

Our Program: Education for Employment

(Objective- to give employability skills and employment opportunities to motivated students)

High-quality learning through industry-relevant course content

Aptitude	
Recruitment Preparation	
Business Communication	
LEAP Skills (behavioral skills)	
IT Skills	
Sector-specific modules	

Program Highlights



Schedule:

- Regular classes from August last week till October and then from January to Feb-March (There won't be compulsory classes but some voluntary workshops in the month of November and December, so students can concentrate on their exams)
- Placements in the month of February, March and April



Skills developed through our various modules

Business Communication

(starting from basic English till business communication skills)

- Speaking confidently in front of large audiences
- Conducting telephonic conversations and meetings
- Writing emails, letters and memos
- Asking effective questions
- Interpreting data and present conclusions
- Effectively using non-verbal communication and body language

LEAP Skills

(all the behavioural skills required at work place)

- Building leadership traits
- Importance of a strong work ethic
- Working effectively in diverse teams
- Responding to challenging and constantly changing professional situations with integrity and maturity
- Giving and receiving feedback
- Learning to make decisions and manage conflict

Aptitude

- •Preparing a logical mindset to solve quantitative, logical reasoning and verbal ability questions to crack the aptitude tests of companies
- Appearing for regular aptitude tests and mapping own growth

Recruitment Preparation

(to prepare a student for any placement drive)

- Participating in challenging group discussions
- Facing personal interviews
- Planning career paths
- Preparing an effective resume
- •Experiencing challenging mock placement drives to be prepared for the on-campus and off-campus life placements

Sector specific

Gaining a practical and technical knowledge of the sector of your choice, with close industry exposure

IT Skills for Business (required in all the sectors)

- Presenting ideas using PowerPoint
- Analysing data for businesses using MS Excel
- Communicating with Team Viewer and Skype
- Using Microsoft Office, Outlook, compressing files and using bulk mail services
- Trouble shooting, setting up and using operating software

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