. The external CA appointed by the Management verifies the accounts. The Bursar is to check the bills and other relevant documents after they are duly verified by the Superintendent Accounts. Auditors come from DGHE, Panchkula, Audit Cell of Kurukshetra University, Kurukshetra and Accountant General Haryana, Chandigarh as per their schedule. The college ensures to keep the accounting records transparent. Balance Sheets and other financial statements are prepared clearly indicating the amount spent under different heads. Financial statements are signed by Deputy Superintendent, Bursar, Principal, and the Chartered Accountant and are put before the

governing body for their perusal and observations.

Audit Objections: Objections and inquiries during the audit are swiftly addressed by submitting relevant documentation to the auditors. Every effort is made to ensure openness in financial records and to record relevant paperwork for every financial transaction.

File Description	Document
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6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC has been instrumental in institutionalizing the quality assurance strategies and processes. Various practices institutionalized by IQAC are:

Skill Development: IQAC has institutionalized the Skill development initiatives to empower student with skill training. IQAC has made skill training as integral part of the academic calendar of all the departments/Cells. Initially the skill training was initiated by the computer and commerce department only but now all the departments/Cells are running certificate courses.

E-Resource Development: College has geared up the digital initiatives in the post accreditation period. IQAC made it compulsory for the faculty to learn online teaching and E-Resource Development Tools. E-Resource Development Cell has not only trained the staff of the college for the digital transformation but also trained more than **5000** teachers nation-wide.

IQAC regularly reviews teaching-learning process, structures/methodologies of operations, learning outcomes and records the incremental improvements in various activities through structured feedback mechanism. Few of the improvements undertaken in the last five years are:

Focus Area	Improvements undertaken
Skill Enhancement	Value Added/Add on/Certificate courses are reviewed every year. New courses are introduced and non popular courses are closed. **225** courses are offered to the students for their skill development during last five years. Personality Development has become a part of the curriculum for UG students.

	284 capacity enhancement programs are initiated for holistic development of the students.
	72 workshops on research methodology, IPR, Skill Development and Entrepreneurship have been conducted to train a productive human resource.
	Conduct of Online Certificate courses for professionals, kids and housewives.
Teaching Learning Processes	Establishment of College as SWAYAM Local Chapter
	Establishment of E-Resource development Cell for e-content development and training of staff for e-resource development.
	Development of Institutional LMS for effective curriculum delivery.
	Following ICT tools have been developed for teaching and learning :
	53 Projectors, **21** Smart Boards, Three visualizers,**15** Wacom Digital Pen Display,**23** podiums, IBM server with Firewall service, Piracy free IT environment with licenced software and open source Software. YouTube channel was created in May 2020
	Establsihment of IIC
Library	Subscription of E-Books from Pearsons, SAGE, Tata Mcgraw Hills , Springer.
	Institutional Membership of DELNET to access various E-Resources/Databases.
	National Library and Information Services Infrastructure for Scholarly Content.
	Added 24 more Computers in the E-Resource Center of the Library.
	Strengthened Institutional repository to showcase intellect quotient of students and staff.
	Library is upgraded with SuperNova Magnifier & Screen reader,braile software for the visually impaired students.
Infrastructure	Construction of NCC Shooting range
	Installation of forty iron benches in the college for seating of students in lawns and playgrounds.
	110 KVA solar Power plant has been installed
	College turned into Zero Waste Campus

	Separate online web portal created for the college Journal(Purva Mimansa) , Alumni & Scholarship.
	The entire College is wi-fi enabled with high speed 100 Mbps of dedicated 1:1 leased line.
	Set up of Lecture recording Studio
Audits	Electrical Safety, Green Audit, Academic and Administrative Audit, Energy Audit
Collaborations	**28** MOU's & **35** collaborations have been signed with industry and institutions of high eminence for academic collaborative initiatives and training.

File Description	Document
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6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender Parity is supplemented by curricular/co-curricular activities and facilities at campus:

Curricular/Co-Curricular Practices:

78 courses in curriculum address the issues related to human rights/environment/gender equality/ professional ethics/environmental sustainability. Certificate course on gender sensitization is offered to develop gender-sensitive environment.

NSS/YRC/NCC/Legal literacy cell/Rotaract club & different associations organized **35** programs like awareness programs on Gender Inequality, Women Empowerment and Gender Equity, Sexual Harassment, Cyber Crimes, Health Awareness and Safety Issues, Save Girl Child to promote gender equality.

Programs like the **Sanitary Napkin Distribution Project** at Government School, A **Project Red** at Musaddi Lal Arya Girls High School, Surveys on Status of Women Safety in and around Ambala, Women Health & Women Equality and Nukkad Natak on **Respect Women and save girl child** are organized to address the safety issues of Women.

Counseling/Committees:

- Career, Health/hygiene and peer counseling are provided.
- A well-equipped gym and a hygienic canteen provide the necessary physical and health benefits to students.
- Students are sensitized regarding sexual harassment through committee against sexual harassment(CASH).
- **'Mentor – Mentee'** system adopted for counseling/support
- Gender Sensitization Cell/Legal Literacy Cell to generate the awareness in regard to equality in law, social system and democratic activities.
- Faculty is assigned Proctorial duties by discipline committee to maintain discipline.

Safety/Security:

- CCTV surveillance is maintained to keep a check on anti social activities.
- The pupils' sole point of entry/exit monitored by security officers round-the-clock.
- Daytime patrolling of the local police.
- Suggestion boxes are installed at various places in the college.
- Visitor's register is kept at the main gate.
- Girl's Common room is equipped with an LCD TV, Sanitary Pads Vending Machine, seating facilities.

- Display board with helpline/anti-ragging squad's numbers is displayed in campus.

Gender Equity Plan: GEP is holistic, comprehensive, and inclusive and targets male and female for equal access to following opportunities and resources:

- Admissions
- Earn while You Learn Scheme
- Book Bank
- Scholarships/ Concessions for weaker sections
- Remedial coaching/Bridge courses
- Equitable participation in sports/cultural events
- Equitable access to physical/health benefits with a well-equipped gym and a hygenic canteen.
- Self- defense training to both the genders
- Disabled friendly campus

The College celebrates and organizes **national/international commemorative** days, events/festivals to maintain harmony and promote cultural nationalism:

- **International Days**: International Women's Day, World Poetry Day, World Red Cross Day, World Population Day, World Human Rights Day, International Girl Child Day, Global Hand Washing Day, World NGO Day, Christmas Celebrations.

- **National Days**: Independence Day, Republic Day, Gandhi Jayanti, Teachers Day, National Mathematics Day, Martyr Day of Bhagat Singh, Rajguru & Sukhdev, Hindi Diwas, Teachers Day, Children Day, NSS day, National Voters Day, Constitution Day, Karva Chauth, Sadbhavna Diwas.

- **Environment Related Days**: National Science Day, Basant Utsav, World OZONE Day, World Environment Day, World Nature Conservation Day, Earth Day, Swachhta Pakhwada, Vigilance Awareness Week.
- **Health Related Days**: Nutrition Week, International Day against Drug Abuse and Illicit Trafficking, World AIDS Day, Anti- Tobacco Day, International Day of Yoga.

File Description	Document
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7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

> 1. **Green audit / Environment audit**
> 2. **Energy audit**
> 3. **Clean and green campus initiatives**
> 4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
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7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

College has always been spearheaded to provide Inclusive Education. To foster the culture of respect & belongingness and to develop inclusive and amicable society it sensitize the students and community for tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities starting from the time of admission till the time student start serving the society.

Institutional initiatives for inclusive Environment

Institutional efforts in providing an inclusive environment are reflected from the admission policy of the college where students from diverse socio/economic/geographical backgrounds are admitted. College has conducted about **150** programs to develop inclusive culture.

Cultural/Religion: To imbibe spiritual values, college has dedicated Adhayatmic Sabha which begins the session with Havanyajna where all students are invited irrespective of their religious/communal background. Cultural programs like Ratnavali, Youth festival, Talent Show are organised for exposure to India's diverse cultural heritage. To overcome the religious/cultural gaps among different states of India, students participate in National Integration Camps through NCC/NSS/YRC. Many events are planned as part of Azadi Ka Amrit Mahotsav to honour and remember the nation's 75 years of independence and the illustrious history of its people, culture, and accomplishments.

Linguistic: The College run four language departments (Hindi, English, Punjabi and Sanskrit) that conduct courses like Functional English, Computational Sanskrit, Hindi Bhasha evame Shikha. Hindi Diwas is

observed and programs like National Webinar:Decoding inter-relationship of thought, emotions & language in sanskrit & western tradition etc. are conducted by SDHDR&DT Centre.

Regional/Communal: To instil communal, cultural, and regional values in the students and staff, colleges observe days like Women's Day, Yoga Day, Cancer Day and celebrate several regional festivals like Lohri, Diwali, Teej, Karva Chauth, etc.

Socioeconomic Harmony: College offers **45** private scholarships and book bank facility to bridge gaps between the students of unequal socio economic background. Earn while you learn is another scheme to allow the students to earn while they are studying at college by working in office, library, and computer labs. 49 programs for improving communication skills & 113 programs for developing life skills have been conducted. The campus is disabled-friendly to integrate persons with disabilities into the mainstream. During the examination, scribes are arranged for the needy.

Constitutional obligations/Values/Rights College have NSS/NCC units to imbibe values of patriotic commitment amongst students. To foster the growth of informed and accountable citizens , students are informed about constitution of India , their rights and duties as Indian Citizen during orientation programs and through conduct of numerous events by college's Legal Literacy Cell and Political Science Association. Independence Day, Republic Day, Constitutional Days, Voter's Day are observed to inspire young people with democratic values. Road Safety Workshops, Vigilance Awareness Week and Rashtriya Ekta Diwas, Open house discussion on -Rethinking Sanskrit-Shaastriya Vs UNO's Model of Human Rights on the occasion of Human Rights Day etc. are organized.

Duties and Responsibilities: To make students aware of their responsibilities to society, events like Swachhata Pakhwada, Swachh Bharat Abhiyan, sustainability seminars, World Environment Day tree-planting drives, anti-cracker and anti-pollution protests, etc. are regularly organised.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best-Practice-1

1. Title of the Practice
   Virtual Learning Resource Centre

2. Objectives of the Practice

- 24X7 remote access to learning resources/Dspace
- Educating students on the usage of e-Resources
- Strengthening resources for Self-paced Learning

3. The Context

Library provides resources/services that foster learning opportunities and develop creative/ innovative ideas. To create inclusive student-teacher communities online, library provides a platform to access digital information effectively. Library users have raised their expectations for digital participation and to collaborate anywhere-anytime, using digital platforms. As our reliance on digital technology grows, there is dire need of extending the ways in which library engage student/teacher communities to support the **E's of Libraries**: education/employment/entrepreneurship/empowerment/engagement.

4. The Practice
Virtual Learning Resource Centre(VLRC):

To develop virtual/digital learning, air-conditioned **Resource Centre** equipped with **40** Computers & wi-fi is established. Resource Centre has developed following e-Resources:

- Subscribed membership of N-LIST program of INFLIBNET, with access to **6000+ e-journals** and **1,95,000** texts of e-books.
- Institutional membership of DELNET with access to 3.5crore catalogue records of books/journals/articles/international full-text e-books/e-journals, Inter-Library Loan/Document Delivery Services, Database of Thesis/Dissertations.

Subscribed perpetual access to **186 e-books**(accessible online/offline on android/window applications) from

- Pearson E-Library
- McGraw Hill Express Library
- SAGE
- Springer
- **10 e-journals** from SAGE through N-LIST.

- Access to OERs: National Digital Library, Directory of Open Access Books, e-PG Pathshala, NPTEL, SWAYAM.
- **Web-OPAC** provides gateway to -Library Resources-Books/Journals/E-Books/E-Journals/Articles installed on E-Kiosks. Links provided on college website.
- **Open Source LMS Koha** installed on Linux platform with automated modules for acquisitions/circulation/cataloging/flexible reporting. Cloud-based LMS server made Web-OPAC accessible **24x7** anywhere.
- Faculty has developed **56036** e-resources (Recorded Lectures, PPTs, E-Text, Audio/Video Tutorials) on **2853** courses at College LMS with enrollment of **15220** users.
- Recordings of conferences/webinars on official youtube channel/Moodle LMS for Self-Paced Learning.
- Developed DSpace(Institutional Repository) comprised of intellectual output of the faculty/students containing digital versions of Research Papers published in **25** institutional proceedings, **47** Books published by teachers, teachers' thesis/dissertations, students projects, question papers, syllabus,

career/employment information etc. with remote access.

- **ICT enabled section for Differently-abled Persons** with SuperNova Screen Reader/ Magnifier.

- **Special Membership t**o the alumni/other local citizens to avail the e-Resource/library facilities.
- Digital collection of newspaper clippings.
- Conducted **19** Orientation Programs for usage of Library/E-resources/ Web-OPAC
- Conducted **119** FDP's/e-courses nation-wide on e-content development/digital tools.

5. Evidence of Success:

- **24×7** remote access to e-resources through KOHA/Moodle LMS/Dspace.
- **100%** students/teachers enrolled on NLIST.
- **5000**+ teachers trained nation-wide for e-content development.
- **15000**+ individuals from different strata of society benefitted by LMS e-resources
- Enhanced library footfall with **377** users per day.
- **219** students cleared competitive examinations, **296** placed in reputed organizations, **1344** joined higher education.
- **126** entrepreneurs developed.
- **100%** users trained to use e-Learning resources.

6. Problems Encountered and Resources Required

• Funds generation was major issue & resolved by UGC/MLA/Management grants/contribution.

• Technical training of staff for KOHA installation/administration was another problem in which Department of Computer Science played significant role.

Best-Practice-2

1. Title of the Practice

ENVIRONMENTALLY SUSTAINABLE CAMPUS

2. Objectives of the Practice

- To promote responsible stewardship ensuring equitable use of natural and environmental resources for sustainability.
- To raise awareness and inculcate environment sustainability culture and encourage stakeholders to foster new standards of sustainable solutions to environmental issues.

3. The Context

Environmental degradation threatens the sustainability of the earth and survival of future generations. Educational institutions can be instrumental in addressing environmental issues. The college takes pride in

taking environmental sustainability initiatives to provide a clean and healthy environment that supports education, awareness and sensitization of the students for various environmental conservation practices. The students, teaching and non teaching fraternity are involved in implementing eco-friendly practices that reflect our commitment to address environmental issues and sustainability.

4. The Practice

- ○ **WASTE MANAGEMENT**

  - Color coded dustbins for waste segregation.
  - **18 vermicomposting tanks** for organic waste management.
  - Scrap and E-waste collected and handed over to M/S.Thapar Disposal Industries Ambala.

  - Centralized paper distribution, library automation and CIMS to reduce paper waste.

- ○ **WATER CONSERVATION**

  - College has 10 recharging units and 3 rainwater harvesting tanks to collect rainwater and waste water from water coolers, RO purifiers and ACs which is utilized for watering the plants and lawns.
  - **Drip irrigation and pop up sprinklers** to conserve water.

- ○ **ENERGY CONSERVATION**

  - Solar power plant of 110KW and Biogas plant

  - Sensor based LED lights and Star rated electrical equipment

- ○ **PLANTATION**

  - 6 lush green lawns with rich phytodiversity comprising of wide varieties and species of plants, herbs, shrubs and tree with their botanical names displayed.

- ○ **Green Policy, Energy Audit and Environmental & Green Audits are regularly done and ISO certified.**
- ○ **AWARENESS PROGRAMMES**

  - Environment Awareness Club along with NSS, NCC, YRC & Women Cell organize various programmes:

Activity	Number
Plantation Drives	27
Cleanliness Drives	35
Waste Management & Environment Sustainability Awareness	20
Plastic Free Campaign	06

E-waste Collection Drives	Biannual
Season Donation Drives (Clothes, Books, Stationary)	15
Feeding Animals	03
Celebration and Observation of Days	20

5. Evidence of Success

- College has been awarded an amount of Rs 10,00,000/- by Sh Anil Vij, Honorable Home Minister Haryana for various environment projects.
- **District Green Champion Award** from Mahtama Gandhi National Council for Rural Education, Ministry of Education, Govt. of India for successfully implementing Swachhta Action Plan 2020-21.
- **First Position in State Level Energy Conservation Award 2018-19** by Department of Renewable Energy, Haryana Renewable Energy Development Agency (HAREDA) for promotion of energy conservation practices.
- **Swachh College Award** (2020,2021,2022) by Municipal Council Ambala for environment conservation practices.
- Ground water level maintained since last 5 years.
- Reduced electricity bills

6. Problems Encountered and Resources Required

- nvironmental sustainability measures and initiatives are challenging so determination and commitment is required from all the stakeholders.
- Environmentally Sustainable Campus initiatives need expertise so expert advice and investment of resources are required.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

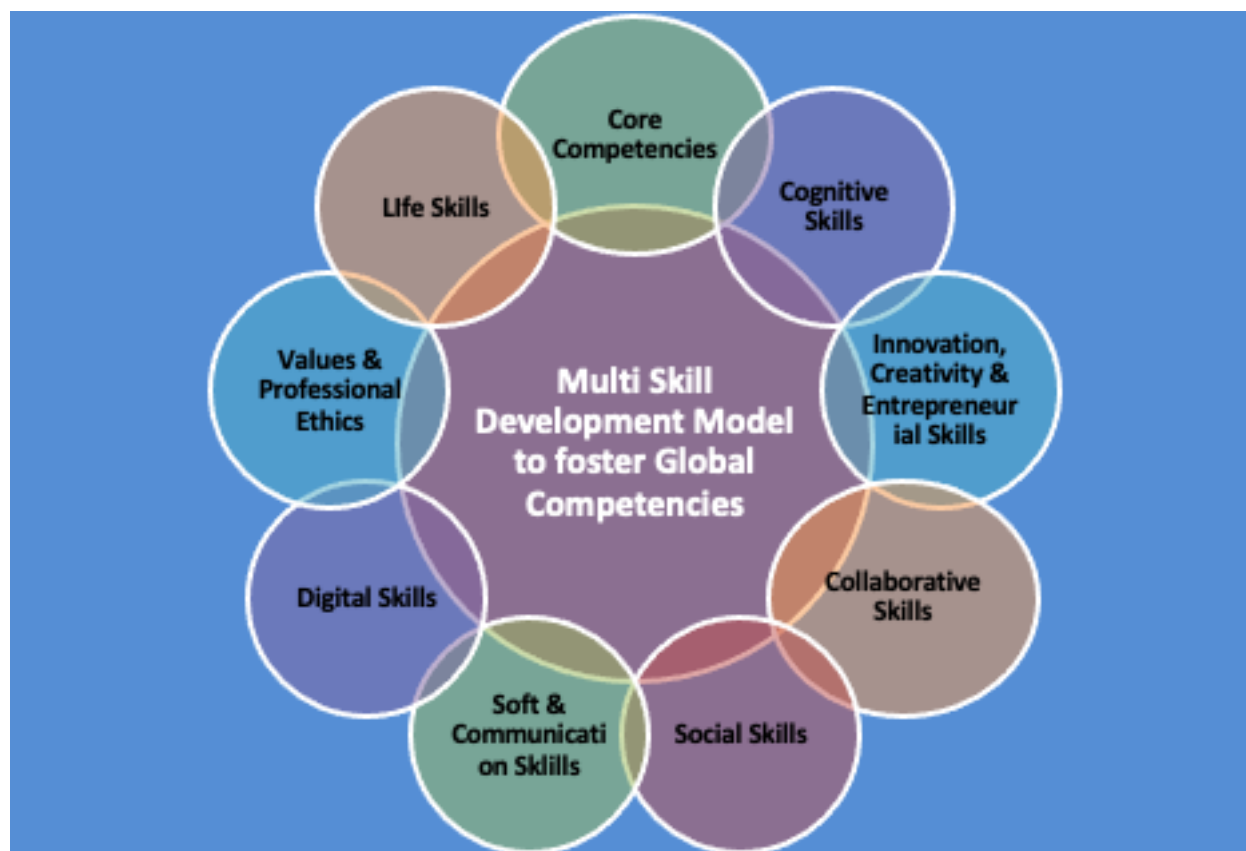## 7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Multi-skill Development of Students to foster global competencies for Nation Building

In tune with the vision of uplifting the society with education and mission of fostering a healthy human

resource that is endowed materially/intellectually/morally/spiritually, college strives to foster Global competencies among students for nation building. Multi-skill development model is used to inculcate disciplinary/extra-disciplinary competencies in students to enable them to thrive harmoniously in a world. The model is based on under-mentioned nine dimensions to make students globally competent.

Cells/Centres for Multi-Skill Development

- Deen Dayal Upadhayaya Kaushal Kendra to run B.Vocational Programs with CBCS pattern and multiple entry-exit system & up to date curriculum aligned with the industry requirements to impart core competencies.
- Career Guidance/Placement Cell
- Institution's Innovation Council
- **18** Subject associations
- Zila Rojgar Srijan Kendra
- Code of Conduct/Professional Ethics Committee
- NSS/NCC/YRC/Women Cell/Legal Literacy Cell
- Environment Awareness Club
- Sanatan Dharma Human Development, Research & Training Center

SrNo	Type of Skill/Global Competency	Objective	Activities Conducted	Organizing Cell/Centre/Committee
1.	**Core Subject Competencies**	To impart technical knowledge of the core subjects to bring students at par with global	**Conducted 188** subject-specific Certificate Courses and **36** workshops/industrial visits/guest lectures in addition to the university curriculum.	Digitally Empowered faculty with student centric pedagogies, Professionals,

			Student Enrollment in **Spoken Tutorials by IIT Bombay** and flipped class pedagogy for self paced learning.	Academicians from Industry/ institutes of high eminence
			Provided **E-Resources** developed by teachers & downloaded from high quality digital platforms like SWAYAM/NPTEL/COURSERA/CEC.	
			Remote access to E-Books subscribed from SAGE/Pearsons/Springer/Tata McGraw Hills.	
			Conducted 21 co-curricular activities to strengthen the core competencies such as Quiz, Ted Talks, Number Series analysis.	
			Experiential-learning incorporated with Project/OJT/Field Work/ Industrial Visits/Field Visits.	
			Conducted Seminars/Surveys/ Exhibitions/Quizzes/Group Discussions to broaden students' knowledge.	
			Initiated 30 MOU's/35 Collaborations to train students professionally.	
2.	**Soft & Communication Skills**	**To develop effective communication skills** to enable students to receive and express meaning in different contexts and with different audiences at global level.	**Conducted 48** workshops on Communication/language skills through professional agencies. Introduced Compulsory **personality development course** for students of all disciplines to make them industry-ready. **Conducted 46** Workshops on Soft Skills such as Psychosocial Counseling and Helper Skills, Public Speaking/Personality Development, etc. to make students employable. **Conducted 41** competitions to inculcate soft/communication skills by the associations.	CGC/Subject Associations
3.	**Life Skills**	To develop self-confidence and successfully deal with significant life	**Conducted 11** Certificate Courses and **110** Programs **on Life Skills like** First Aid Training, Harmful Effects of Stress, Disaster Management, Yoga	CGC/Subject Associations

		changes and challenges.	and Meditation etc	
4.	**Digital Skills**	**To improve student's confidence to use technology for work, learning and daily life**.	**Conducted 100** workshops/training sessions to empower students with digital skills. **Social media/email** accounts of all the cells/committees are created/managed by students. **Network Resource centre/E-Resource centre** in the library provides a platform to the students to practice their ICT skills Students are encouraged to participate in Power point presentations, App/Software developments, Prepare Google forms to conduct surveys/ registrations of various events of cells	Subject Associations/Cells
5.	**Social Skills**	To understand and address ecological, social and economic issues that are crucial to living in a contemporary, connected, interdependent, and sustainable world.	Organized **176** extension/outreach programs like Awareness Programs, Rallies, Nukkad Natak, Social Projects, Donation Drives, Adopted **5** Villages under Unnat Bharat Abhiyan & prepared village development plan by conducting survey for village problems and their solutions. Establishment of Community Library at adopted Village Rollon. Conducted Visits to Old Age Home, NGOs, Rehabilitation Centre for Special Children, Blind School etc to sensitize students about the problems faced by the elderly/differently-abled/ disadvantageous section of society. Conducted Programs on Health &	NSS/NCC/YRC/Women Cell/ Legal Literacy Cell/Subject Associations.

			Hygiene, Talks on Energy/Water Conservation, Plantation Drives, Eco Fests etc to imbibe skills to protect environment. College has collaborated with NGOs to provide students a platform to work for society. Organized **24** competitions to imbibe social skills such as Eco-Lution II, World Environment Day & Drawing Competition for differently-abled.		
6.	**Collaborative Skills**	To develop intrapersonal competencies necessary to participate effectively and ethically in teams	Students are given group assignments and encouraged to participate in group discussions, organized co-curricular activities as team, conduct extension/ outreach activities in groups. Students also participate in games and competitions in groups to learn collaborative skills. **Conducted** more than **800** programs such as Youth festivals, Sports events and other curricular events on college/state/district/national level where students collaborate to work. Students are also trained for collaborative tools like Google Sheets/ Docs/Forms/Slides, Padlet, Google Drive, Kahoot etc for collaborative skills	Subject Associations and Cells	
7.	**Innovation, Creativity & Entrepreneurial Skills**	To turn ideas into action to meet the needs of a community.	Conducted Total **52** activities to promote innovation/IPR/startup/ entrepreneurships in the college. IIC has trained **25** students under the Haryana Government Scheme of **E-Karma** and placed **13** students in reputed IT Companies. Conducted **41** programs to build creative/entrepreneurial skills such as Best Out of E-Waste, Creative Slogan Mania, World Creativity and Innovation Day, etc.	Institution's innovation Council/ Entrepreneurship Cell/ Zila Rojgar Srijan Kendra	
8	**Cognitive Skills**	To be able to Address complex issues and problems	Case studies, role play, Brain storming activities are common teaching methodology adopted by faculty to equip	Faculty/Subject Associations/Cells	

		by acquiring, processing, analyzing and interpreting information.	the students with critical evaluation of real life situations. Aptitude tests are conducted to prepare students for career assessment/counseling/personnel selection/employee training/development.	
9.	**Values and Professional Ethics**	To develop the skill to fight against exclusion, ignorance, violence, oppression and war.	Conducted about **150** awareness programs/discussion panels, seminars/webinars on developing Human Values/Professional Ethics, Nationalism. **105** competitions have been organized by associations to inculcate value system amongst students.	Sanatan Dharma Human Development, Research & Training Center/ Code of Conduct/ professional ethics committee.

Outcome of Multi-Skill Development:

Placements/Progression: With the multi skill development initiatives **47.2%** students have been progressed with higher education and employment.

Entrepreneurs: 126 students have opened their own ventures**.**

Students qualified in competitive exams: **218**

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

In a journey spanning over ten decades, the college has taken various quality initiatives to improve performance of Institution. In the quest of excellence college has started a novel project of vermi-composting. The college has set up eighteen vermi-compost units in the campus. Garden shredder machine has also been installed in the college campus. With the use of garden shredder machine, organic waste from the garden and canteen is collected, shredded and the mulch is used as raw material for vermi-compost. The college's organic waste is dumped into the vermi-compost units where earthworms *Eisenia foetida* convert it into compost. Further, the compost is supplied to the plants in the lawns and botanical garden.

The college initially built vermi-composting units to address the issue of managing solid waste. Eventually, the college students were involved in this initiative with vermi technology training, which included instructions on the production, harvesting, packing, and marketing process. Funds of about Rs 1.5 Lakh have been generated every year through this project. Students enrolled in Earn while you Learn scheme are engaged to manage this project and emoluments received under the scheme help them to pay their fees.

College has inspired other organizations and academic institutions to follow institution's footsteps to bring a change in the society. College has collaborated with educational institutes and citizen welfare associations of the city to promote this project. To extend this collaboration, vermi-composting units have been set up in Sector 8 & 9 of Ambala City and S.D. Vidya School, Ambala Cantt, Bhartiya Public school, Ambala. The religious places of the city like Kali Badi Temple and Hathikhana Temple produce a large quantity of flowers. The flowers produced are managed by the institution by collecting them from the sources and then brought to college by the volunteers. College organizes the awareness campaigns for the local community to carry out Domestic vermin-composting to effectively manage the waste produced at the individual level.

Concluding Remarks :

With a glorious legacy of **106** years as a prominent and leading institution of higher education, the college provides **16** UG (**8** Self Financed), **7 PG** (**5** Self Financed), and **225** add-on/value added/certificate courses. Wi-Fi, accessibility, and sustainability are state-of-the-art features of a college campus and S D College is no exception. College has developed an Innovative ICT enabled student centric teaching-learning culture and gives due weightage to multi-skill enhancement of students to foster global competencies; robust ICT based infrastructure; community service and collaborations with industry and institutions of high eminence. As such, strenuous efforts have been made to achieve best in sports,cultural, co-curricular and extension/outreach activities. Students have brought laurels to college by bagging **161** awards/medals in the field of sports, cultural & literary activities. With the mission of community service, college has conducted **176** extension/outreach activities on campus and in the neighbourhood community. For a sustainable environment, the college has installed solar panels, Bio Gas plants, vermicompost units, rain water harvesting and storage tanks, lush green lawns dedicated to various flora and fauna including plant species, Botanical Garden, Green House, policies for waste and water management. Energy Audit, Electrical Safety Audit, Green Audit and Academic & Administrative audits are the quality audits conducted by college. College has upheld its golden legacy of being a premier institution of Higher Education committed to exchas bagged Swachh College Award by Municipal Council, Ambala Sadar, A+ certification and award under Swachh Bharat Abhiyan, Green Champion Award by MGNCRE, Govt. of India, Certificate of Recognition by PGI, Chandigarh and Indian Red Cross Society for

Blood Donation Camps, Certificate of Recognition by the District Legal Authority for legal literacy promotion. College regularly participate in NIRF Ranking and submit Institutional data at AISHE portal. College has signed **28** functional MOU's and **35** linkages with industry and academic institutions for collaborative quality initiatives. With the mission to develop the college as a centre of excellence, the institution has now offered itself for Cycle-IV of Accreditation by NAAC.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : 225 Answer After DVV Verification :134
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 1281 Answer after DVV Verification: 1280 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of students admitted year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1231	1027	1172	1280	1198

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1231	1027	1172	1280	1198

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1345	1275	1385	1437	1453

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1335	1265	1375	1427	1453

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended. |
| 2.1.2 | **Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of** |

supernumerary seats)

2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
557	411	441	541	499

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
458	383	398	476	387

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
568	539	586	608	619

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
533	535	581	603	837

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

| 2.4.1 | **Percentage of full-time teachers against sanctioned posts during the last five years** |

2.4.1.1. **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
105	105	105	110	120

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
99	89	99	102	105

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

| 2.4.2 | **Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B** |

Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
71	69	75	81	79

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
71	68	75	81	79

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.2 — **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
460	9	38	2	16

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
200	9	38	2	16

Remark : As per the data template publications in 2022 should not be considered, DVV input is considered accordingly.

3.4.3 — **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

| 52 | 21 | 40 | 27 | 36 |

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
46	20	39	26	32

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.5.1	**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.** Answer before DVV Verification : Answer After DVV Verification :60 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** 5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification: (table below) Answer After DVV Verification : (table below) Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification: (table below)

5.1.3.1 Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3138	338	1990	2840	2597

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2735	245	1824	2839	2601

5.2.1.1 Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
250	369	362	301	357

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
218	329	300	259	315

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
570	854	807	602	639

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
570	854	807	602	639

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**
	5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
28	31	38	47	17

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
29	31	38	47	17

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

| 104 | 45 | 68 | 65 | 51 |

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
88	41	61	53	50

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.3.3 — **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
142	130	122	81	81

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
93	0	0	38	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
54	57	60	61	60

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
54	57	60	61	60

Remark : As per SOP, FDPs less than 5 days should not be considered. DVV input is recommended accordingly.

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
99	90	99	102	105

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
99	89	99	102	105